

p61 **Rhosesmor junction** - Chair reported a hedge visibility obstruction on the left hand side coming down Rhosesmor Hill. Mr Williams indicated the flail machine could not be used at this particular section of hedge due the presence of a loose BT cable in the hedge / verge. Cutting would have be to be done by hand.

p61 **Star Crossing Junction** - Site meeting held at the junction on Friday 04 Nov 2016.

Options considered for improving the visibility at the junction were:

- (i) Is the Cilcain confirmation sign necessary? Can it be removed altogether?
- (ii) Possibility of relocating the sign to the Cilcain side of the field gate?
- (iii) Possibility of relocating the sign to the Rhesycae leg of the junction.

The possibility of replacing the hedge with a stock proof fencing was considered to be viable. Cllr W Owen Thomas confirmed having discussed the position with the landowner. Site meeting to be arranged between Flintshire and landowner to discuss details.

Mr Ian Williams had reported prior to the November Council Meeting - From a traffic engineering viewpoint, replacing the existing sign with a smaller sign was preferred. A smaller sign would increase the visibility for vehicles exiting the Star Crossing Road by approximately 18 inches.

Cllr W Owen Thomas referred to vehicles approaching the junction from the Denbigh direction. There was no confirmation sign at the junction for such vehicles, so why was it necessary to have a confirmation sign for vehicles coming from the Mold direction?

Clerk referred to the confirmation sign at the turning for Liverpool Airport being on the opposite side of the road. So why was option (ii) above not acceptable for the Star Crossing junction?

Mr Ian Williams to check again with Flintshire's Traffic Engineer.

p61 **Catch-pit upstream side of Fechlas Brook, culvert under A541** - Mr Ian Williams reported that an embargo had been placed on non-urgent road works involving traffic lights in Flintshire over the December shopping period.

p61 **Hendre culvert** Chair referred to Cllr Mrs Jean Ramsey e-mailing a photograph of the vegetation in the open culvert. Photos to be forwarded to Mr Ian Williams.

Flintshire to pursue the cleaning of the section of open culvert with the riparian owner (presumably Tarmac). The Community Council also questioned if the closed culvert in front of Glan yr Afon had been replaced following the 2000 Hendre floods.

p61 **Street Lighting repairs, Rhydymwyn** - Chair reported - most of the lamps listed in the November Council meeting had now been repaired. However:

No 10 Lllys yr Haul - Chair had noticed a stick-on label on the lamp-post to indicate the lamp would be going out at 12 pm until 5.00 am to save energy. Chair reported the lamp was not coming on, even before 12 pm.

- p62 **Cilcain Street Lamps** - Members reported:
- (i) Opposite School House - now working - new LED light fitted by Deeco
 - (ii) Lamp by Bus Shelter in Ffordd y Llan - repaired by Deeco.
 - (iii) Parc y Llan - first on right as one enters the estate - Flintshire to repair.
 - (iv) Parc is y Mynydd- near entrance - Flintshire to repair.
 - (v) Two lamps out in Ffordd y Llan (near 23 Ffordd y Llan) - Deeco to repair.
- p62 **Coping Stone, Church Meadow** - Resident cannot be contacted during the day. Mr Williams to keep trying to make contact.
- **Depression in carriageway outside No 1 Church Meadow** - Chair had reported since the Nov Council Meeting a depression alongside the gas trench. Mr Williams had inspected and had served a Section 81 Notice for the Utilities Company to return and undertake the necessary repair works
- p62 **Path between Heatherdene and Football Field - new fence required** - Work to be undertaken in due course.
- p62 **Opposite Bath House, small trees removed from hedge by farmer** - Item can now be deleted.
- p62 **Longitudinal crack in carriageway - Coed Du Hall entrance.** No change.
- p62 **Seepage across road - caravan park side of junction** - Mr Williams reported the site meeting with Welsh Water has had to be re-scheduled until the 2nd week in February.
- p62 **Nant Alyn - highway water discharging into Cae'r Eithin** - No change.
- p62 **Dolfechlas Road junction with A541 at Hendre** - Flintshire will be providing a continuous white centre line at the junction next time the white line contractor is in the area.
- p62 **Potholes at Loggerheads Road, Cilcain** - Cllr J Emyr Davies had reported in the November Council Meeting - a number of pot-hole repairs required on the Loggerheads Road.
- p62 **Cilcain Toilets area, entrance gate** - Mr Ian Williams to meet a metal fabricator on site - a sketch of a suitable long drop down bolt locking arrangement to be made available.
- p62 **Mountain Road, Cilcain, ice across carriageway** - Mr Ian Williams reported the Mountain Road problem was now being considered by Flintshire as a potential drainage scheme to be included in the capital programme. The proposal would involve the construction of a new surface water sewer down Mountain Road as far as Village Hall car park.
- p62 **The Pistyll** - Cllr Mrs Gwen Hardman had reported to the November Council Meeting having been approached by Kate and Dave Allen who live at The Pistyll, expressing concern regarding highway surface water discharging into their yard. Mr Williams arranging to inspect the problem. Cllr J Emyr Davies reported cracking of the carriageway surfacing slightly further on towards Plas Uchaf. Mr Williams to inspect.

p63 **Overhanging trees Ffordd y Llan** - Mr Ian Williams reported - Work may start again after 17 January 2017.

p47 **Village walkabout meeting for Cilcain, 24 June 2016** - Items remaining:

- (i) **Blocked surface water drain at play area** - Mr Ian Williams reported having agreed with Mr Richard Roberts to share the repair costs for the drain repair. Work will now proceed in the new year. Mr Williams to:
 - (a) Supply the Council with the plan which has been prepared following the dye investigation work recently carried out
 - (b) Arrange to meet the Chapel officials to explain the works that has recently been done at the side / rear of the Chapel.
- (ii) **Public toilet doors** - Re-staining of the shaved part of the door to be arranged.
- (iii) **Tree lopping affecting boundary wall by the cemetery** - Tree inspected by Chair and Ward Members on cemetery leaf clearing on Saturday 3rd Dec 2016. Chairman reported that youngsters are still using the tree as a den on the playing fields side of the boundary wall. Cllr W Owen Thomas maintained that parts of the tree are still leaning on the boundary wall. Mr Ian Williams to arrange for further branch removal.
- (iv) **Surface water from car park** - Mr Ian Williams to arrange for a bore hole to be augured 5 metres from toilet gable wall on Waen Field side of the toilet, at the same time as any boreholes are drilled at Mountain Road.

-- **Leaf clearing in Cilcain** - Cllr Derek May thanked Mr Ian Williams for the leaf clearing which had been undertaken by the Village Hall car park and by the School.

-- **Leaf and branch clearing in Cilcain cemetery** - Cllr W Owen Thomas reported on the leaf clearing done by Ward Members on Saturday 3 Dec 2016. There had been an excellent turn out this year - 9 helpers in total. Four trailer loads of branches and leaves had been collected this year, which was well up on previous years. Photographs of the helpers were available for distribution at the Council Meeting. Root killer liquid purchased for Cllr Ian Hughes to use in the Cemetery.

p49 **Trelan highway culvert** - In the November Council Meeting, Cllr J Emyr Davies had referred to normal surface water flows draining away into various sink holes. In storm conditions, when the sink holes are not able to accommodate the high flow, surplus water flows over the fields and highways, until the discharge reaches a well-defined stream or river. Due to the absence of well-defined ditches in limestone areas, a Drainage Engineer has to rely more on local knowledge to identify the flow network.

Mr Williams explained that Flintshire is currently looking at updating its highway drainage plans to log problem areas and take on board flow patterns not previously documented. Mr Ian Williams to meet Council Members in a separate meeting in due course.

Cllr Davies maintained that the recent ponding on the local roads was more pronounced this time, due the amount of leaves blocking most roadside gulleys in a very short period of time.

- p63 **School bus drop off point, Rhydymwyn** - Item not discussed.
- p63 **Refuse collection vehicle** - In Nant Alyn, Cllr John S Douglas reported that the food waste is kept separately, but all the remaining waste goes into the same wagon, presumably because the recently purchased collection wagon is too wide to go down Nant Alyn. Cllr J Emyr Davies maintained a number of residents are convinced that the biggest source of litter on the verges these days is created by the refuse collection wagon. The flaps are left open when the vehicle travels between pick up points. Clerk to write to Mr Harvey Mitchell or Mr Kevin Edwards.
- p63 **Dog fouling enforcement service** - Clerk reported having spoken to Mr Alan Roberts regarding dog fouling on playing fields. Mr Roberts explained that Flintshire are currently preparing new byelaws. Once operational, the byelaws will enable the dog fouling enforcement service to be much more effective. The new byelaws will also clarify what can and what cannot be put on dog fouling signs.
- p63 **Hendre Parking** - update received from Mr Lee Shone - item to be discussed in the Correspondence part of the Agenda.
- p63 **Road form Cilcain Church to the Waterworks** - Cllr Derek May reported that the verge grips have been cleared out since the November Council Meeting.
- p63 **Plas Wilkin side of Coed Du Hall entrance** - Chair had requested Mr Williams to arrange for the build-up of leaves to be cleared on the Bath House side of Coed Du. Mr Williams reported - work had been done.
- p64 **Entrance to playing field, Cilcain** - Mr Ian Williams reported - sealing of wall coping scheduled to be done.
- p64 **Bryn Gollen, Rhydymwyn, split channel at entrance to estate** - Mr Ian Williams reported gully emptier working in the area - work will probably be done in the next few days.
- p64 **Rhydymwyn highway issues** - Chair reported:
(i) Ponding of footway outside No 8 Leete Avenue.
(ii) Lamp outside No 11 Llys Alyn now fixed
- p67 **Tarmac Quarry Liaison Meeting** - Cllr W Owen Thomas referred to the possibility of joining the 40 mph limit between Hendre and Rhydymwyn. Cllr Thomas explained that any proposals for speed limits in Flintshire would have to be included in Phase 2 of Traffic Order programme. There is no indication available when Phase 2 might be starting.

Members commented on the state of the road surface between the Tarmac entrance and Rhydymwyn village. The verge on one side is green and the verge on the other side of the road is a grey white colour.

Members were satisfied that the Mechanical brush was being used on a regular basis.

However it might be appropriate to ask Mr Neil Parry from Flintshire Minerals to check:

- (a) Is the wheel wash facility working efficiently?
- (b) Are the wagons which leave the wheel wash giving themselves sufficient time for the water to drain off, before they take to the exit road?
- (c) Can arrangement be made to invite Mr Ian Williams from Flintshire to future Liaison Meetings?

p67 **Nant Alyn Road, Rhydymwyn, fencing off of a pacing place** - Mr Ian Williams reported that the verge at this location was not an adopted highway. Members felt it was appropriate for Mr Williams to check the legal position to see if there is a national minimum verge width, between the edge of the carriageway and a boundary fence.

-- **Ysgol y Fron, kerb line settlement** - Cllr W Owen Thomas reported settlement of the kerbs on both side of the carriageway. Edge of carriageway settling as well, so water ponding takes place - annoying for youngsters leaving the school. Mr Ian Williams to investigate.

-- **Trial Hill leaf clearing** - Cllr W Owen Thomas reported a build-up of leaves on Trial Hill – Mr Williams to pursue.

-- **Nant Alyn** - Cllr John S Douglas request a mini sweeper to clear the leaves from Nan Alyn.

-- **H-white marking required in front of Chapel entrance gate.** Mr Williams to arrange.

End of Highway Matters - Chair thanked Mr Ian Williams for his attendance at the Council Meeting.

p64 **Defra site, Rhydymwyn** - Rhydymwyn Ward Members to attend a meeting with Mr John Anderson. Preferred date - 2.00 pm on Friday in January. Clerk to arrange.

p64 **Light outside Village Hall building entrance** - Cllr W Owen Thomas to arrange for light to be fitted. Mrs Sue Jones had been informed by local electrician that a separate circuit would be required. Connection authorised. Cllr Thomas and Mrs Sue Jones to pursue.

p64 **Bath House, Coed Du Hall, Rhydymwyn** - Chair and Cllr John S Douglas to arrange a site visit to Coed Du Hall in early 2017. Clerk reported on his conversation with Mrs Eleanor Carpenter. Several calls made to owner by Flintshire, but no response forthcoming.

p64 **Rhydymwyn Flood Committee** - Clerk to arrange for Cllr Ian Smith to receive a flood pack from Mr Gwyn Moseley at the Caernarfon Office of the NRA.

p64 **Cilcain Play areas, refurbishment** - Clerk was making enquiries with Halkyn Cricket Club to establish the position regarding the Landfill Tax grant

p64 **Kiosk door** - Chair reported having recently spoken to Mr David Morris. Materials available for completing the repair work. Confirmation received that repair of door to take place in next couple of months.

- p64 **Antelope Industrial Estate, recycling plant** - Cllr W Owen Thomas had visited the site in the last few days. Cllr Thomas felt the position regarding storing of material was becoming worse. Cllr Thomas and Clerk to contact Mr Gary Nancarrow or Mr Neil Parry to express concern regarding the apparent deteriorating position.
- p65 **Ysgol y Foel, Cilcain** - Cllr Miss Ann Baker reported on the recent School Governors meeting discussion regarding the brown sign initiative. A letter would be sent to the Council from the School Governors. Parking by visitors in the School parking area would not be permitted.
- p65 **Cemetery Fees** - Council's fee review waiting for Flintshire to agree its amended fees. Cllr Gareth W Hughes reported on a recent trend for cremation plots to be purchased for a memorial stone (but not involving a casket burial). Members agreed the fee would be the same as if a casket was interred in the plot.
- p65 **Waen Playing Field, dog sign** - Item discussed earlier.
- p65 **Donkey field, Rhydymwyn** - New back panel for the kick back facility to be installed in January.
- p65 **Clwydian Fell Race, Sunday 23 October 2016** - Clerk to write to the local organiser to express the Council's concern that there was very little evidence of the parking arrangements, planned prior to the event.
- p65 **Ysgol y Foel, request for financial assistance** - Cllr Miss Ann Baker reported the Governors were very appreciative of the donation offer. Letter of thanks should be on its way. Chair explained - if the repair works have been undertaken, an invoice before the end of the financial year would be useful. Cllr W Owen Thomas referred to the ivy near the main entrance being a potential hazard for youngsters. Cllr Baker to pass on the concern.
- p68 **Trimm Rock Quarry** - Clerk to contact Flintshire's Minerals Section to request a Quarry Liaison Meeting.

7. PLANNING MATTERS

Community Council observations requested on:

- (i) Location: Pentre Gwysaney, Denbigh Road, Rhydymwyn
 Proposal: Erection of a detached garage
 Ref No: 056271

The Community Council **objects** to the application. The reasons for objecting are:

- (a) There is no reason why the existing outbuildings cannot be converted into a garage.
 (b) The Council has concerns about the height of the proposed garage. .
 (c) There is no reason why a garage needs a recreational area and a toilet.

- (ii) Location: Brithdir Mawr, Loggerheads Road, Cilcain

Proposal: Listed Building application for the conversion of 2no. existing outbuildings into a utility, library and bookstore
Ref No: 056277

The Community Council has no objection to the application

Planning Decisions made by Flintshire County Council -

(i) Location: Pentre Gwysaney, Denbigh Road, Rhydymwyn
Proposal: Relocation of vehicular access
Ref No: 055925
Decision: Approved

8. CORRESPONDENCE / COMMUNICATIONS - To consider the following items:

- 1) 22/11 Flintshire maintained street lamps in Rhydymwyn / Hendre - list produced by Cllr Gareth W Hughes and a note from Mr Ian Williams to indicate that repair work was taking place.
- 2) --- Town and Community Elections 2017- Information regarding statutory cost of elections for setting next year's precept. Members noted - for Councils with two Wards, £3,400 will need to be included in next year's budget.
- 3) 25/11 Brown signs - Information from Cilcain Women's Institute - majority of Members against Mr P Richard's brown signs initiative. Chair suggested that in the February Meeting Members should have available all the responses from the various organisations in front of them. Cllr Mrs Hardman maintained its not a question of adding up the organisations for and against. The reasons for the support or concerns was more important for the Council to consider. Members agreed with Councillor W Owen Thomas that, because the decision had financial implications, the final discussion and decision should take place after the exclusion of public and press at the end of the Meeting. A photograph taken at 9.30 am on a Saturday morning was tabled at the meeting showing the congestion in the section of road between the Bus Shelter and the Shop. Cllr W Owen Thomas maintained that the position was much worse on the following day, where a tractor drawn implement would not have been able go through the village.
- 4) 29/11 Rhydymwyn Football Club - Request for donation to assist with completion of refurbishment and re-decorating work. Item considered in the Appendix.
- 5) 02/12 Capel Gad, Cilcain - Thank you note for recent donation to assist with kitchen equipment.
- 6) 03/12 Zurich Insurance for Clean and Lock - Confirmation that the 'toilet operation' has insurance cover until the next target date of the 1st April 2017. Members may wish to note that the Hall Ctee has not made any insurance provision to accommodate Clean and Lock under its umbrella for 2017. Therefore, the Council will need to keep Zurich informed of the position in mid-March 2017, and make arrangement to extend the 'transfer date' beyond the 1st April 2017 if further delays are encountered with the new 25 year lease.

The Chairman maintained the Council would have to arrange a series of sub-committees between the monthly Council Meetings - to speed up the process. When the draft is

available from the Solicitor, the draft would have to be considered by the sub-committee and then passed on to the Village Hall Management Committee for their observations, etc. Relying on the regular monthly Council Meetings would take too long.

- 7) 04/12 Copy of letter to Village Hall Management Committee following the Cilcain Ward Councillor's meeting held on 1st Dec 2016.
- 8) 05/12 Hendre Site Meeting 23 Sept 2016 - Update from Flintshire's Road Safety Officer. Cllr W Owen Thomas maintained the 85th percentile speed was higher than last time. Chair noted - the 85th percentile speed towards Denbigh was 37.9 mph and towards Rhydymwyn was 34.2 mph.
Cllr Miss Ann Baker noted that no reference had been made to seeking observations from the North Wales Police. Clerk to speak to Mr Lee Shone.
- 9) 07/12 Cilcain Village Hall Insurance - request for donation towards Hall's Insurance. Members noted the Clerk's report in the Appendix.
- 10) 07/12 DEFRA site meeting scheduled for January 2017. Members agreed to a 2.00 pm Friday in January 2017. Clerk to pursue.
- 11) 12/12 Car park analysis and proposals - information received from Mr Simon Richards. Copy of email had been forwarded to Council Members.
- 12) 13/12 Training, Code of Conduct - Offer from Flintshire to arrange a training session for new Members. Council to express an interest.
- 13) 14/12 Brown signs initiative - Observations from a Cilcain Ward Member on Mr S Richards' on-street and off-street parking initiative for Cilcain. Members noted in particular the observation made in the third paragraph, 'the main industry in the village is farming and it is now almost impossible for the machinery to access with the present situation, further vehicles would only make this situation worse.'
- 15) 15/12 Cilcain Village Hall Management Committee - response to the Community Council's 04 Dec 2016 letter. (See item 7 above) Cllr Mrs Hardman referred to the 1996 and 1998 template leases obtained by the Clerk. These templates would ideally need to be compared prior to the meeting with the Mold Solicitor. Members agreed to meet on the 9 Jan 2017 at 2.00pm in the Cilcain Village Hall to bring all the information together.

9. MATTERS RAISED SINCE LAST MEETING

- (i) **Depression on carriageway, Church Meadow, Rhydymwyn** - Cllr Gareth W Hughes reported (23 Nov) settlement of the road surface macadam in close proximity to the recent gas trench outside No 1 Church Meadow. Item reported to Mr Ian Williams at Flintshire Streetscene.
- (ii) **Street Lamp, 11 Llys Alyn** - Cllr Gareth W Hughes reported (24 Nov) the street lamp outside No 11 Llys Alyn is still not working. Reminder passed on to Mr Ian Williams at Flintshire Streetscene.
- (iii) **Street Lamp, Village Cross Roads, Cilcain** - Cllr Derek May reported (27 Nov) the lamp at the village cross roads in Cilcain - gable wall on Tyn Llan is not working. Item reported to Mr Gareth Edwards at Deeco Lighting.
- (iv) **Trial Hill, build-up of leaves** - Cllr W Owen Thomas reported (01 Dec) build-up of leaves and debris on Trial Hill, and by the School in Cilcain. Item discussed earlier.

Mr Ian William on 01 Dec. Mr Williams to check Flintshire's sweeper schedule. Mr Williams to arrange manual cleaning if Trial hill cannot be accommodated within the sweeper schedule in the next two week.

- (v) **Street Lamp opposite School House, Cilcain** - Cllr W Owen Thomas had reported 03 Dec - lamp is off again. Since reliable spare parts for this particular lamp was becoming harder to source, Chair and Vice approved (03 Dec) a new LED lighting arrangement on this lamp, which carries a 5 yr warranty. Deeco instructed to install. Cllr Ian Hughes reported (06 Dec) the LED light has now been installed. Item discussed earlier.
 - (vi) **Street Lamp A541near Coed y Felin turning** Cllr Gareth Hughes had reported (05Dec) 2nd lamp on LHS after Coed y Felin turning (coming from Denbigh). Item discussed earlier.
 - (vii) **Street Lamp, Llys yr Haul, Rhydymwyn** - Lamp had been reported in a recent Council Meeting. Mr Ian Williams reported (06 Dec) this lamp is one of Flintshire's lamps on the estate chosen to stay off to save on energy charges. All such Flintshire maintained lamps have a note fixed to the column to explain the position. Item discussed earlier
 - (viii) **Flintshire's blue bag collection service** - Cllr J Emyr Davies reported (07Dec) having received a complaint from a Tre Lan Road resident regarding the side shutters being left open on the waste paper collection vehicle, resulting in an unacceptable amount of paper waste blowing out of the vehicle between pickups. Item discussed earlier.
 - (ix) **Cilcain leaves clearing** - Mr Ian Williams reported (13 Dec) leaves at Cilcain school, Village Hall area and the Cilcain Housing Estates to be manually leaf cleared during the week commencing Monday 12 December. Item discussed earlier.
 - (x) **Hendre gabion open culvert** - Mr Ian Williams reported (13 Dec) that Flintshire has contacted Tarmac Quarry regarding the maintenance work required to the culvert by the riparian owner. A site meeting is being arranged to discuss the issue. Item discussed earlier.
11. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.
12. **DATE OF NEXT MEETING** - The next Council Meeting will be held in the Village Hall, Cilcain at 7.30 pm on Monday 16 January 2016.

APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION

1. PAYMENT OF ACCOUNTS:

(i)	A Evans (sal + exp) for November (Sal = £360/ month)	501.25
(ii)	Cilcain Village Hall Management Ctee - Water and electricity for Cilcain Toilet. This amount will be deducted from the £500 the Community Council has undertaken to pay Clean and Lock every year.	238.68
(iii)	A Evans office equipment (Amazon)	156.06
(vi)	Rhydymwyn Football Club - donation to assist with refurbishment work	500.00
(v)	A Evans - office stationery (Asda)	64.68
(vi) *	Cilcain Village Hall Mang Ctee - Contribution towards contents insurance for the Village Hall. Total premium this year is £418.84 Donation in Jan 2016 was £250.	300.00
(vii)	HMRC - PAYE for November 2016	72.00
(viii)	Cilcain Clean and Lock - annual £500 donation for 2016 - less services cost deduction of £238.68	261.32
(ix)	Cilcain Community Council Chairman's Account	350.00
(x)	Deeco Lighting - supply and install new LED lantern on pole bracket opposite school house Cilcain £395 + £79 Vat - please note VAT is recoverable.	474.00
(xi)	A Evans - Roundup tree stump remover for Cilc Cem - Cllr Ian Hughes to apply treatment	14.29
(xii)	A Evans - expenses for additional work	500.00

* **Village Hall insurance** - For Member's information, previous year's payment and requests have been as follows:

Request Dec 2012 - £227

Community Council donation - £227

Request Dec 2013 - £227

Community Council donation - £227

Request Dec 2014 - £227

Community Council donation - £227

Request Dec 2015 - £387 + additional request for £92 for trustee indemnity insurance

= (£387 + £92 = £479) Since the request represented a 111% increase on the previous year's request, the Council resolved not to pay the total amount being requested.

Community Council donation - £250

Request Dec 2016 - £419. No mention was made of any additional cover which may be required for accommodating Clean and Lock. The Clerk had checked with

Mr M Scholes regarding the 'Trustee Indemnity Insurance (TII)' that was discussed at length in the Cilcain Ward Members meeting with Mr P Richards on Tuesday 31 May 2015. Mr Scholes informed the Clerk that the Hall Committee has renewed its Trustee Indemnity Cover for 2017.

For Members information, an extract was given below (in italics) detailing the discussion regarding insurance matters which took place in the 31st May 2015 Meeting:

PR - Point 5. The existing lease does not indicate who is to insure the building. The responsibility for insurance must be included in the lease.

PR - Point 6. Point 6 in PR's 14 March 2016 letter was very important - In any lease to a Charity or Voluntary Organisation you will find that the liability of the members of that organisation is limited to the assets of that organisation. In other words they do not have a personal liability. Point 6 has nothing to do with insurance. You cannot insure for it.

Clerk - The Community Council had received a request from Mr Martin Scholes on the 15 Feb 2016 for a donation for a new insurance policy taken out by the Hall Ctee for Trustee Indemnity Insurance.

PR - The Trustee Indemnity Insurance has nothing to do with Point 6. Trustee Indemnity Insurance is to do with malfeasance on the part of the Trustees.

If the Ctee had failed to do something and a wall fell down, costing a £100,000 to repair. Strictly, the liability could fall on an individual. In a commercial lease the tenant would be responsible for the total claim, but the committee members are only volunteers.

Chair - Indicated that the Council, in the May Council Meeting, had decided the Council was not responsible for the Trustee Indemnity premium.

PR - Agreed this was a matter for the Hall Ctee. Mr Richards would discuss the position with Mr Scholes. There is no need to mention Trustee Indemnity Insurance in the lease. The Trustee Indemnity Insurance does not concern the Community Council.

Clerk - The Council would therefore have to insure against such an eventuality.

Recommended and agreed donation = £300 which will allow the Community Council to assist further with the additional cover which may be required, if and when, Clean and Lock comes under the Hall's umbrella.

The Community Council has not paid any additional insurance premium for the last three years to accommodate Clean and Lock under the Council's existing insurance cover. The Council informed Zurich in Sept 2013 that the arrangement was only 'temporary'. When the Council requested the Hall committee on the 22 April 2014 to add five lines to the existing lease, the Council did not envisage it would take three years for the new arrangement to materialise. When a new lease is eventually signed and the Hall Ctee seeks additional cover for accommodating Clean and Lock, the Hall's premium could increase by £50 per year (minimum) to £160 per year (maximum).

Members noted that the email from the Hall Ctee dated 07 Dec 2016 indicates the tax has increased this year. For Members information, the total tax has increased by £4.44 from Dec 2015 to Dec 2016, and the premium has increased from £354 to £380. (Increase of £26 or 7.3 %).

What would have been much more informative to the Council is clarity for the 70.4% increase in the 2015 premium over the insurance premium in Dec 2014.

With regard to the existing insurance arrangement for Clean and Lock - the Council is in receipt of confirmation from Zurich that the Building is insured. All the fixtures - urinals and hand drying equipment are classed as 'fixtures and fittings', and as such, are covered by the Building Cover. Public Liability cover for the volunteers will extend until 1st April 2017. A Zurich application form will be forwarded for the Hall Committee Treasurer to prepare for the 'target' takeover date.

2. PRECEPT FOR 2017

The Chairman stressed the need to advise the Clerk regarding the Council's aspirations for next year's budget.

Items suggested by Members;

- (i) Budget for 3No LED lamp arrangements for next year. Chair maintained it is becoming more difficult to source the replacement parts for the old lamps, so a programmed renewal will become necessary - £1,500.
- (ii) Kerbing work at Cilcain cemetery - A decision was taken earlier this year to use last year's £1,000 cemetery kerbing allocation for the unbudgeted cost of the new lease for the Village Hall.
- (iii) Cilcain Play area refurbishment - Council's proportion of grant could be £3,500.
- (iv) Rhydymwyn Play area - repainting of tarmac pattern - Approx. £750.
- (v) Notice Board for Hendre - Approx. £600.
- (vi) Election Fees for two Wards - Max £3,400 (need to be budgeted for) - Min £275 (for 2 uncontested Wards).

Total for above aspirations = £10,750 Approx.

Cllr Hughes requested Members who have any further aspirations to inform the Clerk well before the January Meeting.

3. CEMETERY REGULATIONS

The cemetery regulations were last amended on 19 Sept 2011.

One of the three changes made in 2011 was to adopt the requirement for cremation tablets to have a bevel edge. Please see extract from Sept 2011 Minutes:

(iii) *The Council's Regulations drawn up in 1999 appeared to have been based almost word for word on the Mold Regulations. Mold have introduced a few changes since their 1999 Regulations (flat cremation slabs have to be bevelled edge) seemed a reasonable regulation change for this Council to adopt)*

A Memorial Mason recently enquired what dimension the bevel had to be.

Since the suggestion had been copied from the 1999 version of the Mold Town Council Regulations, enquiries were made with the Mold Clerk. Checking through the current Mold Regulations, the need for a bevel is not mentioned. Members agreed it appropriate to delete the need for a bevel from the current Cilcain Cemetery Regulations.

3. XMAS CAROL SINGING

The Chairperson and Vice Chairman invite Members and their partners to the Royal Oak, Hendre for light refreshments after the meeting. Target start - 9.30 pm. Organist arranged.