

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL CILCAIN ON 21 NOVEMBER 2016

Present: **Chairman:** Cllr Gareth W Hughes
 Councillors: Miss Ann Baker Mrs Janet Butlin,
 J Emyr Davies Mrs Gwen Hardman
 John S Douglas Ian Hughes
 Cllr Derek May Mrs Jean Ramsey
 The Clerk was also in attendance

1. CHAIRPERSON'S OPENING REMARKS

The Chairperson welcomed all, in both English and Welsh, to the November (Tachwedd) 2016 Council Meeting. The Chairperson welcomed three Cilcain residents (Mrs Sue Jones, Mr Simon Richards, and Mrs Kate Richards to the meeting.

2. APOLOGIES - Cllr W Owen Thomas, Cllr Mr John White

3. DECLARATION OF INTEREST - Cllr J Emyr Davies declared an interest in the Agenda Item referring to the request for a donation for the Chapel.

4. CO-OPTION OF RHYDYMWYN WARD MEMBER - Following the Co-option notice having been on the Public Notice Board - only one expression of interest letter had been received from a Rhydymwyn resident. The Council considered the expression of interest letter and unanimously agreed to co-opt Mr Ian G Smith as a Member for the Rhydymwyn Ward. Mr Smith signed the Acceptance of Office Declaration. The Chair welcomed Cllr Ian Smith to the Council Meeting. Members introduced themselves to the new Ward Member.

5. MINUTES OF LAST MEETING

The Minutes of the 17 October 2016 Council Meeting held at the Village Hall, Cilcain were confirmed and signed by the Chairperson as being correct.

6. MATTERS ARISING -

Since Mr and Mrs Richards were in attendance, the Chairman took the Brown signs item first.

Brown signs Chair explained the Council was still waiting for the responses from the

- (a) WI
- (b) School Governors
- (c) Young Farmers

The WI Meeting had taken place but the written response had not yet been received.

The School Governors meeting was scheduled to take place on Thursday 24 November, and an item was on the Agenda.

Mr Richards enquired if anyone who had been to the W I Meeting could give a verbal response?

Cllr Mrs Gwen Hardman reported on the WI discussion - Over twenty Members were in attendance. A vote was taken after the discussion. Four Members were in favour. Four Members abstained, and the remainder objected to the proposal. Cllr Mrs Hardman reported that the main reason had been - disruption due to parking in the village.

Mr Richards explained he had carried out a parking survey since the October Council Meeting.

Mr Richards had made an assessment of the total number of parking spaces in the village. Taking into account the 24 spaces at Pedair y Groesffordd, adjoining the water works and parking spaces in the highway gave a total of 54 spaces.

Mr S Richards explained there is no obvious land available for additional parking near the village centre to provide a new car park. To service a business such as the Shop, the parking spaces would have to be near the village centre. Mr Richards maintained that better use should therefore be made of the following existing areas:

- (a) Parking in the school grounds at the weekend.
- (b) The Village Hall Car park, which is empty most of the time.
- (c) The Church car park, the Church only being used occasionally at the weekend.

Making the above three areas available for visitors would provide an additional 30 parking spaces.

Chairman indicated the School could be asked, but it was unlikely to welcome such a suggestion. Chair also maintained the Village Hall car park was extensively used on a Saturday for the Community Café.

Cllr Miss Ann Baker maintained a number of functions were held in the Village Hall on a Sunday as well. Local people who did not live within walking distance of the Village Hall would be aggrieved if they were unable to park in the car park, because a visitor who wanted to go climbing up Moel Famau was using the car park.

Mr Richards disagreed. Mr Richards felt there was hardly anybody parked in the Village Hall car park throughout all the weekend.

Cllr Mrs Gwen Hardman maintained - at this stage, all the Council can do is to take on board the observations made by Mr Richards. The Council has to take a balanced view. There is no point in pushing in one direction without putting on the table the concerns of local residents. Parking is one major issue, speeding of vehicles is another concern. Elderly residents have difficulty negotiating their way past parked cars in Pantymwyn Road, especially where there is no footway on one side of the road.

Mr Richards maintained that the issues mentioned by Cllr Mrs Hardman have nothing to do with visitors. Mr Richards maintained that all parking along there is residents parking.

Cllr Miss Ann Baker agreed with Cllr Mrs Hardman. Councillors have been elected to represent the views of local residents. Members have a Code of Conduct to adhere to. The Council has to take the views of the community on board.

p45 **Footway on Mold side of Service Station** - Report received from Mr Ian Williams - work on-going.

p45 **Rhosesmor Junction on the A541:**

Report received from Mr Ian Williams - the vegetation obstructing the visibility at the junction had been cut back.

p46 **Star Crossing Junction** - Site meeting held at the junction on Friday 04 Nov 2016. Community Council was represented by Cllr W Owen Thomas, Cllr J Emyr Davies, Cllr Derek May and the Clerk. Mr Lee Shone and Mr Ian Williams attended for Flintshire County Council. Options considered for improving the visibility at the junction were:

- (i) Is the Cilcain confirmation sign necessary? Can it be removed altogether?
- (ii) Possibility of relocating the sign to the Cilcain side of the field gate?
- (iii) Possibility of relocating the sign to the Rhesycae leg of the junction.

The possibility of replacing the hedge with a stock proof fencing was considered to be viable. Cllr W Owen Thomas to discuss initially with land owner. This hedge removal would avoid Flintshire having to cut the hedge every few months.

Mr Ian Williams had reported prior to the Council Meeting - From a traffic engineering viewpoint, replacing the existing sign with a smaller sign was preferred. A smaller sign would increase the visibility for vehicles exiting the Star Crossing Road by approximately 18 inches.

The re-location of the Telegraph Pole to be considered by Flintshire in due course.

Cllr Mrs Jean Ramsay reported on the recent accident near Lloyd's Terrace - wall damaged and telegraph pole hit right over.

p46 **Catch-pit upstream side of Fechlas Brook, culvert under A541** - Clearing out catch pit scheduled for next week.

--- **Hendre culvert** Chair enquired if there had been any progress on clearing the vegetation from the gabion culvert on the Rhydymwyn side of Hendre? Clerk reported that the item had been discussed in the Hendre Quarry Liaison Meeting. Flintshire had not yet pursued the culvert clearing with the Quarry. Clerk to pursue again with Mr Ian Williams.

p46 **Street Lighting repairs, A541 Rhydymwyn** - The following lamps had been listed at the September Council Meeting:

- (i) Llys yr Haul 2 No (1st left on entrance road + end of cul-de-sac)
- (ii) Dolfechlas Rd (by Notice Board)
- (iii) A541 - lamp which has the Quarry direction sign fixed to it (adjacent to Llys yr Haul)
- (iv) A541- LHS going towards Hendre - immediately before Tarmac entrance
- (v) A541 - RHS, going towards Hendre before Tarmac entrance
- (vi) A541 - Hendre, RHS going towards Denbigh - Opposite Lloyds Terrace

Cllr Hughes to check on the above lamps in the next few days.

Cllr Gareth W Hughes reported that the lamp on the A541, with the Quarry sign attached, is now working intermittently.

p46 **Cilcain Street Lamps** - Members reported:

- (i) Opposite School House - now working intermittently. Report to Deeco.
- (ii) Lamp by Bus Shelter in Ffordd y Llan - repaired.
- (iii) Park y Llan - first on right as one enters the estate - Clerk to report to Flintshire.

p46 **Coping Stone, Church Meadow** - House owner cannot be contacted during the day. Mr Williams to make a visit during his next night shift.

p46 **Path between Heatherdene and Football Field - new fence required** - Work to be undertaken in due course.

p46 **Opposite Bath House, small trees removed from hedge by farmer** - Mr Ian Williams had reported prior to the Council Meeting - repair works to verge undertaken by landowner.

p47 **Longitudinal crack in carriageway - Coed Du Hall entrance.** No change.

p47 **Seepage across road - caravan park side of junction** - Mr Ian Williams had reported prior to the Council Meeting - A meeting has been scheduled with Welsh Water for the 2nd week in December.

p47 **Nant Alyn - highway water discharging into Cae'r Eithin** - Mr Ian Williams had reported prior to the Council Meeting - work scheduled for Nant Alyn in the next two months.

p47 **Dolfechlas Road junction with A541 at Hendre** - Report received from Mr Ian Williams to indicate that Flintshire will be providing a continuous white centre line at the junction next time the white line contractor is in the area.

p47 **Potholes at Loggerheads Road, Cilcain** - Cllr J Emyr Davies reported that there are a number of pot-hole repairs required on the Loggerheads Road. Cllr Derek May reported that all the recently provided plastic marker posts at the Pentre are now completely flattened. Members felt the only satisfactory solution to the problem was to widen the road.

p47 **Cilcain Toilets area, entrance gate** - Mr Ian Williams had reported prior to the Council Meeting - A local metal fabricator is arranging to preparing a sketch of a suitable long drop down bolt locking arrangement for Member's observations / approval.

p47 **Pot-holes, Ffordd y Llan, Cilcain** - Item can now be deleted.

p47 **Mountain Road, Cilcain, ice across carriageway** - Mr Ian Williams had reported prior to the Council Meeting - boreholes to be arranged for next few weeks, weather permitting. Borehole to be arranged for Village Hall at the same time. Kate and Dave Allen who live at The Pistyll expressing concern regarding highway surface water discharging into their yard had approached Cllr Mrs Gwen Hardman. Clerk to pass on to Mr Ian Williams.

- p47 **Overhanging trees Ffordd y Llan** - Mr Ian Williams had reported prior to the Council Meeting - Work on going.
- p47 **Village walkabout meeting for Cilcain, 24 June 2016** - Items remaining:
- (i) **Blocked surface water drain at play area** - Mr Ian Williams had reported prior to the Council Meeting - Mr Williams had met Mr Richard Roberts on site and had agreed to share the repair cost on a 50-50 basis. Work to be undertaken in December.
 - (ii) **Public toilet doors** - Re-staining of the shaved part of the door to be arranged.
 - (iii) **Tree lopping affecting boundary wall by the cemetery.** Tree to be inspected at meeting scheduled at the cemetery on Saturday 3rd Dec 2016.
 - (iv) **Surface water from car park** - Mr Ian Williams to arrange for a bore hole to be augured 5 metres from toilet gable wall on Waen Field side of the toilet, at the same time as any boreholes are drilled at Mountain Road.
- p49 **Trelan highway culvert** - Cllr J Emyr Davies confirmed completion work undertaken on Thursday 20 October 2016. Cllr Davies referred to the general problems in limestone rock areas. The sink hole facility tends to become blocked over the years, and has to be scraped out with fairly hefty mechanical equipment. The Drainage Authority is reluctant to provide an earth bund on the lower side of a sink hole. If the retaining bund bursts - the sudden increase in flow could result in a substantial problem on the land and properties lower down. Cllr Davies identified the route of the surface flow (with occasional culvert) from the Trelan area down as far as The Hesp.
- p49 **School bus drop off point, Rhydymwyn** - Item not discussed.
- p49 **Refuse collection vehicle** - In Nant Alyn, Cllr John S Douglas reported that the food waste is kept separated, but all the remaining waste goes into the same wagon, presumably because the recently purchased collection wagon is too wide to go down Nant Alyn.
- p35 **Dog fouling enforcement service** - Mr Ian Williams had reported prior to the Council Meeting - that the four problem areas identified in the October Council Meeting had been forwarded to the new Dog Warden Officer.
- p49 **Hendre Parking** - Clerk to request an update from Mr Lee Shone.
- p49 **Road form Cilcain Church to the Waterworks** - Cllr Derek May reported that the verge grips have been cleared out - but the grips soon become blocked with leaves, and need regular attention this time of the year.
- p49 **Surfacing repairs on the A541** - Item can now be deleted.
- p49 **Plas Wilkin side of Coed Du Hall entrance** - Chair had requested Mr Williams to arrange for the build-up of leaves to be cleared on the Bath House side of the road.

- p49 **Ragwort, former school field, Rhydymwyn** - Item can now be deleted until the next growing season.
- p49 **Verge and hedge cutting on narrow roads** - Cllr John S Douglas reported the verge and hedge cutting work in Nant Alyn has now been undertaken.
- p50 **Entrance to playing field, Cilcain** - Mr Ian Williams had reported prior to the Council Meeting - sealing of wall coping scheduled to be done.
- p50 **Bryn Gollen, Rhydymwyn, split channel at entrance to estate** - Mr Ian Williams had reported prior to the Council Meeting - Flintshire waiting for gulley emptier to be in the area.
- **Reports received from Cllr Gareth Hughes since the 17th October Council Meeting** –
- (a) Street lamp not working outside No 8 Llys Alyn
- (b) Ponding on footway and carriageway edge in Leete Avenue.
- Clerk confirmed that both items had been forwarded to Mr Ian Williams
- p50 **Defra site, Rhydymwyn** - Rhydymwyn Ward Members expressed an interest in attending a meeting with Mr John Anderson. Preferred date was 2.00 pm on Friday 2nd Dec 2016. Clerk to check time and dated with DEFRA and confirm meeting with Members.
- p50 **Light outside Village Hall building entrance** - Cllr W Owen Thomas to arrange for the fitting of the new light.
- p50 **Bath House, Coed Du Hall, Rhydymwyn** - Chair and Cllr John S Douglas to arrange site visit to Coed Du Hall, probably in the new year now. Clerk to obtain an update from Mrs Eleanor Carpenter for the 19 December Council Meeting.
- p50 **Rhydymwyn Flood Committee** - Chairman reported that copies of the flood plan have been delivered to most of the Rhydymwyn villagers affected by the floods. Chair explained that all the Rhydymwyn Members automatically become Members of the Flood Ctee. Ctee meets, usually once per year. Clerk to arrange for Cllr Ian Smith to receive a flood pack from Mr Gwyn Moseley at the Caernarfon Office of the NRA.
- p50 **Cilcain Play areas, refurbishment** - Grant guidelines have been received. Checks to be made to establish how the major and minor funders are to be dealt with, to establish the possible proportion options for the grant. Cllr Mrs Hardman and Clerk to pursue.
- Clerk to write to Flintshire to indicate that the Community Council is interested in participating in the 50-50 grant available next year from Flintshire.
- p51 **Kiosk door** - Members noted most of the Kiosk had been painted in the correct colour, but the bottom of the door needed repairing. Chair had been to speak to Mr David Morris, Materials available for completing the work. Clerk to write if the work is not undertaken in the next three months.
- p51 **Antelope Industrial Estate, recycling plant** - Clerk reported on his conversation with Mr Neil Parry. Flintshire had not yet written to the operator.

- p51 **Rhydymwyn Ward Vacancy** - Item can now be deleted
- p51 **Ysgol y Foel, obstruction of the footway by car doors being left open** - Cllr Miss Ann Baker reported that the school had passed on the Council's concern to all the parents in a letter dated 14 Nov 2016. Cllr Miss Ann Baker confirmed that the brown sign initiative was on the Agenda for next Thursday's Governor's Meeting.
- p51 **Cemetery Fees Review** - No change.
- p51 **Waen Playing Field, dog sign** - Clerk to make enquiries with Flintshire's playing field section regarding the existing dog sign.
- p52 **Donkey field, Rhydymwyn** - Clerk to write to Flintshire to confirm the Council is prepared to make a contribution of £200 towards a new back panel for the kick back facility.
- p52 **Clwydian Fell Race, Sunday 23 October 2016** - Cllr J Emyr Davies reported having visited the lay-by on the bottom road at mid-day, and there was not a single car parked there. So what happened to the plan of running a minibus from the bottom road to the village?

Mrs Sue Jones had counted approximately 50 vehicles parked on the highway verge from the village sign on Ffordd y Llan up towards the village. Clerk to write to the local organiser to express the Council's concern that there was very little evidence of the parking arrangements, planned prior to the event.

- p53 **Ysgol y Foel, request for financial assistance** - Cllr Mrs Ann Baker explained the position with regard to the Governors already being responsible for the maintenance of the play equipment. Once the allocation given to the School had been spent - Flintshire would not pay for any more maintenance. Under the circumstances, the Community Council resolved to donate £200 towards the equipment. The donation would be subject to two conditions:
- (i) Donation becomes payable for this specific item after the repair / renewal has taken place.
 - (ii) The donation is made on a 'without prejudice' basis.

Cllr Mrs Ann Baker to advise the Governors Committee accordingly.

7. **PLANNING MATTERS**

Community Council observations requested on:

- (a) Location: Cefn Uchaf Farm, Cefn Road, Cilcain
 Proposal: Removal of condition No 3 attached to planning permission ref 038270 to remove holiday accommodation restriction, allowing residential occupation.
 Ref No: 056112

The Community Council has **no objection** to the application.

- (b) Location: Hill Top, Star Crossing Road, Cilcain
 Proposal: Erection of replacement dwelling.

Ref No: 056106

The Community Council has **no objection** to the application.

(ii) **Planning Decisions made by Flintshire County Council -**

- (a) Location: Workshop Parc Bychan Cottage, Rhosesmor
Proposal: Change of use of former blacksmith and ancillary accommodation to 2 No. holiday cottages.
Ref No: 055988
Decision: Approved

8. CORRESPONDENCE / COMMUNICATIONS - To consider the following items:

- 1) 27/10 Brown / White signs at Star Crossing - confirmation from Mr Richard Jones in Flintshire Tourism Section that a brown confirmation sign will not be required, in due course, at the junction.
- 2) 27/10 Flintshire Forum Meetings - advance notification of future Forum Meeting dates. Position noted.
- 3) 29/10 Rhydymwyn Ward Vacancy, Co-option - Expression of interest letter from Rhydymwyn resident. Item dealt with at start of Council Meeting.
- 4) 06/11 Gad Chapel, Cilcain - request for donation to assist with failed kitchen equipment. Cllr J Emyr Davies left the Council Meeting whilst the discussion on this item took place. Donation approved. Amount identified in the Appendix.
- 5) 07/11 Village Hall new lease - Information from Llewellyn Jones Solicitors - Chair reported at the Council Meeting. Details regarding the estimated costs and terms of conditions are included in the Appendix. The Council needs to gather all documentation together at the start, to allow the Solicitor to proceed undisturbed without any changes from the starting point. Cilcain Ward Members agreed to meet at the Village Hall on 1st Dec 2016 to review the position.
- 6) 08/11 Summary report available on Flintshire Local Development Plan.
- 7) 09/11 Rhydymwyn Bonfire Display - Thank you note for recent donation. Cllr John S Douglas reported on the event. Remains dosed down with a hosepipe before midnight.
- 8) 11/11 Cilcain Young Farmers Club Bonfire and Fireworks display 2016 - Thank you note for recent donation.
- 9) 11/11 New Wildlife Annual Meeting - Invitation to attend. Position noted.
- 10) 14/11 DEFRA Site, Rhydymwyn - suggested dates for a meeting with Land Trust. Item discussed earlier.
- 11) 15/11 Town and Community Council precepts (2017-2018) Information from Flintshire regarding the Council Tax Base for 2017-18. Members will note the deadline date of 27 January 2017 for informing Flintshire of the Community Council's precept requirements. The precept will therefore need to be evaluated in the Council Meeting scheduled for 16 January 2017. Cllr Mrs Jean Ramsey requested consideration to be given to providing a Notice Board in Hendre. Cllr Derek May to make enquiries regarding budget cost (for provide and fix) with Mr John Bateson. Mr Bateson to be asked to have a look at the Smithy Notice Board. Check if a softer pin board can be fitted and a possible replacement of the latches.
- 12) 15/11 Toilet Block, Cilcain - damage to rain water goods - repair arranged. Clerk and

Mrs Sue Jones reported at the Council Meeting. Mrs S Jones authorised to ask Mr J Bateson or Mr Jed Cooper to carry out repair.

13) 15/11 Electoral Review - Policy document available for information. Position noted.

9. MATTERS RAISED SINCE LAST MEETING

- (i) **Tarmac Quarry, Hendre - Quarry liaison Meeting** - Meeting took place on Wednesday 16 Nov 2016 - Clerk reported at Council Meeting:
- (i) New extension proposed for the quarry – Consultant to be appointed next six months.
 - (ii) White give way lines at Tarmac junction need re-painting.
 - (iii) Flintshire had not yet approached Tarmac regarding cleaning out the Hendre Culvert.
 - (iv) A letter had been received by Tarmac from Cllr W Owen Thomas that the proposal to join the 40 mph limit between Hendre and Rhydymwyn will be dealt with by Flintshire in due course.
 - (v) Tarmac has currently an employment opportunity for a young apprentice.
 - (vi) Confirmation given by Tarmac that the mechanical sweeper operator has to sign in after undertaking each sweeping operation.
 - (vii) Road sweeping done daily up to the Antelope junction, with the Antelope to Rhosesmor Junction swept once or twice per week. Path cleaning is still up to the County Council.

Since a number of the items discussed at the Liaison Meetings involved Flintshire Highway maintenance, Members agreed to approach Tarmac to seek its views on inviting Mr Ian Williams to future Liaison Meetings.

- (ii) **Nant Alyn Road, Rhydymwyn** - concern received regarding fencing off of a well-established passing place - Information passed on to Flintshire Streetscene - Clerk reported at the Council Meeting. Council to enquire with Mr Ian Williams - is there suppose to be a minimum distance (of say 1 metre) between the edge of a road and the boundary.
- (iii) **Traffic Lights, Star Crossing Road, Cilcain** - Cllr J Emyr Davies expressed concern regarding traffic lights being in place for several days, and very little or no activity taking place. Mr Ian Williams notified. BT lights removed next day. Cllr Davies and Clerk reported at the meeting.

10. ANY OTHER BUSINESS

- (i) **Shrubs in Cilcain Cemetery** - Cllr Ian Hughes referred to the overgrown shrubs in the centre portion of the cemetery needed trimming back substantially. Cilcain Ward Members agreed to meet at 9.30 am on 3rd Dec 2016.
- (i) **Council Website** - Cllr Ian Hughes expressed concern regarding the need to update the information on the Council Website. Cllr Mrs Gwen Hardman and the Clerk had experienced problems accessing the site, to undertake updating work. Clerk had contacted a number of adjoining Community Councils and established that most of the websites were being maintained on an annual basis by an external expert. Clerk authorised to approach a person from Caerwys.

- (iii) **Trimm Rock Quarry** - Cllr John S Douglas referred to the need for a Liaison Meeting to discuss the restoration work needed at the Quarry. Clerk to pursue.

- 11. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.

- 12. **DATE OF NEXT MEETING** - The next Council Meeting will be held in the Village Hall, Cilcain at 7.30 pm on Monday 19 December 2016.

APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION

1. PAYMENT OF ACCOUNTS:

(i)	A Evans (sal + exp) for October (Sal = £360/ month)	501.25
(ii)	Jed Cooper - repair of toilet block roof	27.50
(iii)	A Evans office equipment (Amazon)	160.91
(vi)*	Cilcain Chapel - donation to assist with kitchen equipment	500.00
(v)	A Evans - office stationery (Asda)	58.35
(vi)	Bloomin Gardens - Cilcain cem + cut around seats + Rhyd cem	185.00
(vii)	HMRC - PAYE for October 2016	72.00
(viii)	Cilcain Community Council - Chairman's Account	400.00

2. NEW VILLAGE HALL LEASE

Chair reported that the Clerk and he had visited Mrs Ffion Jones at Llewellyn Jones, Solicitors in Grosvenor Street in Mold. The approximate cost of the new lease is estimated to be £500 to £800 with a timescale of 3 to 6 months.

3. XMAS DINNER

The Menu was included with this Agenda. Members had been requested to bring their choice of meal to the November Meeting. The annual Xmas Dinner will be held at the Cherry Pie on the 09 December. The cost of the meal to Members will be the same as last year - (£20.00) Maximum number which can be accommodated at the Cherry Pie is 26.

Members also discussed the arrangements for the carol singing (and mince pies) at the Royal Oak on Monday 19 December.

SignedChair Date Clerk