



p91 **Cilcain Toilets** - Mr Williams reported having met Mrs Sue Jones to inspect the doors. The doors were now closing properly but the quality of the finishing work had been very poor. The below standard workmanship will be brought to the Contactor's attention.

p91 **Street Lighting, A541, Rhydymwyn** - Cllr Gareth W Hughes reported on the current list:  
(i) opposite bus shelter in Rhydymwyn - repair done.  
(ii) by Coed y Felin entrance - repair done.  
(iii) Tarmac junction - RHS before junction, going towards Hendre - repair outstanding.  
(iv) Three or four lamps out on the Rhydymwyn straight. Mr Williams reported on the damage to the power supply cable to these lamps by a utility contractor.  
Mr Williams to pursue.

p91 **Pot-holes, Ffordd y Llan, Cilcain** - Mr Ian Williams reported being in the process of re-doing some of the repairs.

p91 **Mountain Road, Cilcain, ice across carriageway** - Mr Ian Williams reported some drain lengths were so full of solid silt that jetting and rodding could not be done. Excavation of the restriction areas would have to be undertaken. Excavating cannot be done until the other road closures in Cilcain are were out of the way.

p91 **Overhanging trees Ffordd y Llan / Trial Hill** - Mr Williams reported the Berth Road junction tree would be brought down on Tuesday 19 April. Mr Williams to arrange for more crown lifting of the trees in Ffordd y Llan.

Cllr W Owen Thomas reported the stone boulders on the Trial Hill carriageway had been cleared. Mr Williams to look at the top of the bank to see if the cause of the recent stone fall can be identified.

p91 **Coed Du to the Caravan Park** - Mr Ian Williams reported the exploratory work around the longitudinal crack had been scheduled.

p91 **Star Crossing / A541 junction** - Chairperson reported the visibility was now much improved Mr Williams to speak to Mr H Williams (Fforrest Farm) to seek permission for top of the hedge to be cut back.

Since the March Council Meeting - Mr I Williams had contacted the Clerk to check if the Community Council was aware of a 'brown on white' sign scheme, involving four additional signs at the Star Crossing junction. Two of the signs would be on the Denbigh Road side of the junction, on the left hand side of the A541 going towards Denbigh. Mr Richard Jones (Flintshire Tourism) had been requested to prepare and cost a scheme. Clerk informed Mr R Jones - there had been no consultation with the Community Council or the County Councillor. Members requested Clerk to seek written assurances from Flintshire that no signs would be erected at this junction without consultation.

p91 **Gritting** - Cllr Gareth W Hughes reported - the yellow salt bins in Nant Alyn which had been turned on its side, had now been seen to.

- p92 **Repairs around manhole cover by the Rhydymwyn Service Station** - Cllr Gareth W Hughes reported - the tarmac around the manhole cover outside the Service Station (Mold side exit) had been repaired.
- p92 **General tidying of grass verges in Rhydymwyn** - Cllr Gareth W Hughes had reported in the Jan 2016 Meeting - encroachment of the grass verge opposite School House, where the gas contractor had been working. Mr I Williams to pursue.
- p92 **Rhosesmor Junction, Rhydymwyn** - Mr Ian Williams reported - Still waiting for Welsh translation. WAG approval will then be required for new signs on the A541.
- p92 **Village walkabout meeting for Cilcain and Rhydymwyn** - Village walkabout to be arranged on a Friday afternoon. Cilcain first, to be followed by a separate site meeting in Rhydymwyn.  
Possible items to look at in Cilcain:
- footway surfacing near 17 Park y Llan,
  - surface water drain at play area
  - Public toilet doors
  - potholes at the Pentre
  - Mountain Rd drainage
  - Berth Rd junction - tree removal
  - hole in Waen field
  - inspect kerb changes at Village Hall car park
  - ivy growth, Church wall
- p92 **Trelan highway culvert** - Cleaning out the culvert to be done during dry weather, hopefully in May / July.
- p92 **School bus drop off point, Rhydymwyn** - Mr Ian Williams had confirmed in the Jan 2016 Meeting, having passed the concern on to Flintshire's School Transportation Unit.
- p92 **Refuse collection vehicle** - Mr Ian Williams to arrange to have a representative from Flintshire Refuse Section (Mr Kevin Edwards or Mr Russell Broughton) to discuss the litter problem with the collection service in Cilcain. Since the AGM will be in May, Members agreed for Mr Williams to enquire about the June or July Council Meeting.
- p92 **Dolfechlas Road, gulleys** - Cllr Gareth W Hughes thanked Mr Williams for arranging the jetting of the split concrete channel at the entrance to Bryn Gollen. Item can now be deleted.
- p92 **Potholes near Coed Du Farm** - Cllr Gareth W Hughes to check if all the pot-holes had been repaired in this area.
- p93 **Erosion of highway edge opposite the Bath House** - Cllr Gareth W Hughes reported - the landowner had taken down a tree and erected a fence, thus stabilising the verge erosion. However, Cllr John White referred to smaller trees being taken down further up the hill. The root removal had resulted in water off the carriageway eroding the verge and bank. Item to be looked at in the May walkabout.

- p93 **Footpath between Football Ground and Heatherdene, Dolfechlas Road** - New stock proof fence required between the Football Club and the public footpath. Mr Williams to schedule the work.
- P93 **Rhydymwyn Play Area**, - Members referred to the play area scheduled to have an official opening by Mr David Hanson in the May/June period. Mr Williams had cleaned the timber fence in preparation for staining in the next few weeks.
- p93 **Footway on Mold side of Rhydymwyn Service Station** - Item to be looked at in the May walkabout.
- p93 **Sewage Treatment Plant, visibility splay** - Item to be looked at in the May walkabout.
- p93 **Hendre footway sweeping** - Mr I Williams to schedule the work.
- p93 **Provision of dog bin, Plas Uchaf junction** - Photograph of new bin available at Council Meeting. Item can now be deleted.
- p93 **Dog Fouling, Rhydymwyn football field** - Flintshire will probably be introducing new procedures soon, so the Community Council will have to wait to see if the future procedures can be utilised to deal with the football field dog fouling problem.
- p93 **Soakaway in former school field, Rhydymwyn** Mr Ian Williams reported - soakaway located and de-silted. The soakaway in the Donkey Field had also been located and de-sited since the March Council Meeting. Both soakaways had been full of silt.
- p93 **Dog Fouling stick-on signs** - More of the sticky back dog fouling signs were distributed at the Council Meeting. Item can now be deleted.
- p93 **Roadside gully, Village Hall car park** - Cllr Derek May had reported prior to the Council Meeting that the two gulleys near the car park entrance had been cleaned out.
- p94 **Hendre Parking** - Clerk to send copies of previous correspondence to Mr Ian Williams.
- /-- **Temporary Road Closure, Loggerheads Road** - Mr I Williams reported on the scheduled road closure for 10 days starting on 18 April. The work by Flintshire was for drainage and resurfacing near Pen Lan.
- /-- **Bwlch Lane, Cilcain dog bin emptying** - Mr Williams confirmed the bin at the Lon Cilan / Bwlch Lane junction is now on Flintshire's emptying schedule.

Mr Ian Williams left the meeting at this stage. The Chairman thanked Mr Williams for attending and briefing Members on the various highway issues.

- p94 **Defra site, Rhydymwyn** -  
Cllr W Owen Thomas had spoken to Mr Andrew Farrow to enquire if Flintshire was making a submission. Mr Farrow had taken the view that Mr Aidan McGuffey would be writing to the stakeholders to start the consultation process.

Nevertheless, the Council decided - Clerk should submit the Council's observation to DEFRA via Mr Dave Williams at the DEFRA site.

Cllr John White explained he was not in a position to attend the scheduled annual meeting of Rhydymwyn FORV on Wednesday 20 April 2016. Cllr Gareth W Hughes to attend.

- p95 **Light outside Village Hall building entrance** - The Chairperson invited Mrs Sue Jones to provide an update on the lamp outside the Village Hall. The lamp has a sensor installed, but the bulb itself needs checking. Mrs Sue to pursue with a local electrician.
- p95 **Nant Alyn Road, first lamp on right outside No 1.** - Cllr Gareth W Hughes reported - lamp had now been repaired. Item can now be deleted.
- p95 **Bath House, Coed Du Hall, Rhydymwyn** - Clerk reported having received correspondence from Flintshire Conservation Section, Copies of the correspondence had been passed to the Chair and Vice Chair. Clerk to write again to Flintshire Conservation, and include a photograph of the potentially dangerous stone archway.
- p95 **Rhydymwyn Flood Committee** - Another Warden's Meeting to be arranged in approximately two weeks' time. Photographs of four existing flood wardens still required by NRW. Clerk to pursue.
- p95 **Cilcain Play areas, refurbishment** - Mr R Roberts had contacted the Clerk on Monday 18 April to report - the plans provided by the equipment supplier were not exactly what had been requested. When the new plans are available, a site meeting can take place. Members need to be satisfied, following discussions with Mr Roberts, that value for money is being provided before an application for grant is made

A photograph of the replacement 'spring play item' was available at the Council Meeting. Cllr W Owen Thomas was now satisfied that the new spring had been fitted correctly.

Cllr Thomas reported on the need for additional seeding of the bonfire area. Clerk to pursue.

- p95 **Rhydymwyn play areas, refurbishment** - Cllr Gareth W Hughes reported that the seeded reinstatement area was now much better. Cllr W Owen Thomas maintained the Council should count itself fortunate in being able to attract the minerals grant. In Nannerch, the Council had not been able to obtain a grant for a single new item of play equipment. Cllr Gareth W Hughes referred to the straight section of road between the Village and the Tarmac Quarry entrance. Due to the quarry traffic leaving the quarry, the verge on one side of the road was a dusty grey in colour.

Clerk reported a meeting had been arranged with Mr Russell Dobbins of the Welsh Assembly Minerals section on Wednesday 20 April 2016. Mr Dobbins had previously indicated he would not know until the middle of the summer how much funding was being made available for the April 2017 starts.

Chair invited Mrs Gwen Hardman to report on the grant position for the Village Hall. Mrs Hardman was having a final inspection meeting with Mr R Dobbins on Tuesday 19 April.

p84 **Kiosk door** - Cllr Gareth W Hughes reported having left a message with Mr David Morris to remind Mr Morris about the required repairs.

p95 **Village Hall conveyance plan** - Item to be dealt with under correspondence.

p95 **Antelope Industrial Estate, recycling plant** - Cllr W Owen Thomas reported on the Planning Committee site meeting which had recently taken place. At the subsequent Planning Ctee meeting a few days later, the application for extending the hours of operation had been refused. The Chairman thanked Cllr Owen Thomas for insisting on a planning site meeting.

Cllr Thomas explained that the recycling firm had been requested to draw up a programme detailing the gradual removal of the stored recycled material. The process could take up to 12 months from now.

Natural Recourses Wales (NRW) would be involved in the setting up a programme for the material removal. Cllr Thomas to request details of the arrangement.

p96 **Parking problems in Hendre** - Clerk reported having collected together all the previous correspondence on this problem. Information to be sent to Mr Derrick Charlton.

## 6. PLANNING MATTERS

Community Council observations requested on: None received

### Planning Decisions made by Flintshire County Council:

(a) Ref No: 054800 Location: Mill Cottage, Pentre, Cilcain  
Decision: Approved

7. CORRESPONDENCE / COMMUNICATIONS - To consider the following items. N.B. the items with an asterisk were not copied for Members.

- 1) 22/03 Emptying dog bin and speed survey, Cilcain - Communication from a Cilcain resident via Cllr Mrs Joanna Hobson. Clerk reported - speed survey information received from Flintshire. The survey information had been passed on to the Cilcain resident. Confirmation from Flintshire regarding the dog bin emptying schedule also passed on the Cilcain resident.
- 2) 24/03 Street lighting repairs Cilcain and Rhydymwyn - Confirmation from DEECO - lamps repaired. Position noted.
- 3) 27/03 Broken spring on new play equipment - report received from Cllr Mrs Joanna Hobson. Cllr W Owen Thomas inspected the nature of the damage. Mr R Roberts had replaced the item of equipment and had sent a sample of the steel spring to the manufacturer for metallurgic analysis. Item discussed previously.
- 4) 29/03 Collection of wooden pallets appeared in Waen Field - report received from

Mrs Sue Jones. Chair thanked Cllr W Owen Thomas and Mrs Sue Jones for arranging for the removal and disposal of the pallets and timber.

- 5) 31/03 \* Summer Playscheme - Invitation to participate in this year's scheme - cost is similar to last year. Council approved acceptance of scheme for this summer.
- 6) 31/03 One Voice Wales - Flintshire / Wrexham Area Committee at Mold Town Hall at 7.00pm 21 April 2016. Clerk to attend meeting at Mold.
- 7) --/04 \* Rhydymwyn WI - Request for donation towards the setting up cost for the newly formed group in Rhydymwyn. Amount of donation detailed in the Appendix.
- 8) 04/04 \* Flintshire C C invitation to participate in Waste Disposal and Recycling Survey. Position noted.
- 9) 08/04 Church Lane, Rhydymwyn - broken stone pillar in hedge - reported by Cllr Gareth W Hughes. Item reported to Flintshire Streetscene. Clerk to pursue.
- 10) 12/04 Rhydymwyn Play Area - concern from Rhydymwyn resident regarding Donkey Field gate locked by Flintshire for mole treatment. Clerk to request Flintshire to make the position clearer next time the play area is closed.
- 11) 14/04 Speed survey information from Flintshire, Survey undertaken outside Cilcain School in connection with 'safe route to schools'. Item discussed in correspondence item No (1) above.
- 12) 14/04 Rhydymwyn Nature Reserve - Invitation to Friends of the Valley AGM. Item discussed earlier.
- 13) 14/04 \* Cilcain Village Hall - request for a full response by the next Hall Ctee on 3 May 2016.  
Clerk reported having written to the Hall Secretary  
The Chairperson and Vice Chair had approved the letter before it was sent.  
The letter dated 17 April 2016 made the following observations:

- item (1) and (2) Attaching a plan to the lease - The Community Council do not have a problem in accommodating, in due course, the points raised in these two items.
- Items (3) Community Council Members felt it was difficult to understand how a maintenance schedule would benefit the Village Hall Management Committee, and assumes there would be financial implications in drawing up a schedule.
- Item (5) and (6) The Community Council would be in a better position to take a view on the insurance matters, if a copy of the Hall Committee's policies were made available to the Community Council as previously requested.

In conclusion, the Community Council requests a written undertaking from the Village Hall Management Committee that the Village Hall Management Ctee is prepared to accept Cilcain Clean and Lock under the umbrella of the Village Hall Management Committee, and on terms acceptable to Cilcain Clean and Lock.

Members questioned the reference to a 'Trustee Indemnity Policy' and referred in particular to the request received from Mr Scholes for reimbursing the Hall Ctee for £90.21. Chair invited Mrs Hardman to comment on the Trustee Indemnity Policy. Mrs Hardman explained that the Members of the Hall Ctee act as Trustees. The regulations / legislation for Trustees are different to the legislation which govern actions by Council Members. If a Trustee makes a mistake then individual Trustees are covered for claims made against them by a third party. Members felt it would be useful to have more details regarding the Hall Committee's Trustee Indemnity Policy. A copy of the

Community Council Policy was available at the Meeting, and given to the Vice Chair to peruse prior the next Council Meeting.

- 14) --/-- \* Local Development Plan - resume of comments agreed in 21 March Council Meeting. Members agreed two changes to the resume list. The observation list can now be sent to Mr Andrew Roberts.
- 15) 15/04 \* Community Transport Workshop - Invitation from Mr Steve Jones to attend workshop on Tuesday 26 April 2016. Position noted.
- 16) 15/04 Road Closure notice - Loggerheads Road, Cilcain from 19/04 - 23/04 (drainage works by Flintshire C C). Item discussed earlier.
- 17) 15/04 \* Ysgol y Foel, Cilcain - request for permission to fix a school awareness banner to pedestrian entrance fence at the Donkey Field in Rhydymwyn. Permission given. Wooden Fence to be stained first. Banner can then be erected three days later.

**8. MATTERS RAISED SINCE LAST MEETING**

- (i) **Gulleys, Village Hall, Cilcain** - Cllr Derek May had reported (24 March ) three gulleys uphill from the Village Hall car park entrance have been cleaned out by Flintshire.
- (ii) **Rhydymwyn Ward Members resignation** E-mail received from Cllr Mrs Susan Sawyer to submit her resignation as a Rhydymwyn Ward Member. Clerk to check the authenticity of the e-mail. Clerk to post up the necessary notices.
- (iii) **Ysgol y Foel, pond area** - The Chairperson reported on the current position regarding repairs to the pond area. Chair agreed to inform the Headmaster that the Community Council had been consulted.

**9. PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.

**10. DATE OF NEXT MEETING** -

The next meeting of the Council will be held at 7.30 pm in the Football Club premises, Rhydymwyn on Monday 18 April 2016.

Signed .....Chair                      Date .....                      Clerk .....

## **APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION**

### **1.0 PAYMENT OF ACCOUNTS:**

(i)	A Evans sal + exp for Mar 2016 (sal = £360/month)	501.25
(ii)	HMRC - PAYE for March 2016	72.00
(iii)	A Evans - Office stationery and equipment (Amazon)	175.10
(iv)	Bloomin Gardens - grass cutting at Cilcain and Rhyd cem	188.00
(v)	Scottish Power Street Lighting energy (3m ) up to 31 Mar 2016	248.09
(vi)	Asda - office stationery and equip	22.90
(vii)	Canon - photocopier maintenance	127.04
(viii)	Rhydymwyn W I - donation to assist with setting up costs	300.00

### **2.0 ACCOUNTS FOR 2015/2016 FINANCIAL YEAR**

The accounts will shortly be submitted to the Internal Auditor. The current system involves the Accounts being audited by the Internal Auditor prior to being considered and approved by the Community Council. However, the Council needed to note the following:

- (i) The VAT refund claim for the year ending 31 March 2016 will shortly be submitted to the Customs and Excise Office.
- (ii) The District Auditor had now notified the Council of the various target dates for the Annual Return process.
- (iii) Risk Assessment - The Council reviewed its schedule of risk assessment which identified the risk, the potential consequence of risk, the assessment of impact, the likelihood of risk occurring and the controls in place to manage the risk. The Council considered every aspect of the risk assessment in detail and was satisfied that all possible action to keep risk to an absolute minimum was being taken.
- (iv) Council's System of Internal Controls - The effectiveness of the Council's system of internal controls was reviewed and approved.
- (iv) Investment Strategy - The Council's Investment Strategy was reviewed and approved.
- (v) Standing Orders / Financial Regulations - The Council's Standing Orders was approved by the Council.
- (vi) Council approved the Council's Asset Register and approved the basis on which the Register was drawn up.
- (vii) The Council authorised the Clerk to appoint JDH, Business Services Ltd, Mold to undertake an internal audit of the Council's 2015/2016 accounts. The Council agreed to request the Internal Auditor to provide an updated statement to confirm their independence from the Council.
- (ix) The computerised version of the Payments and Income and the Council's 'balance' for

the year ending 31 March 2016 was attached to the Council's Agenda. Members noted the 'balance' on 31 March 2016 was £10,695.

**3.0 MAY 2016 AGM, APPOINTMENT OF REPRESENTATIVES ON VARIOUS BODIES –**

Cllr Gareth W Hughes felt it would be useful if Members would look at which committees they are on, and consider having a change around. This would give the opportunity for new Members to gain the necessary experience in representing the Council on various bodies.