

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE FOOTBALL CLUB PREMISES, RHYDYMWYN ON 18 MAY 2015.

Present: **Chairperson:** Mrs Janet Butlin
 Councillors: Miss Ann Baker J Emyr Davies
 John S Douglas Gareth W Hughes
 Ian Hughes Derek H May
 Mrs Susan Sawyer W Owen Thomas
 John White,
 The Clerk was also in attendance

1. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed Members to the Annual General Meeting of the Council. The Chairman also welcomed one Cilcain residents (Mrs Sue Jones) to the meeting. The Chairman thanked Members for their co-corporation and support during the last twelve months.

2. ELECTION OF CHAIRPERSON FOR THE ENSUING YEAR 2015/2016 (CILCAIN WARD)

It was proposed by Cllr Gareth W Hughes, seconded by Cllr J Emyr Davies and resolved unanimously that Councillor Miss Ann Baker be elected Chairperson of the Community Council for the ensuing year.

Upon her election, Cllr Miss Ann Baker took the Chair, and signed the Declaration of Acceptance of Office.

Cllr Miss Ann Baker thanked Members for electing her to be Chairperson of the Council.

3. ELECTION OF VICE CHAIRPERSON FOR THE ENSUING YEAR 2015 / 2016 (RHYDYMWYN WARD)

It was proposed by Cllr J Emyr Davies, seconded by Cllr John S Douglas and resolved unanimously that Cllr Gareth W Hughes be elected Vice Chairperson.

Upon his election, the Vice Chairperson signed the Declaration of Acceptance of Office.

4 APOLOGIES - Cllr Mrs Andrea Davies, Cllr Mrs Joanna Hobson

5. DECLARATION OF INTEREST - There were no declaration of interest submitted.

6. TO APPOINT REPRESENTATIVES TO SERVE ON THE FOLLOWING BODIES:-

- (i) (a) Cilcain Cemetery Overseers (6) - six Cilcain Ward Members.
- (b) Rhydymwyn Cemetery Overseers (6) - six Rhydymwyn Ward Members.
- (ii) School Managers - Ysgol y Foel, Cilcain (1) - Cllr Miss Ann Baker

- (iii) Cilcain Village Hall Management Committee (1) - Cllr Derek May
- (iv) Cilcain Bowling Club Management Committee (1) - Cllr Ian Hughes
- (v)
 - (a) Trimm Rock Quarry Liaison Committee (1) - Cllr Mrs Janet Butlin. Members noted that the quarry was now closed. Nevertheless, a quarry liaison meeting may be held to discuss restoration. Cllr Mrs Butlin reported works taking place at the quarry, probably restoration works.
 - (b) Hendre Quarry Liaison Committee - Tarmac (1) - Cllr Gareth W Hughes
 - (c) Cefn Mawr Quarry Pantybuarth Liaison Committee (1) - Cllr Ian Hughes

Members noted that the Quarry Liaison Meetings were generally being held on a two meetings per year basis.

- (vii) Rhydymwyn Football Club Management Committee (1) - Cllr Gareth W Hughes.
- (viii) Rhydymwyn Institute - Cllr John White nominated to represent the Community Council on the Institute Committee. Clerk to inform Mr Doug Watts, Institute Committee Chairman.

Members noted the existence of five other bodies where the Community Council has Nominated / Representative / Elected / Liaison Members serving:

- (a) One Voice Wales - Wrexham / Flintshire Area Committee - Cllr J Emyr Davies.
- (b) AONB Committee - AONB Committee (i) One Voice Wales has until recently, nominated one Community Councillor from the Flintshire area to represent all the Community Councils in Flintshire and Wrexham on the AONB Ctee. Cllr J Emyr Davies was until recently One Voice Wales' nominated representative. The recent change in AONB constitution does not now accommodate a One Voice Wales representative. In the event of One Voice Wales being able to persuade the AONB to change its policy - it was considered appropriate to continue with the Community Council's nomination for the time being. The Community Council needs to request One Voice Wales to discuss this matter at the next Flintshire and Wrexham Area Committee.
- (c) Rhydymwyn Flood Sub-Committee (6 No) - Rhydymwyn Ward Members.
- (d) Rhydymwyn Nature Reserve - Joint Consultative Board (JCB) - The previous JCB arrangement had been discontinued for five or six years. Meetings, unfortunately had become very difficult and DEFRA felt unable to support the JCB arrangement. A new style discussion group, led by the Community Council also failed to materialise. DEFRA now appears to be content with holding 'annual' separate discussion meetings with the various stakeholders. The last Meeting was held in September 2013. Cllr John White and Councillor W Owen Thomas have been the Council's representatives in this new style discussions meetings with DEFRA.

Resolved: Cllr Jon White and Cllr W Owen Thomas to continue in their former roles.

- (e) Flintshire Forum - Clerk referred to the regular meetings of the Flintshire Forum. Now

that Asset Transfer was a regular item Forum agenda, Members felt it was important for the Council to attend the quarterly Forum meetings.

Members agreed that the current Chairperson (with Clerk) to attend future Forum meetings. Vice Chairman and Clerk to attend future meetings if the Chairperson is unable to attend.

6. MINUTES OF LAST MEETING

The Minutes of the last meeting held at the Football Club premises, Rhydymwyn on 20 April 2015 were confirmed and signed by the Chairperson as being correct.

7. MATTERS ARISING:

- p91 **Potholes at the Pentre, Cilcain** - Cllr Derek May reported that the road condition was deteriorating rapidly, and the pothole surrounding the cover by Glasfryn was now nearly six inches deep. Clerk to pursue with AL.
- p91 **Coed Du to Plas Wilkin** - Cllr Gareth W Hughes reported having met Mr Andrew Lightfoot on the Tuesday following the April Council Meeting. Items discussed:
- (a) Roadside channel - the roadside channel appeared to go so far and then suddenly stop,
 - (b) Longitudinal crack near Coed Du entrance.
 - (c) Seepage by Bryn Teg - AL maintained it is clean surface water seepage. Mr Lightfoot to be requested to have another look at the seepage, and the vegetation growth crossing the carriageway at this location.
- p91 **Potholes, bottom of Nant Alyn** - Item to be kept on Agenda.
- p91 **Berth Road to Pedair y Groesffordd, re-surfacing** - Cllr J Emyr Davies had reported in the April Council meeting on new roadwork signs having recently been put in position near Pedair y Groesffordd. Members reported the utilities work by BT had taken place.
- p92 **Cilcain Toilets** - Cllr J Emyr Davies had reported in the April Council meeting that the Gents door was rubbing against the door frame. Mrs Sue Jones had asked Mr J Bateson to have a look at the door. Cllr Davies had recently lubricated the hinges.
- p92 **Flintshire Streetscene** - Lon Cilan hedge - Position to be monitored. Item to remain on Agenda.
- p92 **Street Lighting, A541, Rhydymwyn** - The street lamp near Glan yr Afon, Hendre still not working. Mr A Lightfoot to pursue.
- p92 **Additional dog bin, Hendre** - Item to stay on Agenda, until information becomes available from Flintshire regarding the availability of new dog bins.
- p92 **Church Meadow, depression in footway opposite No 7** - Item to remain on Agenda.
- p92 **Repair to boundary wall, Donkey Field** - Cllr Hughes had checked the base of the Donkey Field stone boundary wall. Channel surface water coming down Dolfechlas Road was not

reaching the repaired section of stone boundary wall. Position to be monitored further in heavy / severe rain conditions.

p92 **Potholes, Ffordd y Llan, Cilcain** - Cllr W Owen Thomas reported that more and more a potholes were appearing on a regular basis. Quality patching was required.

p92 **Mountain Road, Cilcain, ice across carriageway** - Item to stay on Agenda. System to be monitored.

p93 **Overhanging trees Ffordd y Llan** Item to stay on Agenda to remind Mr D Ellis of the cutting back scheduled for Sept / October 2015.

Cllr J Emyr Davies referred to the overhanging trees at Trial Hill becoming a problem again. Mr Lightfoot and Mr D Ellis to pursue.

p93 **Defra site, Rhydymwyn, DEFRA discussions** - Clerk to contact Mr Sweasey to check when the permanent replacement to Mr Richards is in post.

p93 **Bath House, Coed Du Hall, Rhydymwyn** - Clerk reported on his discussion with Diane Strong in Flintshire's Conservation Section. Flintshire was not in a position to estimate when a letter would be sent to the owner to explain the position. Clerk to pursue.

Cllr Douglas to contact Coed Du Hall to arrange visit.

p94 **Cilcain Toilets** -

The Village Hall Management Committee had been be requested to consider including an addendum to the exiting lease which will include a statement to the effect:

'It is hereby agreed between the parties ('Community Council' and 'Village Hall Management Committee') that the building known as the 'Toilet Block' is included in the lease, and the lease shall be read as if the toilet block had been included at the time the lease was originally signed.'

Response received from Management Ctee - via Cllr Derek May

Meeting required to discuss:

- (i) Management Ctee Chairman wants to have site of the Village Hall deeds.
- (ii) Chairman wants to see plans.
- (iii) Details of current valuation for the premises.
- (iv) Details regarding the insurance for the building and contents.

Meeting scheduled for 22 June 2015 at the Village Hall, Cilcain. Council to be represented by Chair, Vice Chair and Clerk. Cllr Dereck May to attend as the Council's representative on the CVHMC. Due to holiday commitments on 22 June, Vice Chair requested Cllr J Emyr Davies to attend in his place.

Clerk reported having been to HSBC Bank in Mold with a receipt for one of the Council's conveyances. Clerk informed - no documents held for safe keeping for the Community Council. Clerk to write to the Manager to express concern, and ask for an explanation why the Community Council was still holding an official receipt for a conveyance document.

A resume of the Minutes kept at the Records Office were available at the meeting, together with a faint copy of the Land Registry documentation for the Bowling Club land. Clerk authorised to apply to the Land Registry for a legible copy. Authority also given for more photocopies to be obtained from the Hawarden Record's Office, to enable the Council to build up a historical picture of the Council's purchase of the Village Hall from the Church in 1978.

Clerk had spoken to Mr P Richards. Mr Richards would prefer for one body to insure the contents and building, to eliminate the possibility of an item not being covered between the contents and building. The Clerk referred to the March Minutes which outlined the logic behind having one insurance for the building and one for the operator.

Regarding the insurance valuation, the Council's position was outlined in the Appendix. Clerk authorised to request Zurich to combine the main building and the toilet, and to increase the total amount by adding £40,000 to the main building.

When the refurbishment is undertaken, a revaluation can be arranged. Clerk to make enquiries.

The Chairperson invited Mrs Sue Jones to comment on the logic of having the whole place re-valued after the refurbishment scheme was completed. Mrs Sue Jones indicated her agreement.

p94 **Rhydymwyn Flood Committee** - Clerk to arrange a Flood Committee Meeting.

p94 **Eisteddfod Genedlaethol yr Urdd, Flint, 2016, fund raising** - Cllr Gareth W Hughes gave Members an update on the fundraising activities of the local fund raising group. Indian supper held on 6 May had raised £300, and a 'pie Eisteddfod' event on the following Saturday raised £600. Cllr Hughes reported that the next scheduled event was on 30 May 2015 at the Village Hall Cilcain (coffee afternoon).

p94 **Cilcain Play area refurbishment** - Clerk reported that the total allocation in the budget for play area refurbishment in Cilcain and Rhydymwyn was £3,000. At the end of May the Council would be informed by Flintshire details of the match funding from Flintshire for this year. The results of the Minerals application would be available at the end of June 2015. The Council would not be in a position to pursue the Cilcain application, in case the £3,000 allocation was needed entirely at Rhydymwyn. The various options for funding the two refurbishment schemes had been detailed in the April Minutes.

p94 **Cilcain Village Hall ALFW application** - Mrs Sue Jones outlined the position with regards to ALFW application for the Village Hall refurbishment scheme. Mrs Gwen Hardman had spoken to Joan Brady, and cleared the Asset Transfer issue that had been holding up the FLVC grant.

p94 **Rhydymwyn Play area refurbishment** - Item discussed above.

p94 **Rhydymwyn Football Club, dog fouling** - Clerk reported having spoken to Mr Richard Blake, (Flintshire's Team Leader, Environment Protection) regarding the progress made with Flintshire introducing the new legislation which will allow improved dog control in the case of the Football Field. Implementing the new legislation is still about two months away.

p95 **River Walk, River Alyn** - Clerk to pursue. River walk took place in August last year.

- p95 **Cilcain Seat** - Cllr Gareth W Hughes and Clerk checking the measurements of the plaques being replaced to ensure the new plaques are slightly bigger.
- p95 **Water Pumping Station, Pentre, Cilcain** - Clerk to pursue with Mr John Powell in Welsh Water's Cardiff's Office.
- p95 **Heavy goods sign, Rhydymwyn** - Clerk reported on the changes made in Flintshire's Traffic Section. Site meeting to be arranged when the traffic budget position has been finalised. Cllr Davies reported on the possibility of the sign erected by the Antelope having been modified. Cllr Gareth W Hughes and Clerk to check if the sign had been amended.
- p95 **River Ford, Maes y Groes Bella, Loggerheads Road** - Road closed until permanent works can be arranged. Clerk and Mr A Lightfoot to pursue.
- p96 **Bryn Teg, water seeping across lane** - item discussed earlier
- p96 **Kiosk door** - Cllr Gareth W Hughes to pursue in due course.

8. PLANNING MATTERS

Community Council observations requested on:

- (i) Proposal: Application for prior notification of proposed telecommunications development - upgrade to existing installation.
 Location: Dolfechlas corner to Plas Wilkin Jct. Rhydymwyn
 Ref No: 053560
 Decision: The Community Council has **no objection** to the proposal.
- (ii) Proposal: Erection of a pair of semi-detached bungalows
 Location: Heatherdene, Vicarage Road, Rhydymwyn
 Ref No: 053534
 Resolved: The Community Council has **no objection** to the development. However, since the proposal includes for a substantial area of hardstanding, the Planning Authority should insist on the use of semi pervious hardstanding material to assist with water attenuation.
- (iii) Proposal: Erection of garage
 Location: Plas yr Esgob, Loggerheads Road, Cilcain
 Ref No: 053642
 Resolved: The Community Council has **no objections**, subject to the external materials being in keeping with the adjoining buildings.

Notification of Planning Decisions made by Flintshire County Council: None received

9. CORRESPONDENCE RECEIVED - The following items were considered:

- 24/04 Cilcain Village Hall - response received to the request made for Clean 'n Lock to operate as part of the Village Hall Management Committee. Item discussed earlier.
- 27/04 North Wales Police - Information regarding a temporary South Flintshire Inspector.

- 12/05 Grant application made by Secretary of Village Hall Management Committee towards internal works required to the Village Hall. Observation received from Flintshire Local Voluntary Council. Mrs Sue Jones reported on the current position.
- 14/05 Bath House, Coed Du Hall - Information from Flintshire regarding Flintshire's proposal to write to landowners regarding making safe category 1, 2, and 3 buildings on their land. Clerk reported on his discussions with Diane Strong regarding possible timescale for the proposed letter to be sent to the affected landowners.

10. MATTERS RAISED / ACTIONS TAKEN SINCE LAST MEETING:

- (i) **Loggerheads Road, Cilcain, dog bin required** - Cllr W Owen Thomas had reported having received concern regarding the absence of a dog bin on the Brithdir Mawr junction with the Loggerheads Road. Cllr Thomas had maintained the area was popular with dog users. Mr Lightfoot had been requested to look at the suitability of the location from a Streetscene viewpoint.

11. ITEMS RAISED BY MEMBERS / ANY OTHER BUSINESS

- (i) Tarmac Entrance, Rhydymwyn - Planning conditions not being adhered to - Clerk to write to Enforcement Officer.
- (ii) The Graig to Coed Du entrance - erosion at edge of tarmac on river Alyn side of carriageway.
- (iii) Dolfechlas Rd - Erosion of edge tarmac by red coloured sleeping policemen.
- (iv) Dolfechlas Rd - Remind AL regarding blocked gulley near the Berllan.
- (v) Dolfechlas Rd - untidy roadside verge at Football Club entrance.
- (vi) Swing at Rhydymwyn - very stiff movement - requires lubrication?

12. PAYMENT OF ACCOUNTS - Accounts scheduled in the Appendix were approved.

13. DATE OF NEXT MEETING - The next meeting of the Council will be held at the Football Club Premises, Rhydymwyn on Monday 15 June 2015.

Signed
Chairman

Date

Clerk

APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION

1. PAYMENT OF ACCOUNTS

(i)	A Evans - sal + expenses (Apr 2015) (Sal = £360/m)	501.25
(ii)	Clerk's annual computer allowance for purchase of computer equipment for office use = £630. In lieu of a new computer, Members agreed for the computer allowance covers for computer related products, for example the purchase of Windows Office software (£159.99). This amount can then be deducted from the £630 total annual allocation in due course. Members noted that 20% VAT will eventually be recovered by the Council for these computer related items. Council agreed for the total purchases to be such that the 'net amount' paid by the Council remains at £630.	159.99
(iii)	Canon - photocopying charges (L.G.A.1972 S111)	41.11
(iv)	Office stationery - Amazon (L.G.A.1972 S111)	221.45
(vii)	Bloomin Gardens - Rhydymwyn cemetery and bench (LGA 1972 S214)	35.00
(viii)	Customs and Excise - PAYE Clerk's salary (L.G.A.1972 S112)	72.00
(ix)	Chairman's account - transfer to Chairman's account	90.00

2. ADJUSTMENTS REQUIRED TO ASSET VALUES TO TAKE INTO ACCOUNT LAND VALUES.

Members refer to the following attachments:

- (i) The Council's Asset Value lists for April 2014.
- (ii) Zurich 'Sums insured' list for Feb 2015

Members noted that the Council's asset value list includes an item for the Village Hall, Cilcain. The value for the Village Hall was based for approximately 10 years on the Insurance Valuation prepared for the Council by David Pearce in 2002.

An adjustment was made every year to account for inflation.

However in 2011, the Council took the view that, in the event of the building burning down, there would be a demolition cost and the cost of removing the material off site, prior to rebuilding.

Since the demolition cost does not add value to the asset, the demolition and removal cost should be deducted from the insurance cost, to arrive at the asset value. Instead of making a deduction in 2011, Members agreed at that time not to increase the asset value for a 5 year period up to 2016.

The above was fine in principle, but Cllr Gareth W Hughes recently pointed out that the land value would not have been included in the insurance value, so land value should now be added to the Council's previous asset value to arrive at the true asset value as far as the Auditor is concerned. Members agreed the land value with no building on the land is to be added.

Members noted that the current Zurich insured value was very close to the Council projected figures from 2011 (+ 2% every year up to April 2014). Members agreed to increase the

separate item for the Toilet block by £40,000. Also, Zurich to be requested add the toilet block value to the Village Hall value, as opposed to having two separate value figures.

3. **CILCAIN BOWLING CLUB - ASSET** Cllrs Miss Ann Baker had enquired in the April Council meeting - why the Bowling Club was is not included in the asset list? The Council had unfortunately overlooked the inclusion of the Bowling Club in its asset list for the last 15 years. Members agreed to include a sum of £100,000 in the Asset List, to correct the omission. The Clerk tabled at the meeting two leases - to demonstrate that the Bowling Club is owned by the Community Council. However, in the last week of Delyn in March 1996, the Bowling Club was leased to Delyn for 25 years. This meant the County Council, as successor Council to Delyn is responsible for the external maintenance of the building until March 2021.

However in 2021, when the lease lapses, the Community Council will become responsible for the maintenance cost and building insurance cost etc.

Members noted the position. Flintshire has currently funds to bring buildings up to a reasonable standard in connection with Asset Transfer procedures. Members discussed if the Community Council wants to take advantage of the opportunity of bringing the building up to a reasonable standard now at no cost to the Community Council?

Regardless of Flintshire's current Asset Transfer procedures, the asset transfer of responsibility for the building will probably occur automatically in 2021, because the building is owned by the Community Council.

4. **FLINTSHIRE MATCH FUNDING** Mr Alun Roberts will know by the end of May whether or not the Flintshire's match funding allocation will be made available for Play area refurbishment schemes. Members discussed the various options available if Flintshire's match funding money becomes available.

5. **AUDIT FOR 2014/2015** - Annual Return now received from external auditor. Members noted the position.

6. **LIGHT REFRESHMENTS AT THE ROYAL OAK, HENDRE**

At the close of the Meeting the Chairperson invited all Members and their partners to The Oak, Hendre for light refreshments.

Signed
Chairman

Date

Clerk