

**MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL, CILCAIN ON 16 MARCH 2015**

**Present:**           **Chairperson:** Mrs Janet Butlin  
**Councillors:** John Douglas           Mrs Joana Hobson  
                          Gareth W Hughes       Cllr Derek May  
                          Mrs Susan Sawyer      W Owen Thomas  
                          Cllr Jon White  
                          The Clerk was also in attendance

**1.    CHAIRPERSON'S OPENING REMARKS**

The Chairperson welcomed Members to the March 2015 Council Meeting. The Chairperson welcomed Mr Ian Hughes to the Meeting. The Chairperson also welcomed two Cilcain residents (Mrs Sue Jones and Mrs Gwen Hardman). The Chair thanked Mrs Sue Jones for making the necessary arrangements for the committee room (instead of the main hall) to be made available for the Council Meeting. Members noted that Mr A Lightfoot was now a Rhydymwyn Ward resident, having moved into Llys yr Haul over the weekend.

**2.    APOLOGIES**    -.    Cllr Miss Ann Baker, Cllr Mrs Andrea Davies, Cllr J Emyr Davies

**3.    CO-OPTION OF NEW WARD MEMBER FOR THE RHYDYMWYN –**

The Chairman referred to the decision taken in Community Council of 16 February 2015 to co-opt Mr Ian Hughes to fill the Cilcain Ward vacancy.

The Acceptance of Office Declaration form was signed by Mr Ian Hughes at the Council Meeting.

Chair welcomed Cllr Mr Ian Hughes to the Council.

**4.    DECLARATION OF INTEREST** - There were no declaration of interest.

**5.    MINUTES OF LAST MEETING**

The Minutes of the 16 February 2015 Council Meeting held at the Cilcain Village Hall were confirmed and signed by the Chairperson as being correct.

**6.    MATTERS ARISING**    including the following items:

p71    **Potholes at the Pentre, Cilcain** - Cllr Derek May reported that more potholes had appeared since the February Council Meeting. Prior to the February Council Meeting, Cllr May had contacted Mr Lightfoot to thank him for arranging the pothole repair works.

p71    **Coed Du to Plas Wilkin** - The Chairperson and Cllr Gareth W Hughes reported that the surfacing work between Coed Du and Plas Wilkin had been completed. A photograph was available at the Council meeting of the surfacing work outside Coed Du Farm. Members noted the substantial thickness of surfacing material in the carriageway reconstruction, used to achieve the required road profile at this section of road.

Cllr Gareth W Hughes to contact Mr Lightfoot regarding the roadside channel near the Bath House. The channel appeared to go so far and then suddenly stop. Cllr John S Douglas reported that white lines at the Coed Du road junction would need to be repainted in due course.

Cllr W Owen Thomas indicated the total cost of undertaking the surfacing work at Coed Du to Plas Wilkin.

- p71 **Potholes, bottom of Nant Alyn** - No update information available on this item. Mr Lightfoot had reported at the 16 February Council Meeting - Flintshire had not yet been able to undertake the pothole repairs at Nant Alyn.
- p71 **Berth Road to Pedair y Groesffordd, re-surfacing** - Cllr W Owen Thomas reported that the surfacing of the section of road between Pedair y Groesffordd and the Gronfoel had now been completed. A photograph of completed surfacing works was available at the Council Meeting. Cllr J Emyr Davies had referred to potholes needing repair between Plas Newydd and the Gronfoel in the February Council Meeting. Item to stay on Agenda. Mr Lightfoot to pursue.
- p71 **Cilcain Toilets** - Clerk reported having claimed the £500 per year grant from Flintshire in accordance with the resolution made in the February Council Meeting. Details of the claim (including the relevant dates) are included in the Appendix. A cheque for £721 had subsequently been received from Flintshire to cover the period up to end Dec 2014.
- p72 **Flintshire Streetscene, general** -  
Sunday Working option - Item to be deleted.  
Lon Cilan hedge - item to remain in matters arising.  
Area Changes for Supervisor - Item to be deleted.
- p73 **Street Lighting Rhydymwyn, lamp day burning - Street lamps, A541, Rhydymwyn** - Cllr Gareth W Hughes reported that the two lamps in the village (one by Tel Kiosk and the other by the Mold side of the Antelope Ind estate access) had been repaired. The lamp on the Mold side of the Rhydymwyn Service Station which had been day burning was now working normally. Cllr Hughes reported another lamp near Glan yr Afon, Hendre was not working. Clerk to pursue.
- p72 **Additional dog bin** - Chairperson and Cllr Gareth W Hughes reported - the new dog bin in the highway verge near Plas Wilkin had now been erected.
- p72 **Width restriction sign, Bont Newydd** - Clerk reported - the welsh spelling on the Pantymwyn side of Bont Newydd had been corrected. A photograph was available at the Meeting showing the corrected sign.
- p72 **Manhole covers on A541** - Cllr Gareth W Hughes reported - the manhole cover on the A541 on the Mold side of the Service Station had been lifted.
- p73 **Church Meadow, depression in footway opposite No 7** - Item to remain on Agenda.
- p73 **Damage to wooden bollards at Bont Newydd** - Item can now be deleted.

- p73 **Repair to boundary wall, Donkey Field** - Cllr Gareth W Hughes and Clerk reported - re-pointing at base of Donkey Field boundary wall had been undertaken by Flintshire. A photograph was available at the Meeting showing the re-pointing work. Members noted that the Dolfechlas Road side of the wall had open joints in the stonework at this location. Cllr Hughes to check the base of the wall following rainfall, to establish if surface water discharging down the Donkey Field side of Dolfechlas Road crosses the road towards the Football Club side before reaching the repaired section of wall.
- p73 **Potholes, Ffordd y Llan, Cilcain** - Item not discussed. Cllr W Owen Thomas had reported at the February Council meeting - some potholes had been repaired, but more potholes had appeared near The Shop.
- p73 **Street Lighting, Llys Alyn, Rhydymwyn** - Item can now be deleted.
- p73 **Mountain Road, Cilcain, ice across carriageway** - Cllr W Owen Thomas had reported at the February Council Meeting - having spoken to Mr Derek Charlton about this long standing issue. Flintshire intend to excavate around the left hand side (LHS) gully to examine the gully outfall. Cllr Thomas reported - exploratory excavation not yet taken place.
- p73 **Overhanging trees Ffordd y Llan** - Clerk reported that Mr Lightfoot and Mr Dewi Ellis (Flintshire's Tree Inspector) had undertaken a joint inspection to assess the extent of the overhanging trees. Cutting back of the overhanging branches was needed, but the work would now have to be scheduled for October this year. The ornamental type tree next to the bus shelter would be cut back (by approximately 18 inches) well before October. Members noted that pedestrians step out into the road, to avoid the ornamental tree when approaching the bus stop.
- p73 **New roadside gulleys, Cilan Lodge Road, Cilcain** - Cllr J Emyr Davies had reported in the February Council Meeting that new gulleys were installed last year at the bottom section of Cilan Lodge Road. The gulleys did not appear to have been cleaned out since the work was finished. Mr Lightfoot to check if Flintshire's gully emptying schedule had been updated so as to include the new gulleys. Clerk to pursue with Mr Lightfoot.
- p73 **Water mains repair works, Loggerheads Road** - Members noted that the Loggerheads Road was now open to vehicular traffic again. Cllr W Owen Thomas maintained that Flintshire Highways should have put more pressure on Welsh Water to minimise the disruption to the through flow of traffic. A metal plate could have protected the excavation to allow vehicles to use Loggerheads Road. Whilst it was up to Welsh Water to erect adequate diversion signs at Tafarn y Gelyn, Members maintained Flintshire should ensure appropriate diversion signs were in place.

Clerk to check the position with Mr Lightfoot.

Cllr Derek May had received a complaints regarding the lack of sweeping of Loggerheads Road during and following Welsh Water's repair works. Cllr May reported on the amount of mud left by turning vehicles using the Rhyd y Fenni entrance. The Clerk had passed this concern on to Mr A Lightfoot at Flintshire Streetscene.

p74 **Flintshire's waste collection service** - Cllr W Owen Thomas outlines the potential extra charges Flintshire may need to impose regarding the waste collection service.  
For example:

- (a) £24 / yr charge for a second brown bin collection.
- (b) Increasing the charge for the collection of large items from properties.
- (c) Reducing the annual number of loads deposited by vans in the Civic Amenity Sites.

Members took the view that imposing these charges was likely to increase fly-tipping on country lanes. Members recalled the problems encountered a few years ago on the 'one way' lane on the Mold side of the Rhosesmor turning on the A541.

p74 **Defra site, Rhydymwyn** -

- (a) **Flintshire Conservation:** Information received (copy in correspondence item) from Miss Diane Strong - Plaques on listed buildings did not require listed building consent.
- (b) **DEFRA discussions** - Mr Sweasey had indicated there could be a copy of the 5 yr development plan on NEWW's website. Clerk had checked the website, but was unable to identify the appropriate document. Clerk had subsequently contacted NEWW's Office. It transpires the five year report was in fact NEWW's 5yr Management Plan. This 5 year Management Plan was distributed by DEFRA to all the relevant stake holders back in October 2011. Clerk to contact Friends of Rhydymwyn Valley to make sure FOV has a copy of this 5 yr Management Plan. The Clerk has a digital copy of this document.

Regarding the need to have regular dialogue with DEFRA, Clerk to contact Mr Sweasey to establish DEFRA's intentions regarding regular meetings (say annually) with the separate stake holders.

p74 **Bath House, Coed Du Hall, Rhydymwyn** - Clerk reported on his discussion with Diane Strong in Flintshire's Conservation Section. Photographs were tabled at the Council Meeting to show how dangerous the stone window arch had become. Clerk to enquire with Flintshire if the conservation status of the Bath House allows Flintshire to insist the landowner carries out repairs.

Clerk to establish what month last year did the annual visit to Coed Du Hall take place, so that arrangements can be made for a repeat visit this year.

p74 **Cilcain Toilets** - In the February 2015 Council Meeting, the Clerk had been requested to inform the Village Hall Management Committee of the insurance position regarding the Village Hall and the Toilet Block. Prior to informing the Village Hall Committee. Members were requested to consider the position prior to the information being translated to the Village Hall Committee.

For the last 15 years, the Village Hall Ctee has been paying the Village hall contents insurance premium, and every year the Community Council has given the Ctee a donation for the premium. Prior to this 'donation arrangement', the Council paid the building and contents premium. When the Council invited a Zurich representative to give the Council a presentation on insurance matters, the Zurich representative explained that the 'operator' of the village Hall should be responsible for the insuring the contents. The operator was in a better

position to check if slippery floors were being left unattended, of if combustible materials were being stored on radiators causing a fire hazard etc.

The toilet building and content is currently insured by the Community Council, on a temporary basis, on the assumption that Clean 'n Lock is operating the facility during a transition period on behalf of the Community Council.

When Flintshire were operating the public toilet facility, the Community Council used to insure the fabric of the building and the Council assumed Flintshire paid the premium for the contents.

When Clean 'n lock comes under the umbrella of the Village Hall Management Ctee, the Community Council will continue to pay the building premium, and it is assumed that the Hall Committee will contact Zurich to establish the additional cost of insuring the toilet operation.

Members agreed that the Community Council will continue to give the Village Hall an annual donation towards the contents insurance. Members noted that the contents insurance premium at present is approximately £225, and that the total contents premium is likely to increase, to reflect the additional risk of the toilet being used by the general public.

- p74 **Cilcain Village Hall - internal Notice Board** - provision of an internal notice board - to be considered at precept time. Members noted that the pin board on the external notice board opposite the public house appears to have hardened, and residents are experiencing difficulties in posting up notices. Renewal to be considered at precept time. Clerk reported that the Council website was now up to date, and the latest Minutes had been added.
- p75 **Rhydymwyn Flood Committee** - Clerk to arrange a Flood Committee Meeting.
- p75 **Eisteddfod Genedlaethol yr Urdd, Flint, 2016, fund raising** - Cllr Gareth W Hughes gave Members an update on the fundraising activities of the local fund raising group. Concert and hot pot supper scheduled for Rhydymwyn Football Club premises on 28 March 2015
- p75 **Cilcain Play area refurbishment** -  
In the February Council Meeting, Cllr Miss Ann Baler had enquired why Flintshire were able to give money for a Zip Wire in Caerwys, but not in Cilcain. Clerk had checked the position in Caerwys. A housing estate had recently been built in Caerwys, so 'section 105' funds had become available. Rhydymwyn village had been in a similar position in 2008 following the Sun Inn development and the Nant Alyn Road housing development.
- The Clerk reported having made enquiries with six other Community Councils. In each grant application, Cilcain was the only Council where the minerals or landfill tax grant application was left to be done by one person, as opposed to having an input of ideas from a 'group of' Members.
- /-- **Cilcain Village Hall ALFW application** - Mrs Gwen Hardman and Mrs Sue Jones outlined their intentions of going for the 3<sup>rd</sup> April 2015 deadline for the minerals application. Approx. total cost currently £40,000+. A building survey had been recommended. Community Council agreed to contribute £300 towards the £600 for the building survey. In addition, Council to write to commit £500 contribution towards the application.

- p75 **Revision of Cemetery Fees** - The Clerk had prepared a table to compare the proposed Cilcain Fees with the current Flintshire and Mold cemetery fees. The recommended fees for Cilcain residents were agreed. Cllr W Owen Thomas maintained that the fees for Non-Residents should be raised by an additional 3% now, to take into account the 3% increase Flintshire Council is proposing to introduce on 1<sup>st</sup> April 2015. Council resolved to approve the recommended fee table, but after adding 3% to the Non-Resident column in the comparison table. New fee list to apply from 16 March 2015.
- p75 **Rhydymwyn Play area refurbishment** - Clerk to pursue Landfill Tax match funding. Minerals application to be submitted by 3<sup>rd</sup> April 2015. Clerk to arrange for Rhydymwyn Ward Members to meet in the Football Club on Monday 30 March 2015.
- p75 **Rhydymwyn Football Club, dog fouling** - Cllr Mrs Janet M Butlin, Cllr Gareth W Hughes and the Clerk had met Mr Richard Blake (Flintshire's Team Leader, Environment Protection) at the Football Club on Friday 13 March. The purpose of the Site Meeting was to seek advice regarding the dog fouling problem in Rhydymwyn, and in particular to discuss the problem at the Football Field. Chairperson, Cllr Hughes and Clerk reported at the Council Meeting. Mr Blake explained that new legislation would come into place in a couple of months that would be very helpful in the case of the Football Field. In the meantime, Mr Blake was arranging for a Dog Warden to show presence in a marked van for a few occasions in the coming weeks.
- In general, if an offender pays the minimum fine, Flintshire cannot make an example of the offending dog handler. The offence can only be published if the fine is not paid and the offender is taken to court.
- p75 **River Walk, River Alyn** Cllr Gareth Hughes had obtained photographs of the 2000 Rhydymwyn floods to show the amount of stone and timber debris brought down the river during times of flood. Members noted that 'flood plain' map of the River Alyn showed the Treatment Works to be built on a flood plain. The information collected will assist the Council in persuading EA and Welsh Water to appreciate the potential pollution and flooding threat to Rhydymwyn residents if the removal of the offending tree does not take place.
- p75 **Cilcain Seats** - Cllr W Owen Thomas reported that a seat for three persons costs £150 and a seat for two costs £130 at P and A Fencing in Mold. Members agreed that the £150 would be appropriate. Cllr Thomas reported the quality of the seat at P and A was satisfactory. Clerk to arrange purchase.
- Cllr Gareth W Hughes reported that the two seat plaques in Rhydymwyn needed replacing. Gareth W Hughes and Clerk to check on the plaque wording on the two Rhydymwyn seats. Cllr Derek May and Clerk to check on the Pentre Road seat plaque.
- p75 **Water Pumping Station, Pentre, Cilcain** - Clerk to pursue with Mr John Powell in Welsh Water's Cardiff's Office. Welsh Water to paint over the silver / white area with a grey colour to match the original grey.
- p75 **Heavy goods sign, Rhydymwyn** - Members considered the response received in writing from Flintshire Traffic Section. Members were disappointed with response, and felt a site meeting

with Mr Ian Jones was required. Flintshire had no funding to provide new signs, so Mr I Jones was not prepared to attend a site meeting. Clerk to pursue a meeting with Mr Gerwyn Powell.

## **7. PLANNING MATTERS**

### **Community Council observations requested on: -**

- (i) Proposal: Erection of two storey side extension, single storey porch extension and alteration to existing building.  
Location: Bel Air, Dolfechlas Road, Rhydymwyn  
Ref No: 053362  
Resolved: No objection

### **Planning Decisions made by Flintshire County Council:**

- (i) Proposal: Siting of mobile home for use in connection with main dwelling  
Location: Swn yr Awel, Loggerheads Road, Cilcain  
Ref No: 053034  
Decision: Withdrawn

## **8. CORRESPONDENCE** The following items were considered and position noted:

- 18/02 Large vehicles damaging country lanes, Cilcain - Letter from a Cilcain resident concerned about country lanes being damaged by large vehicles. Letter to be forwarded to Flintshire Highways.
- 20/02 Toilet grant application - Copy of grant claim made to Flintshire County Council.
- 18 /02 One Voice Wales representation on AONB Partnership Committee - copy of letter from One Voice Wales to Mr H Sutcliffe.
- 26/02 Damage to Lamp column, Ffordd y Llan, Cilcain - Letter sent to Anchor Group Services, to claim cost of replacing Street Lamp fixings (£511.20). A subsequent telephone call to Anchor Group Services confirmed that the Council's request had been passed on to the Motor Insurance Company (Zurich).
- 26/02 Cilcain Toilet Contribution - Confirmation regarding £721 being credited to the Community Council HSBC Bank account. Members referred to an item in the Appendix detailing the position of Cilcain Clean 'n Lock in the grant.
- 02/03 Refund of VAT (£714.00) copy of submission to Customs and Excise for the year ending March 2014. Response took 8 weeks last year and 12 weeks in 2013.
- 04/03 Hendre Quarry Liaison Meeting - Minutes of previous meeting and notification of meeting scheduled for 11 March 2015. Cllr Gareth W Hughes attended the 11 March Liaison Meeting. Cllr Hughes reported at the Council Meeting. Turf strip for a new area taking place. A541 between quarry entrance and the Antelope Industrial Estate access mechanically brushed 5 days per week. Quarry requested to brush as far as the Rhosesmor junction.
- 12/03 Rhydymwyn Friends of the Valley - Request for information from Pip Perry regarding the recent enquiries made by the Community Council. Clerk to respond.
- 13/03 DEFRA Site, Rhydymwyn - Copies of ten pages of e-mails between Flintshire Conservation and the various stakeholders at the DEFRA site. The one most relevant e-mail is copied for

Members information. This is the e-mail from Flintshire Conservation to Nigel (DEFRA) to indicate that Listed Building consent is not required for the 'plaques'.

--/-- Burial Fees comparison table - Item was considered in the Appendix, to update the Burial Fees to bring the Cilcain fees more in keeping with Flintshire and Mold cemetery fees.

24/02 Flintshire Local Development Plan - candidate sites register. A copy of Flintshire's document dated 24 Feb 2015 was given to each Member present. Item not discussed. Members requested to bring the document with them to the April Council Meeting.

## **9. MATTERS RAISED / ACTIONS TAKEN SINCE LAST MEETING:**

- (i) **River Ford, Maes y Groes Bella, Loggerheads Road, Cilcain** - Cllr Gareth W Hughes had reported (17 Feb) erosion of the concrete surfaced ford over the River Alyn. Item reported to Mr A Lightfoot at Flintshire Streetscene. Flintshire had been aware of the deteriorating condition of the river crossing for nearly 12 months. Repair works have to be undertaken in accordance with guidelines issued by NRW. Discussions between Flintshire and NRW are ongoing. Mr Lightfoot inspecting to make sure there has not been any sudden deterioration in the condition of the crossing.
- (ii) **New dog bin, near Plas Wilkin** - Mr A Lightfoot reported (18 Feb) that the new dog bin had been erected in the highway verge near Plas Wilkin. Item discussed earlier.
- (iii) **New inscription plaque at Cilcain cemetery** - Cllr Gareth W Hughes has submitted a photograph of the recently erected plaque on the Cemetery seat in Rhydymwyn. Item discussed earlier.
- (iv) **Flintshire refuse collection service** - Cllr J Emyr Davies reported (23 Feb) two wagons on the collection service in the Trelan area of Cilcain on Monday 23 Feb, each wagon being followed by a separate van, making four vehicles in all, on the collection service. Concern regarding the misuse of Council vehicles reported to Mr A Lightfoot. Mr Lightfoot to attend a future Council meeting to report on the logic of the using four vehicles.
- (v) **Street Lamps, Rhydymwyn, A541** - Cllr Gareth W Hughes reported (23 Feb) the two lamps in Rhydymwyn had still not been repaired, and the lamp day burning on the Mold side of the Service Station had not been fixed. Item discussed earlier.
- (vi) **Gronfoel, Cilcain - resurfacing**, - Mr A Lightfoot reported - resurfacing work at the Gronfoel had been completed. Cllr J Emyr Davies confirmed the resurfacing work had been completed satisfactory. A photograph was available at the Council Meeting showing the completed works.
- (vii) **Narrow Road sign at Bont Newydd, Cilcain** - Mr A Lightfoot had reported - the welsh misspelling had now been rectified. Photograph of corrected sign was available at the Council Meeting. Item discussed earlier.
- (viii) **Flintshire funding for a Zip Wire** - In the February Council Meeting, Cllr Miss Ann Baker referred to Flintshire funding being made available for a Zip Wire in the Caerwys village play area, whereas Flintshire is not in a position to match fund the Zip Wire proposal in Rhydymwyn. Clerk checked the position. In Caerwys, 'section 105' funding had become available from Flintshire Planning, as a result of private housing development in the

village. A local village committee (including two Town Councillors) had been set up to promote the scheme. The Committee have been in discussions with Flintshire Leisure for approximately 12 months.

- (ix) **Flintshire Funding for play areas?** - Chairperson reported on a recent press article regarding Flintshire having received play area funding (Approx. - £77,000) from the Welsh Assembly. Clerk contacted Flintshire Leisure to enquire if the funding can be made available for match funding the proposed refurbishment schemes in Rhydymwyn or Cilcain. Clerk reported on the response at the Council Meeting.
- (x) **Loggerheads Road, Cilcain Road sweeping required** - Cllr Derek May reported (12 Mar) concern regarding the amount of mud on the road following the pipe repair works by Welsh Water's Contractor. Item discussed earlier. .
- (xi) **Repair to Donkey Field boundary wall** - Cllr Gareth Hughes W Hughes reported (13 March) that repair works, by Flintshire's Direct Labour Section, to the boundary wall was underway. Item discussed earlier.
- (xii) **Meeting with Flintshire's Team Leader, Environment Protection at Rhydymwyn** - Cllr Mrs Janet M Butlin, Cllr Gareth W Hughes and the Clerk had met Mr Richard Blake at the Football Club on Friday 13 March. Item discussed earlier.
- (xiii) **Street Lamp, outside Glan yr Afon, Hendre** - Cllr Gareth W Hughes reported (13 Mar) the street lamp outside Glan yr Afon Hendre not working. Item discussed earlier.
- (xiv) **Overflowing gully, Dolfechlas Road** - Cllr Gareth W Hughes reported (14 Mar) - the gully outside Winnwood is overflowing again, in relatively dry weather. Members may recall that the outfall from this gully discharges into the soakaway in the Donkey Field. This soakaway was cleaned out some two years ago by Flintshire. It may be appropriate for Flintshire to check if the soakaway needs de-silting again. Item reported to Mr A Lightfoot in Flintshire Streetscene.

## **10. ANY OTHER BUSINESS / REPORTS -**

- (i) Bryn Teg, Nant Alyn Road - water seepage across lane. Clerk to request Mr A Lightfoot to inspect.
- (ii) Cllr Gareth W Hughes reported a crack in the carriageway near Coed Du Hall entrance - Clerk to pursue with Mr A Lightfoot.
- (iii) Disused Telephone Kiosk, Nant Alyn - Members noted the bottom of the kiosk door was rotting away. Mr I Morris to be requested to repair / replace the door.
- (iv) Road traffic accidents on Star Crossing Road near Fforrest Farm - Cllr W Owen Thomas expressed concern regarding the number of recent accidents near Fforrest Farm. Clerk to ask Flintshire if a new skid resistance test can be made.

Cllr W Owen Thomas indicated his intention to arrange a site visit with Mr Gerwyn Powell.

11. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.

12. **DATE OF NEXT MEETING** - The next meeting of the Council will be held on 20 April 2015 at the Football Club Rhydymwyn.

Signed .....Chair      Date .....      Clerk .....

## **APPENDIX - MATTER OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION**

### **1.0 PAYMENT OF ACCOUNTS:**

(i)	A Evans - sal + expenses (Feb 2015) (Sal = £360/m)	501.25
(ii)	Deeco - annual street lighting maintenance	912.00
(iii)	A Evans - Amazon - office equipment + stationery	178.28
(iv)	H M Revenue and Customs	72.00
(v)	A Evans - Asda - office equip + stationery	43.89
(vi)	Flintshire County Council - cem rates - Cilcain	322.94
(vii)	Cilcain Village Hall Management Ctee – donation to assist with building survey	300.00
(viii)	Cilcain Clean 'n Lock - toilet grant (FCC and CCC) up to Dec 2014	789.00

### **2.0 PROPOSED REVISION CEMETERY FEES**

Members were requested to consider the suggested revision of the Cemetery fees to bring the Cilcain and Rhydymwyn Fees more in line with the Mold and Flintshire Fees.

Members noted that Flintshire's fees were scheduled to be changed on 1<sup>st</sup> April 2015, and would probably involve a 3% 'across the board' increase added to June 2014 revision. Item discussed earlier.

### **3.0 RECEIPT OF FLINTSHIRE £500 PER YEAR TOILET GRANT**

Clerk reported having invoiced Flintshire for the grant to cover the period 26 July 2013 to Dec 2014.

Members noted that Flintshire had undertaken to pay the 'toilet operator' a sum of £500 per year.

The Community Council agreed to match Flintshire's contribution at the same rate of £500 per year. This £500 is now included in the Community Council's annual budget.

This means that when Cilcain Clean 'n Lock run the toilet and pay for the services, they will be in receipt of £500 per year from Flintshire, and £500 from the Community Council. A similar arrangement is in place in the other toilets taken over by volunteer groups in North Wales.

Cilcain Clean 'n Lock started operating the toilet on 6 Sept 2013, so the proportion of Flintshire's grant payable to Cilcain Clean 'n Lock is:

$$= 500 + (500 \times 17/52)$$

$$= 500 (1+17/52)$$

$$= 500 \times 1.326$$

$$= \text{£}663.$$

Services cost paid by the Community Council over this same period:

$$= 405 + (405 \times 17/52)$$

$$= 405 \times 1.326$$

$$= \text{£}537$$

Therefore, £537 of the £663 Cilcain would normally have been paying Clean 'n Lock has been spent on services.

Amount remaining, and budgeted for:

$$= 663 - 537$$

$$= \text{£}126$$

In conclusion, Members considered it appropriate for the Community Council to give  
Clean 'n Lock a cheque for  
= 663 + 126  
= £789.

Signed .....Chair      Date .....      Clerk .....