

- (ii) Council to write to Defra to;
 - (a) Seek clarification regarding the proposals.
 - (b) Express concern regarding the lack of consultation with the Community Council and village residents.
 - (c) Request a meeting with Defra.

6. MATTERS ARISING

--/-- **Potholes, bottom of Nant Alyn** - Cllr John S Douglas expressed concern. Mr A Lightfoot to pursue.

p27 **Rhydymwyn Flood Committee** - Clerk to arrange a Flood Committee Meeting.

p27 **Pot Holes, Berth Road and potholes in general** - Mr Lightfoot reported - an overlay (surfacing) is scheduled for December at Berth Road.

p27 **Repair to tarmac around water cover near Glasfryn** - Mr Lightfoot to pursue.

p27 **Coed Du to Plas Wilkin** - Mr Lightfoot reported - surfacing scheduled for early in the new year. No start date yet available. Mr Lightfoot to pursue.

p28 **Cilcain Toilets** - Ladies toilet door had been fixed. Gents toilet door was rubbing against the door frame. Item reported to Mr B Watkins of Dutton and Peters. Cllr W Owen Thomas expressed concern regarding the quality of the new doors fixed by Flintshire. Meeting to be arranged with Mr Charlton in the next few weeks.

--/-- **Flintshire Streetscene, general** –

Sunday Working option - No decision yet taken regarding Sunday working in Refuse Collection.

Lon Cilan hedge - Notice issued on owner of hedge.

Area Changes for Supervisors - 45 day consultation period on Jobs Review has just been completed.

p28 **Eisteddfod Genedlaethol yr Urdd, Flint, 2016, fund raising** - Item not discussed

p28 **Cilcain Play area refurbishment** - Photograph tabled at the Council Meeting of space available for additional equipment. Photograph of ‘the gap’ being sent to Mr R Roberts in Flintshire Leisure. Cllr Mrs Hobson submitted a photograph from the SMP range of equipment, showing a possible item that would be suitable for the available space. Clerk to check with Mr R Roberts if the suggested item is suitable in terms of size and suitability for young toddlers. Clerk had made enquires with Flintshire if match funding is available for Cilcain next year. Response received - No decision made yet. If match funding is not available

- Clerk had enquired if Flintshire will still undertake the design and supervision work? Clerk to pursue.

p28 **Revision of Cemetery Fees** - Clerk to pursue revision of Fees.

p28 **Rhydymwyn Play area refurbishment** - Clerk explained that the additional £5,000 to £10,000 cost of including a link path between the two entrances had not been included in Flintshire's match funding arrangement, and to pursue the scheme modification further would only case a further delay. Members agreed to proceed with the application without the link path.

p28 **Street Lighting Rhydymwyn, lamp day burning** - No change to lamp day burning by the Service Station. Three lamps still out on the straight section between the village and the Tarmac entrance. Mr Lightfoot to arrange for traffic management. Two lamps still out by the Hendre. Cllr Miss Ann Baker noted that the lamps were alternative lamps so the two which were out were not very noticeable.

Members noted the Asset Transfer document in the Correspondence Item, making reference to the possibility of some of Flintshire's street lamps being included in the Asset Transfer arrangement. Members recalled, approximately 12 months ago, the County Council was offering to take on the maintenance of Community Council lamps.

p28 **Rhydymwyn Football Club, dog fouling signs** - Enlarged to A4 signs supplied by Mr Andrew Lightfoot at the Council Meeting - Clerk to laminate. Signs still required to indicate 'No dogs allowed in the Playing Field'. Clerk to pursue with Mr A Roberts in Flintshire Leisure.

--/-- **Additional dog bins** - Mr A Lightfoot enquired if any additional dog bins are likely to be required in Cilcain or Rhydymwyn? A supply will shortly become available.

p29 **Sleeping Policemen, Dolfechlas Road** - Mr Lightfoot reported - works not likely to be funded in the immediate future due to lack of funds.

p29 **Parking in Hendre** Mr Gerwyn Powell had been requested for his observations on the results of the speed survey. Response not yet received - cost of a flashing 30 mph sign will be dependent on power supply, but could be between £2,500 and £3,000. Solar powered units probably not suitable for Hendre. The availability of battery supply units from a manufacturer on a trial basis was an option. Mr Lightfoot and Clerk to make enquiries. Members noted that single units are in place elsewhere, so one unit (or a double sided unit) would probably suffice.

Cllr W Owen Thomas reported that there would appear to be a substantial delay in implementing speed traffic orders. No progress was being made in implementing two schemes near Nannerch, the schemes having been given County Council approval some time ago.

--/-- **Filming in Rhydymwyn by Lime Pictures** - Clerk to send copy of the correspondence to Lime Pictures.

p33 **River Walk, River Alyn** - Clerk had discussed the pollution with Chiara Caserotti at Natural Resources Wales. Photographs of pollution being sent to Chiara.

Mr Kevin Williams (River Maintenance Section) had indicated that the fallen trees identified in the River Walk had been included in this year's Winter Programme for river maintenance. Clerk to pursue with Mr Williams and stress the importance of dealing with the fallen tree which was resting on the suspended main inlet pipe into the Treatment Works.

- p33 **Width restriction sign, Bont Newydd** - Mr Powell was going to enquire if it was possible to change the one incorrect letter on the sign. Flintshire Traffic Section did not think a new sign was justified, since there was no highway safety implications involved. Clerk to send the appropriate information to Mr Lightfoot.
- p 34 **Cilcain Seats** - Painting materials passed on to Cllr Derek May for the metal seats. Cllr May reported that parts of the seat at the top of the cemetery were rotten and well beyond repair and staining. Members agreed for the Clerk to obtain a price for a quality seat (with a plaque) similar in size and quality to the seat at The Crescent in Cilcain.
- p34 **Church Meadow** - Depression outside No 7 Church Meadow - Mr Lightfoot to pursue.
- p34 **Surfacing condition of A541** - Mr Lightfoot reported re-surfacing scheduled for this week, for a short section of carriageway from the Tarmac entrance going towards Hendre.
- p42 **Water Pumping Station, Pentre, Cilcain** - Clerk has spoken to Mr John Powell from the Cardiff Office of Welsh Water. Welsh Water was prepared to paint over the silver / white area with a grey colour (as close as possible to the original grey). Welsh Water was not in a position to paint the whole building in grey. Members accepted Mr Powell's offer. Clerk to pursue. The silvery paint had been introduced to cover some exposed asbestos in the cladding.
- /-- **Welsh Water re-instatement near Star Crossing** - Cllr W Owen Thomas referred to the settled trench re-instatement reported in the October Council Meeting - Mr Lightfoot to pursue.
- /-- **Repair of Power cable adjoining Gents Toilet door, Cilcain** - Clerk tabled a photograph of the repair to the damaged protective coating on the power cable. Repairs undertaken by D and L Williams. No charge was made for the repair works.

7. PLANNING MATTERS

Community Council observations requested on: - None received

Planning Decisions made by Flintshire County Council: - None received

8. CORRESPONDENCE RECEIVED The following items were considered:

- 24/11 Cilcain Village Hall Management Committee - request for financial assistance to assist with proposed window repairs. Members were not convinced that repair was the correct option. Renewal of the windows would result in a long (20 to 30 year) trouble free period. A grant could be pursued for new windows, which would make more effective use of community based funds. If the window is considered dangerous then further consideration could / should be given to repairing or renewing the one dangerous window. Cilcain Members to inspect the ladies toilet window when the Meeting with Mr Charlton is set up. Members felt the letter from the Village Hall Chairperson had not gone into sufficient detail regarding which windows were to be considered for repair.

- 04/11 River Alyn water level gauge telemetry system - Information from DEEFRA's Site Managers - telemetry equipment now repaired. Position noted
- 03/11 Badger found dead survey - information regarding the need to participate in the national survey. In the past, the Community Council has been reporting dead badgers in highway verges to Flintshire Streetscene. This new procedure will at least save Flintshire the cost of recovery and disposal for the next 15 months. Clerk to send copy of correspondence to Mr Lightfoot.
- 03/11 Public Footpath No 43 - Copy of the Order made by Flintshire to modify the Definitive Map of Public Footpaths.
- 04/11 Town and Community Council Precepts 2015-16 - Position to be considered in the January 2015 Council Meeting.
- 05/11 Flintshire Summer Playscheme - attendance figures for 2014 playscheme. Item to be discussed in detail in the January's precept meeting.
- 07/11 NEW Wildlife and Friends of Rhydymwyn Valley - notification of event taking place on 6th December 2014.
- 08/11 Cilcain Chapel - request for assistance to assist with repair costs. Cllr J Emyr Davies declared an interest in the item and left the Council Room. £400 donation approved.
- 10/11 Cilcain Young Farmers Club - Thank you letter from Cilcain Young Farmers Club for donation. The display event was well attended, resulting in a number of spectators not being able to gain access to the field, and having to view the display from the road.
- 11/11 Community Asset Transfer Guidance Notes - Information from Flintshire County Council. Clerk to clarify accuracy of Asset Transfer List considered in the October Council Meeting Members noted - Where the County owns a building and wants to transfer the asset over to the Community a 27 year lease usually governs the transfer. Members noted that the Football Club building in Rhydymwyn is the only obvious correct asset transfer on the Community Council's list.
- 16/11 Rhydymwyn Football Club - Thank you letter for recent donation.
- 18/11 Community Asset Transfer - Information from Flintshire County Council.
- 21/11 DEFRA Site, Rhydymwyn - Letter from Friends of Rhydymwyn Valley. Item discussed earlier.
- /-- Rhydymwyn Bonfire Committee - Thank you letter for donation. Cllr John S Douglas reported fire put out after midnight to comply with Insurance Company's event cover requirements. Prior to the event taking place - visit / inspection made by a Flintshire Safety Officer. Event was well attended (estimated attendance - 300).

9. MATTERS RAISED / ACTIONS TAKEN SINCE LAST MEETING:

- (i) **Dolfechlas Road** - Cllr Gareth W Hughes had reported (03 Nov) - two street lamps not working in Dolfechlas Road (opposite Church Meadow) and fronting the Llys yr Haul housing estate. Item reported to Mr Andrew Lightfoot at Flintshire Streetscene. Repair work outstanding.
- (ii) **Rhydymwyn - Daffodil bulb planting** - Four Rhydymwyn Ward Members, two Rhydymwyn residents and the Clerk met at 2.00 pm on Saturday 25 October 2014 and planted 2 x 25 Kg bags of daffodil bulbs. Half the bulbs this year were planted in the highway verge opposite the antelope industrial estate and the remainder shared equally between the DEFRA bridge verge and the lay-by adjoining the Nant Alyn (Yarranton) seat. Planting session finished at 3.00pm.

(iii) **Daffodil Planting, Cilcain** - Three Cilcain Ward Members and Clerk had met at 10.00 am on Saturday, 8 November 2014 and planted 25 Kg of daffodil bulbs in the highway verge opposite Park y Llan. Leafs and fallen twigs were also cleared form the bus shelter and the cemetery entrance area. Bulb planting and leaf clearing session finished at 11.00 am. Photograph available at Council Meeting.

(iv) **Street Lamp not working, Ffordd y Llan, Cilcain** - Street lamp outside No 11 Ffordd y Llan (Annedd Wen) reported (21 Nov) by Cilcain resident. Defect reported to Deeco. Clerk to pursue with DEECO.

Cllr W Owen Thomas reported new columns / lanterns being erected in Lon Cilan by Flintshire County Council. Clerk to enquire with Flintshire Street Lighting Section regarding extent of works.

10. **ANY OTHER BUSINESS / REPORTS** - No other business raised by Members.

11. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.

12. **DATE OF NEXT MEETING** - The next meeting of the Council will be held on 15 December 2014 at the Village Hall, Cilcain

SignedChair Date Clerk

MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION

1. PAYMENT OF ACCOUNTS:

(i)	A Evans - sal + expenses (Oct 2014)	501.25
(ii)	Bloomin Gardens - (Rhydymwyn park bench etc.)	35.00
(iii)	A Evans - Amazon - office equipment + stationery	176.13
(iv)	G Bellis - paint seat in Rhydymwyn cemetery	30.00
(v)	JDH - Internal audit fee for 2013/ 2014 accounts	124.80
(vi)	A Evans - Asda - office equipment + stationery	44.85
(vii)	Flintshire County Council - Summer playscheme	1796.40
(viii)	Cilcain Community Council - Chairman's Account	750.00
(ix)	H M Revenue and Customs	72.00
(x) **	Cilcain Chapel	400.00

**** Request for donation from Cilcain Chapel** - Members noted that a budget allocation of (3x£400 = £1,200) had been included in this year's estimates for the three community facilities the Council is supporting on an annual basis. In considering the request from Cilcain Chapel for a donation, Members noted that an allocation of £400 has been budgeted for.

2. XMAS DINNER AND CAROL SINGING -

Members selected starters, main course, and sweet on the menus handed in at the Council Meeting. The cost per person had been agreed as £18.00.

3. Council Accounts 2013 / 2014 - Internal Auditors report

Internal audit report identified / reported:

System of internal controls is in place - subject to the following observations:

- (i) Arithmetical error of £10 identified in draft Annual Return (error subsequently corrected prior to the draft Annual Return being submitting to the External Auditor.
- (ii) Risk Assessment approved by the Community Council in the 28 April 2014 Minutes - but a copy of the risk assessment should form part of annual audit. A copy will be included in next year's Accounts.
- (iii) VAT is not recorded in the payments section of the cash book. The VAT claim for the 2013 / 2014 year is being submitted to Customs and Excise. Copy of the draft VAT schedule was attached to the Agenda for Members information.

Copy of the 2013 / 2014 accounts had been attached to the Agenda.

Chair and Clerk reported having signed draft Annual Return and submitted to External Auditor on 27 October 2014.

Members authorised the Chair and Vice Chair to take the appropriate action if correspondence is received from the District Auditor requiring action prior to the December Council Meeting.

The Computerised version of the 2014/2015 accounts (first 6 months) were attached to the Agenda for Members information.

Members noted that the Council had approximately £20,000 in balance. (£3,000 more in balance this year than at the same time last year). Clerk suggested the two most obvious expenditure items which were less this year were:

- (i) County had undertaken more grass cutting in Cilcain cemetery than in the previous year.
- (ii) Clerk's computer allowance had been taken up at an earlier stage last year.

Signed (Chair) Date Clerk