

**MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL AT THE CILCAIN
VILLAGE HALL ON 17 JUNE 2024.**

Present: Chairperson: J V Worthington
Councillors: J Emyr Davies Malcolm Down
Gareth W Hughes Karen Parker
The Clerk was also in attendance

1. CHAIRPERSON'S OPENING REMARKS

The Chairperson welcomed Members to the June Meeting. (Croeso i bawb i Gyngor Mis Mehefin). The Chair also welcomed two local residents (DF and SJ) to the Meeting. Flintshire County Councillor Andrew Parkhurst had submitted his apologies for not being able to attend the Community Council Meeting.

2. APOLOGIES FOR ABSENCE - Cllr Pauline Douglas, Cllr John Doyle, Cllr Gwenda Hardman, Cllr Ian Hughes, Cllr Tim Mitchell, Cllr Michael Parr, Cllr Christine Vaughan.

3. DECLARATIONS OF INTEREST - None received.

4. MINUTES OF LAST COUNCIL MEETING (20 May 2024) Cllr Gareth W Hughes proposed, Cllr J Emyr Davies seconded and all Members present agreed to approve the Minutes.

5. MATTERS ARISING HIGHWAY MATTERS

Neil's Action Plan dated (20 May 2024)

Since Neil was still not able to attend the Council meeting, arrangements had been made for the Chair, Vice Chair and Cllr Gareth Hughes to meet Neil in the Institute in Rhydymwyn on Tuesday morning 18 June at 11.00 am.

No new highway complaint items were raised by Members at the Council meeting.

Clerk reported that a request had been sent to the Head of Streetscene two months ago for permission to be given to Neil to attend Community Council meetings. No response had been received to the Council's request.

If a negative response is received, then Cllr Andrew Parkhurst can escalate the matter within Flintshire CC.

6. MATTERS ARISING (NON HIGHWAY MATTERS)

p3 Rhydymwyn Institute - Item brought forward from the 20th May 2024 AGM Meeting. Community Council representatives on the Institute Committee to be -

Cllr Pauline Douglas, Cllr Malcolm Down, Cllr Gareth W Hughes, Cllr Tim Mitchell,

Cllr Karen Parker. The five members listed were all on the Institute Committee.

- p3 AONB Meeting - In the May 2024 Council Meeting, Cllr Andrew Parkhurst had referred to an AONB meetings which had recently taken place on-line. Cllr Parkhurst to forward contact details to the Clerk. Cllr J V Worthington was interested in participating in any future on-line meetings. Clerk to make enquiries with the AONB.
- p5 Anti Social Behaviour and Criminal Activity - No update available.
- p5 Solar Panels - No update available this month. Cllr Gwen Hardman to provide an update at the next Council meeting.
- p5 Cilcain Shop - Cllr Gwen Hardman to provide an update at the next Council meeting.
- p5 Cilcain Cemetery - Safety Regulations nearly completed. Cllr Gwen Hardman to provide an update at the next Council meeting.
- p5 Play area - Clerk had written to inform Mr Richard Roberts that the Community Council wished to participate in the match funding scheme for this year. Reference had been made in the letter from Mr Roberts (discussed in the May Council meeting) that Rhydymwyn play area was being prioritised by Flintshire CC this year.

The Chairman had noted in the press that Cadwyn Clwyd had funded a play area in Rossett near Wrexham. Clerk to enquire make enquiries with Cadwyn Clwyd.

- p6 Street Lighting, Cilcain - Clerk reported that the new low energy consumption LED lamps had arrived at the AONB Loggerheads Office. When the brackets arrive, the Chairman will pick the lamps and brackets up and store them in Cilcain ready for installation by DEECO.
- p6 Hendre Quarry Liaison Meeting - Cllr Karen Parker reported that the site meeting to the quarry mentioned in the May Council meeting had taken place on the 30 May 2024. The open day event had been attended by four Hendre residents. The residents who attended had been very impressed with the scale of the quarrying operations taking place.
- p6 River Alyn, Rhydymwyn - Tree in the River Alyn opposite the Sewage Treatment Plant. Clerk reported having sent the photograph of the tree obstruction taken by Cllr Tim Mitchell to Mr John Humphreys at Dwr Cymru. Since the fallen trees were outside land controlled by Dwr Cymru (sewage treatment plant), Dwr Cymru had passed the issue on to NRW. Clerk to pursue with NRW.
- p6 Roadside verge fenced off, Rhydymwyn - Clerk and Cllr Gwen Hardman to make the necessary enquiries with the Land Registry.

- p6 32 Maes Cilan, Cilcain - The Clerk reported on his conversation with Cllr Andrew Parkhurst. Cllr Andrew Parkhurst was waiting for information from Flintshire Housing regarding the latest position.
- p6 Catch-pit full between the DEFRA bridge and the DEFRA grille. Cllr Gareth W Hughes to email a photograph of the full catch pit to enable the Clerk to pass it on to DEFRA.
- p7 Cefn Road / Nant Alyn Rd - Speed issues. Clerk to obtain PUSWA information from Neil Hickie to ensure that no services are damaged by the provision of fence posts in the roadside verge.
- p7 Planning matters, The Antelope Site - Gwysaney Arms Hotel Planning Application - A site meeting had taken place (30 May 2024) attended by Flintshire Planners, the Applicant and Cllr Andrew Parkhurst. The Vice Chair and Cllr Gareth Hughes had also attended.

Issues discussed were:

- (i) Concern about flooding. NRW were reluctant to look at the flooding issues at this stage of the planning process.
- (ii) Concern about the non inclusion of Low Cost Housing in the design layout.

Flintshire CC's Planning Officer (Mr James Beattie) had been very helpful in the site discussions.

- p7 Cilcain School Bus - School bus turning in the Maes Cilan semi circle. Chair reported that the tree in the central grassed area had not yet been trimmed. Clerk to arrange for one more letter to be sent to the residents.
- p7 Fechlas Brook, removal of the fence obstruction at the rear of the Institute. Clerk reported having sent an email to Mr Dafydd Roberts (NRW) to remind him of the outstanding issue of the obstruction to the Fechlas Brook.

The fence obstruction issue had been passed on to Mr Rhys Hughes in NRW's Development Control Section. Mr Rhys Hughes had issued the landowner with a warning letter. The landowner had also been requested to remove the netting over the winter months and to consider a more sustainable long-term option (such as a swinging gate).

Clerk to write to Dafydd Roberts regarding the need to confirm that the river bank of the Fechlas Brook needs to be raised by a couple of feet for a 20m section near the Tarmac entrance in Nant Road.

In addition, there was a need to check for the presence of a culvert under the railway embankment near former Tai Brics. Chair and Cllr Gareth W Hughes to investigate the position following the 11.00 am meeting with Mr Hickie on Tuesday 18 June 2024.

- p8 Micro Brewery planning application at Ty Gwyn, Tre Lan Road

- (i) Chairman thanked Cilcain resident (DF) who was in the Council Meeting for providing the useful information regarding the application.
- (ii) Members agreed that the Clerk should write to thank the Applicant for his letter addressing the concerns that the Community Council had regarding the planning application.

p9 Planning enforcement, Hilltop, Cefn Road - Clerk reported having written to Planning enforcement and had received an acknowledgment. Members noted that a new road entrance to the garage had now been made. Clerk to seek an update from Planning Enforcement Section.

p10 Covid Snake - Members noted that a photo of the completed construction had been included in the back of the correspondence pack. Chair commented that it looked very good.

p10 Resurrecting the Minerals Grant - Request had been sent to Carolyn Thomas, Assembly Member requesting an update on her efforts to resurrect the minerals grant. Initial response received. Assembly Member making checks on the current position. Item to stay on the Agenda so that the Council is prompted to write again in due course.

p10 Bus time tables. Clerk reported on his conversation with an officer from Flintshire Regional Integration Transportation Section. New bus time tables scheduled to be available on 1 July 2024. Clerk to pursue.

8.0 **CORRESPONDENCE / COMMUNICATIONS / ITEMS DISCUSSED** -

- 1) 21/05 Street Lamp, 23 /25 Ffordd y Llan - Report received from Cilcain resident (RF) of street lamp not working. DEECO requested to repair the lamp. Lamp was repaired within three or four days of being reported to DEECO.
- 2) 21/05 Planning Application, Trelan Road, Cilcain - Additional information received from Cilcain resident (DF) regarding the planning application considered at the Council meeting on 20 May. Copy of this item of correspondence was forwarded to all Council members. Item discussed earlier.
- 3) 22/05 Rhydymwyn Cemetery stone entrance sets and cemetery entrance area. Request to Blooming Gardens to weed kill entrance area and sets. The weed killing operation had not been very successful by the time the Council meeting was held. Photos required so that the issue can be taken up with Bloomin Gardens.
- 4) 24/05 Rhydymwyn Service Station - Request for the Community Council to discuss a potential traffic hazard with vehicles entering and leaving the forecourt at busy periods. Clerk to write to the Garage owner to request that during peak periods consideration be given to the use of additional staff either to control traffic or speed up the till operation. The complaint email also referred to garage vehicles parked on the Mold side of the exit affecting the visibility of vehicles exiting the garage.
- 5) 28/05 Hendre Quarry, update regarding quarry slip and road closure - Information from Tiffany Cox (Tarmac Strategic Planning Surveyor). Cllr Gareth Hughes reported that a site meeting (involving Cllr Andrew Parkhurst) was being arranged

to discuss the local concern regarding the road closure.

- 6) 30/05 Rhydymwyn Service Station - Observations received from Cllr Andrew Parkhurst regarding the recent planning permission. Issue discussed earlier (See Item 4 above).
- 7) 27/05 Gwysaney Arms Hotel Planning Application - Proposed Site Meeting. Information from Cllr Andrew Parkhurst regarding a site meeting with Flintshire Planners. Cllr Gareth W Hughes and the Vice Chair attended. Matter discussed earlier.
- 8) 02/06 DEFRA's Automatic grille, River Alyn, Rhydymwyn - Report sent to DEFRA site Manager to express concern that part of the automatic grille was not working again during the last high water event on 23 May 2023.
- 09) 03/06 DEFRA's Automatic grille, River Alyn, Rhydymwyn - Request for information to DEFRA. The Community Council wanted an update on:
- (i) Any progress made in introducing an overriding switch to enable the manual operation of the grille to take place?
Answer received - prices being invited.
 - (ii) Any progress made in arranging for the automatic system to be checked on a regular basis?
Answer received - Automatic system being checked on a monthly basis.
- Resolved: Clerk to pursue.
- Cllr Gareth W Hughes maintained it was important for a Rhydymwyn Flood Meeting to be arranged for this coming Autumn (early October).
- 10) 03/06 DEFRA bridge, Rhydymwyn - repair to river bank adjoining the DEFRA bridge. Information from Flintshire's Bridge Engineer (Mr Mathew Davies) regarding the repair. Repair undertaken by local landowner (PJ). Photos required. Clerk to pursue.
- 11) 02/06 Planning Enforcement - Hilltop, Cefn Road, Cilcain - Community Council's request for information regarding reported building work taking place at Hilltop, Cefn Road. Clerk to request an update from Flintshire Enforcement Section.
- 12) 04/06 Highway items discussed at the 20th May Council meeting forwarded to Mr Hickie so that Neil's next Action Plan can be amended accordingly in readiness for the 17 June Council Meeting. Position noted.
- 13) 05/06 Cilcain Street lights - Information from the AONB regarding the new LED lamps having been delivered. Brackets expected to arrive in the AONB Loggerheads Office by Friday 14 June 2024. Chair making arrangements to pick up goods from the AONB Office when the lighting units and the brackets have arrived.
- 14) 04/06 Flood Alleviation, Hendre - Copy of email sent to Cllr Karen Parker from Flintshire CC's land Drainage Engineer (Mr Paul Reeves). Cllr Parker reported

on the current development regarding the grant funding Flintshire CC has received to look in detail at Hendre and other flooding projects across Flintshire.

- 15) 07/06 Hendre Flood Risk Management Scheme - E-mail from Waterco to Cllr Karen Parker regarding the need to conduct an Outline Business Case (OBC) for the Hendre scheme. Cllr Parker reported at the Council Meeting. The Chair commented that Cllr Parker had done quite a lot of work to get things going on the Hendre study.

A meeting with the Hendre residents at The Institute in Rhydymwyn was going to be arranged for Monday 8 July. A letter / Agenda for the Hendre residents was being prepared. Clerk to print the necessary information for Cllr Parker to hand deliver.

The purpose of the Engagement Meeting with residents was to give the local community an opportunity to put forward their views, options and suggestions for more detailed consideration by Flintshire CC and Waterco Consultants. At this stage, Cllr Parker maintained that nothing was off the table or ruled out and all views by the local residents would be considered further.

- 16) 09/06 Welsh Assembly Toilet Grant - Reminder sent to Flintshire CC regarding the outstanding £500 grant payment for this financial year. Clerk to remind Flintshire CC again next month. Position noted.
- 17) 10/06 River Alyn, Obstruction of fallen tree opposite the Waste Water Disposal Works up river of the Leete Valley Caravan Park. Location information provided by Cllr Mitchell forwarded to Dwr Cymru (Mr John Humphreys). Item discussed earlier.
- 18) 10/06 Obstruction of the Fechlas Brook - Reminder sent to NRW (Mr Dafydd Roberts) regarding the fence obstruction initially reported in the River Walk which took place on 15 November 2023. Item discussed earlier.
- 19) 07/06 Micro Brewery at Ty Gwyn, Trelan Road, Cilcain - Addressing concerns regarding Micro brewery proposal - Email from applicant of recent planning application. A copy of this email had been forwarded to all Council Members. Item discussed earlier.
- 20) --/06 Flintshire Streetscene Action Plan - For Members to comment on, and add to. Item discussed earlier.

09. PAYMENT OF ACCOUNTS - The accounts scheduled in the Appendix were approved for payment.

10. DATE OF NEXT MEETING - The next meeting of the Council is scheduled to be held on the 15 July 2024. However, the Chair and Vice Chair reserve the right to change the date, having regard to the three clear working days statutory notice being given for any new date.

PAYMENT SECTION NOT FOR PUBLICATION UNTIL APPROVED BY THE COUNCIL

1. Payment of Accounts - June 2024

(i)	A E (sal + fixed exp) for May 2024	705.85
(ii)	HMRC - PAYE (L.G.A.1972 S112) Confirmation of the BACS payment made	108.45
(iii)	Office Equipment and stationery - (L.G.A.1972 S111) (Invoices available at the Council Meeting)	134.65
(iv)	AE - web fee	18.00
(v)	Bloomin Gardens Cilcain and Rhyd cemetery (Cilcain cem cut 25 June 2024). Weed kill in Rhyd cem entrance done on 30 June 2024.	245.00
(vi)	O Roberts - weed kill with Roundup in Cilcain (car park and cemetery)	25.00

Please Note: Payment for the above items being made by BACS - authorised by the following two signatories.

Chairman Vice Chair (or 2nd Councillor)

2. Completion of Audit for 2019-20 to 2022-23

The certified accounts for Cilcain for 2019-20 to 2022-23 was received from Audit Wales on 07 June 2023. The audit report referred to:

The lack of compliance with the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014 in relation to the preparation and submission of accounts for audit.

The Clerk was urged to ensure that the 2023-24 and future years' accounts are prepared and submitted for audit on a timely basis. The 2023-24 accounts should be approved by the Council by 30 June 2024 and submitted for audit in July 2024.

3. Current Council Bank Balance. Please note that the closing balance in the Council's Bank Account on 09 June 2024 was:

Current Account: £177
Deposit Account: £39,438

Dep. Acc. interest:
2024 (May £61.07) (Apr £49.17) (Mar £46.29) (Feb £54.96) (Jan £56.41)

2023 (Dec £42.40) (Nov £43.74) (Oct £42.26) (Sep £42.94) (Aug £40.61)
(Jul £34.56) (June £33.51) (May £30.79) (April £30.04) (March £26.85) (Feb £21.53)
(Jan £19.08) (Dec £15.52)

Chair Clerk Date