

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL AT THE FOOTBALL CLUB BUILDING, RHYDYMWYN ON 17 OCTOBER 2022.

Present: Chairperson: Cllr Gwenda Hardman

Councillors: Malcolm Down John Doyle
 Karen Parker J Emyr Davies,
 Pauline Douglas, Gareth W Hughes
 Jean Ramsay Christine Vaughan,
 John V Worthington
 The Clerk was in attendance

1. CHAIRPERSON'S OPENING REMARKS

The Chairperson welcomed Members to the October Council Meeting. Croeso i bawb i Gyngor Mis Hydref. The Chair also welcomed Flintshire CC Cllr Andrew Parkhurst and two residents to the meeting. The Chair welcomed Julia Hughes who was attending as an observer form Flintshire CC 's Standards Committee.

It was with great sadness that Members heard of the death of Cllr Ian Hughes's wife Alison. Details of Alison's funeral have been emailed to Members.

2. **APOLOGIES FOR ABSENCE** - Cllr Ian Hughes, Cllr Michael Parr. There had been some confusion regarding the notice required for joining the meeting by electronic means. The issue would need to be discussed further in due course.

3 **DECLARATIONS OF INTEREST** - None declared.

4. **MINUTES OF LAST MEETING** - Cllr Gareth W Hughes proposed acceptance, Cllr John V Worthington seconded and all Members agreed to approve the Minutes.

5. MATTERS ARISING (HIGHWAY MATTERS)

(i) **Flintshire Streetscene Action Plan** -

(a) Cllr Jean Ramsay reported - Coming from Mold towards Rhydymwyn, just past the Rhosesmor junction, by the entrance track to Bryn Alyn, the sizeable 'Slow / Bend' sign' is obstructed by vegetation.

(b) Cllr Karen Parker reported - approx 200m on the Rhydymwyn side of the Tarmac Quarry entrance - the broadband trench re-instatement is cracking and settling. Remedial work required.

(c) Approx 500 to 600m on the Rhydymwyn side of the Coed y Felin junction with the A541, settlement of the carriageway has taken place, the depression is quite noticeable when driving past the location.

(d) The activated speed sign at Star Crossing does not appear to be working.

- (e) Trial Hill - Cllr John Worthington reported another post has recently been hit, the shattered post being higher up than the outstanding repair location.

6.0 MATTERS ARISING

p37 **Hendre Traffic** - Cllr Gareth W Hughes had requested the Clerk to enquire how much the speed sign in an adjoining village had cost, and who paid for the sign. Clerk reported - Sign purchased by the Community Council for approx £2,000. Flintshire Streetscene had not been involved in the purchasing of the sign. Future maintenance remains with the Community Council, when the 2 yr warranty expires.

Speed Camera Hendre - Flintshire CC Cllr Andrew Parkhurst had spoken today to Mr L Shone in Flintshire's Traffic Section. In terms of priority, the vehicle speed activated sign at Hendre had moved up the priority list from No 8 to No 4. Flintshire are able to fund three per annum so progress is being made. Additional progress might be forthcoming if schemes with a higher priority can be funded out of a different category of funding.

A speed survey has been discussed, but a speed survey is not always advantageous to a particular site if other sites have better survey results in terms of supporting a scheme.

p37 **Trimm Rock - former quarry**

- (c) Clerk had sent a reminder to HSE Cardiff Office since the Sept Meeting.
(b) Possible meeting with Mr Hartey -. Flintshire CC Cllr Andrew Parkhurst reported that Mr Hartey's recent illness prevents him from having a site meeting. Mr Gerald Taylor has offered to meet Hannah Parish and another Flintshire Officer for a site inspection to check on security issues.

p37 **Repair of village car park boundary wall.** Clerk to pursue starting date with stonemason.

p37 **Play Area - Cilcain and Rhydymwyn -**

- (a) Site meeting re-scheduled for Wed pm instead of Wed (10.00 am) on 19 Oct 2022.
(b) Explanation given for the difference in price of the play item between website and the price given to Flintshire CC:
- price on website is for a plastic item (more suited for warm climate).
- price for the more hardwearing quoted to Flintshire is for stainless steel.
(c) Authority given for the Cilcain Ward Members who attend the site meeting to give Flintshire approval to order the new play unit.
(d) Rhydymwyn - Mr Richard L Roberts had spoken to Cllr Gareth W Hughes to explain why the Rhydymwyn scheme could not proceed this financial year. Cllr Gareth W Hughes reported that he was satisfied with the explanation given.

p38 **Housing survey, Rhydymwyn** - Item to stay on Agenda.

p38 **Permits for trailers in Flintshire's skip sites.** County Councillor Andrew Parkhurst had attended a meeting in Flintshire CC on 26 Sept 2022 where the trailer permit issue was discussed. All the comments made by various County Councillors would be taken on board by the Officers and a draft modified policy on permits should be available in a month's time

p38 **Former Quarry - Lloyds Quarry - Concern expressed about Lloyds Quarry**

- (a) Sign at bottom of Cefn Melyn hill turned in the wrong direction. The issue had been reported to Mr N Hickie. Work done
- (b) Sign at Fforrest Farm Junction - hedge in front of quarry direction sign needed cutting back. Clerk had written to Quarry Manager. Cutting back of hedge took place within a few days.
- (c) Dust at Quarry entrance - Clerk had spoken to Hannah Parish.
- (d) Ideally, adjoining residents should write to Flintshire Planning regarding any concerns they have with Lloyds Quarry. Email address for resident now established. Cllr Pauline Douglas to speak to the adjoining resident.

p38 **Dolfechlas Road, foul smell from drainage system** - Cllr Gareth Hughes reported that the smell is still annoying. The manhole cover was supposed to be sealed. Clerk to contact Mr Ronnie Kelbrick at Dwr Cymru to enquire when the cover is going to be sealed.

p38 **Summer Playscheme** - Total attendance figures from Flintshire have been received and forwarded to Members. In previous years, daily figures have been provided which were more useful than the total figures provided this year. Clerk to enquire if daily figures can be made available.

p38 **Cilcain cemetery** - The Chair asked that thanks be minuted to the Clerk and Cllrs J V Worthington and J Emyr Davies for the work they had done in the cemetery over the past few months. She referred to Item 3 in the correspondence pack containing images of the scale of work done in the cemetery in stages and to Item 24a, a letter from a Cilcain resident. For new members in particular, she summarised the staged approach that the Council had taken to work needed in the cemetery following a site meeting:

1. The Council had been concerned about a number of trees presenting potential risk. The Council had, therefore, taken advice from FCC's tree specialist before authorising the felling of a number of trees that had rotted internally. This required specialist work.
2. Sections of wall on each side of the cemetery were also of concern as a health and safety risk, requiring a stone mason to complete both jobs. This work was completed at stage 2.
3. Following these major jobs, a thorough clear-up to remove a lot of debris and surplus stone was required. At the same time tree surgery work and some pruning of shrubs took place (stage 3).
4. Most recently, removal of slabs, topping up of grave spaces and some re-seeding work was completed.

It was agreed that, in addition to safety issues being addressed, the cemetery in Cilcain is looking well. More work would be needed in due course. In the meantime, the Chair said the Council would note the observations made in correspondence item 24a by a Cilcain resident and thanked him for his comments

- p40 Street Lighting Schedule - Cllr John Worthington reminded the Clerk of the need to inform the AONB of the total number of lamps to be converted to LED. Resolved: All Members in favour of proceeding with LED conversion at Cilcain.
- p41 Former Antelope, Rhydymwyn - Chair invited Flintshire CC Councillor Andrew Parkhurst to give an update on the dangerous roof slates. Cllr Parkhurst reported the matter was being pursued on a regular basis with Flintshire Dangerous Structure Officer.
- p41 Land Registry - Response required from the Council's Solicitor - Clerk reported that he had sent a reminder since the September Council Meeting. Acknowledgment received.
- p41 Nant Alyn, Rhydymwyn - Flintshire CC's Cllr Andrew Parkhurst noted the views of the Community Council regarding the difficulty of policing any speed limit system. Cllr Pauline Douglas felt that devising a system to prevent really large vehicles, possibly using the road as a short cut, was the priority. The need for a sign at the wide Trimm Rock end to warn drivers of the restrictive width at the narrowest section would be ideal.

- p43 Pedair y Groesffordd -
The Chair referred to the site meeting between representatives of the AONB, the Community Council and Flintshire County Council at Pedair y Groesffordd and to two items of correspondence, items 11 and 13. She restated that the AONB representatives at the meeting had outlined the ideas contained in their initiative to improve visitor experience on both sides of Moel Famau by improving online and offline information for visitors, improving direction and tourist information signage, by improving field stiles and introducing way markers.

Possible implications for parking had also been discussed. The Chair also referred to two items of correspondence from a resident of Cilcain, the first in which he expressed concern about expanding the Pedair y Groesffordd parking area and the second being a table detailing his survey of vehicles parked at Pedair y Groesffordd between the end of July and start of October.

The Chair thanked the resident for his feedback which would be kept on file for the future. She explained the meeting had been the first meeting about this issue which had provided a fruitful exchange of information and possibilities to explore. The Chair emphasised that no decisions had been taken about extending the parking facility because there is clearly a long way to go. All of the ideas outlined in the AONB initiative would need to be discussed further, taking local knowledge into account and involving research and monitoring first. She suggested inviting David Shiel of the AONB to a future Council meeting when time allowed.

- p43 Defibrillators - Chair and Vice Chair had investigated the confusion that had recently arisen regarding whether or not the Cilcain defibrillator was registered with the NHS. The confusion may have arisen as a result of the existence of the National Defibrillator Network, which is encouraging organisations to register with them. Conclusion - The Cilcain Defibrillator is registered with the NHS and Andy Hughes of the YFC is the Registered Guardian.

7.0 PLANNING MATTERS:

- (a) Ref No FUL/000438/22
Proposal: Change of use of redundant barn to dwelling. Single storey extension to barn
Location: Grug Lodge Farm, Cilcain Road Junction To Bryn Alun Junction, Cilcain, Mold, CH7 5PG

In view of the time constraints imposed on submitting the Community Council's submission the Clerk took the views of Members into account and submitted the following:

The Community Council has **no objection** to the proposed development.

The Community Council notes the presence of a public right of way up to the application site from both directions. The impact of the development on users of the public footpath, both during construction and at subsequent occupation, should be considered by the Planning Section.

- (b) Ref no: FUL/000515/22
Proposal: Erection of a replacement dwelling with the retention of the historic part of the original dwelling to be used for outbuildings ancillary to the main house.
Location: Pedair Groesffordd, Mountain Road, Cilcain, Mold, CH7 5P

The Community Council has **no objection** to the proposed development, subject to sympathetic consideration being given to the ecological issues involved in the development.

8.0 CORRESPONDENCE / COMMUNICATIONS

Exclusion of Press and Public - In pursuant of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it may be appropriate for a number of the correspondence items below to be discussed after the press and public have been excluded.

- 1) 27/09 Cilcain resident (DF) - Concern regarding conduct at Council Meetings. The Chair repeated her comment made at the September Meeting. Whilst the Council is debating an issue, an 'observer' cannot contribute to the discussion. The Clerk had written back to the Cilcain resident to explain the Council's position, drawing attention to the relevant sections on this issue in the Good Councillor's Guide. The Clerk had also emailed the resident a copy of the Council's Standing Orders as the resident had requested.
- The Chair referred to the need to review the Council's Standing Orders every three or four years. It was now about the time that the Council needed to conduct a review. Members agreed for the Chair, Vice Chair and Clerk to undertake an initial review and come back to the Council with any recommendations for updating that may be needed.
- 2) 27/09 Cilcain resident (DF) - Concern regarding the need to update the Council's website. Councillors' contact details on the website had now been updated.

- 3) 29/09 Cilcain cemetery - Item dealt with in matters arising. Cllr J V Worthington had reported:
- (a) Five concrete slabs that were leaning against the boundary on the School of the side of the cemetery have now been removed.
 - (b) The headstone that was damaged by a fallen tree has now been re-fixed. Photo of tree damage attached to the correspondence to remind Members of the storm damage.
 - (c) Topsoil bags have been delivered and are being stored.
- 4) 19/09 Cilcain Bonfire and Fireworks display 2022
- (a) Council's permission to use the Waen Field given, subject to the normal conditions.
 - (b) Approval was given to a donation to assist with the cost of the event. Reference was made to a note in the Appendix regarding the donation amount included in the Council's budget agreed in the January 2022 Council Meeting. Cllr Gareth W Hughes maintained that the amount of the donation had been £375 for many years now and a review could be looked at in the Jan 2023 Council meeting.
Clerk to request road cones (approx 30) from Flintshire Streetscene to assist with dealing with any parking issues that may arise in Ffordd y Llan.
- 5) 27/09 Community Speed Watch - Update from Cllr Karen Parker regarding the North Wales Police proposal for community members being given access to speed meters. Cllr Parker reported that a meeting with the Police was scheduled for next Wednesday to discuss Police checks, training etc.
- 7) 30/09 Rhydymwyn Bonfire and Fireworks display 2022
- (a) Council's permission to use the Donkey Field given.
 - (b) Approval was given to a donation to assist with the cost of the event. Reference was made to a note in the Appendix regarding the amount included in the Council's budget agreed in the January 2022 Council Meeting.
- 8) 02/10 Cilcain resident (DF) - Concern regarding the Flintshire CC grass cutting Policy. Clerk had replied to the Cilcain resident. A copy of the email had been sent to Council Members. The Chair maintained that Mr Hickie was the person that could answer questions on the grass cutting issue. Members therefore agreed to discuss the issue when Mr Hickie is next in attendance.
- 9) 02/10 Training for Co-opted Members - Information sent to Flintshire CC to indicate that the four Cilcain co-opted Members wished to participate in the on-line training session schedule for the 12 October 2022. The co-opted Members who attended the training session each reported:
Cllr Malcolm Down felt the issues discussed were mostly common sense. The training session could have benefited from better use of the slide presentation. The session had been well attended (approx 60 joined the meeting) and was generally beneficial.
- Cllr Karen Parker found the examples of different issues were quite interesting, rather than reading about different issues in the Good Councillors guide. Slide presentation would have benefited from having one slide on the screen whilst the presenter was going through the contents of the slide.

Cllr John Doyle repeated the satisfaction with the content, but the presentation let the session down slightly. The confusion at the start of the meeting was quite entertaining.

Cllr Christine Vaughan agreed with Cllr Karen Parker that it was helpful when examples were given. The examples put things into perspective. Often a talk about legal and procedural matters can be heavy going for many people, especially at the end of a long working day.

- 10) 02/10 Cilcain Village Hall Management Ctee - Thank you note for the £60 Calendar donation. Position noted.
- 11) 03/10 Cilcain resident (DF) - Concern regarding Council's involvement in the Pedair y Groesffordd visitor parking areas. Copy emailed to all Council Members. Item discussed earlier.
- 12) 03/10 Child burial grant - request for information from Flintshire CC. Clerk has replied. Members noted that the Welsh Assembly pays for 'under 18' burials. On this occasion there were none in the public cemetery at Cilcain or Rhydymwyn.
- 13) 03/10 Cilcain resident (DF) - Information regarding the survey format sent to the Community Council earlier in the day. Item covered earlier in the Council meeting.
- 14) 03/10 Road Closure - Rhydymwyn - Nant Alyn Road - 5 days from 31 Oct 2022- Notice from Flintshire Streetscene. Position noted
- 15a) 03/10 Cilcain resident (DF) - Concern regarding grass cutting at Waen Field. Copy emailed to all Council Members. Item discussed earlier.
- 15b) 03/10 Flintshire's grass cutting policy - Observations from Cllr Michael Parr regarding Flintshire's grass clippings on the Waen Field, Cilcain. Copy emailed to all Council Members. Issue discussed earlier in the Council meeting.
- 16) 03/10 Dolfechlas Road / Bryn Gollen Junction - Street Lamp not working - Report received from Mrs A M regarding the street lamp at the junction of Bryn Gollen and Dolfechlas Road not working. Deeco Lighting informed. Mrs A M reported on Friday (7 Oct) that the lamp had been repaired. Position noted.
- 17) 04/10 Cilcain village walkabout meeting - Mr Hickie unable to attend the provisionally arranged site meeting for Wed 12 October. The date for the re-arranged meeting to be agreed with Mr Hickie in due course. A Wednesday is convenient for Cilcain and a Thursday for Rhydymwyn. Clerk to pursue.
- 18) 05/10 Consent given to the War Grave Commission for the erection of a plaque in Cilcain cemetery. Position noted.
- 19) 05/10 Cilcain defibrillators - Information from Cllr Jean Ramsay regarding registration. The Chair reported that the confusion has now been clarified and sorted.
- 20) 05/10 Fechlas Brook, Rhydymwyn / Hendre - Confirmation received from NRW's Asset Team that the landowner has been notified of his responsibility to carry out repairs. Clerk to

request an update from NRW. Cllr Karen Parker maintained that the risk arising out of a bridge failure must not be overlooked. Members agreed for the Community Council to communicate with Flintshire County Council's Dangerous Structure Officer, in due course, to enquire if Flintshire CC has any powers to make this culvert / bridge structure safe for vehicle traffic use.

21) 05/10 Former Trimm Rock Quarry - Reminder sent to the Health and Safety Executive Office in Cardiff about the Community Council's concern regarding safety issues at the former Trimm Rock Quarry. Position noted.

22) 06/10 Cilcain Defibrillator - Information gathered by the Chairperson regarding the registration and maintenance of the Cilcain defibrillator. Item covered previously.

23) 07/10 Cilcain resident (DF) - Concern regarding a recent event in Cilcain not being mentioned in the September Council Meeting.

Cllr Jean Ramsay maintained that Council Members invariably participate in village events. Therefore, the Council has never felt the need to express thanks to organisers and participants involved in various events.

The Chair invited Flintshire Councillor Andrew Parkhurst to give Council Members a brief resume of this year's Cilcain Show. Cllr Parkhurst referred to the show this year being very successful and expressed thanks in particular to Mr Simon Kneale for chairing the Show Committee.

24) 07/10 Cilcain resident (DF) - Concern regarding the Cilcain cemetery. Copy emailed to all Council Members. Item discussed earlier.

25) 07/10 Cilcain Bowling Club - Request for a donation to assist the Club with scheduled refurbishment of the washroom / toilet facility at the rear of the Club House. £600 donation approved. Clerk to revive the pre-covid correspondence regarding the need to pursue outstanding remedial / refurbishment works by Flintshire CC.

26) 09/10 Rhydymwyn FC - Thank you note from the Chairman of the Football Club for the recent donation. Position noted.

27) 10/10 Former Trim Rock - copy of an update sent to Flintshire County Cllr Andrew Parkhurst from Flintshire Minerals Section. Item discussed earlier.

28) --/-- Interim report of a meeting that took place on 14 Sept 2022 between Cllr Jean Ramsay, Cllr Karen Parker and two members of the Cilcain Community Shop Management Ctee. Cllr Ramsay reported she was in the process of suggesting dates for a second meeting with the Shop Ctee.

29) --/-- Flintshire Streetscene Action Plan - Action plan discussed earlier.

9.00 ANY OTHER BUSINESS -

- (i) **Correspondence generally** - Cllr Jean Ramsay wanted to stress the need for all correspondence to be addressed to the Clerk. It was then up to the Clerk to assess the

priority to be allocated to the various correspondence items received and decide on the items to be included in the Agenda.

The Chair agreed that if residents write to certain Members direct, it was easy for the Clerk to lose track of the issues, and that situation is not helpful at all to the Council.

- (ii) Night car rally disturbing residents in Hendre - Cllr Jean Ramsay reported on the noise disturbance between midnight and two or three in the morning. Cllr Karen Parker had emailed Connor Freel, so Connor will hopefully come back with information regarding the organisers. The Council can then make contact with the Rally Club to ensure that local residents are informed before similar events take place in future.

10.00 PAYMENTS OF ACCOUNTS - The accounts scheduled in the Appendix were approved for payment.

11.00 DATE OF NEXT MEETING - The next meeting of the Council is scheduled for the Village Hall, Cilcain at 7.30 pm Monday 21 November 2022.

SignedChairman Date: Clerk

APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - PAYMENT SECTION NOT FOR PUBLICATION UNTIL APPROVED AT THE COUNCIL MEETING -

Payment of Accounts

(i)	A E (sal + fixed exp) for Sept	625.85
(ii)	HMRC - PAYE (L.G.A.1972 S112)	97.45
(iii)	Bloomin Gardens grass cutting in Cilcain cemetery	238.00
(iv)	Office Equipment and stationery - (L.G.A.1972 S111)	129.54
(v)	Cilcain Young Farmers - previous donation £375.00	375.00
	Rhydymwyn Bonfire Ctee - previous donation £375.00	375.00
(vi)	A E - web fee	18.00
(vii)	O Roberts - removal of headstone base slabs (5 No) and disposal off site	25.00
(viii)	O Roberts - grass cutting around Cilcain seats for 2022 (four cuts per year)	100.00
(x)	AE - under payment made in the July 2022 payments	99.00
(xi)	Transfer to Chairman's account	400.00
(xii)**	Cilcain Bowling Club - donation to assist with refurbishment	600.00
(xiii)	Rhydymwyn FC - Fee for Hall Hire for Council meetings April - October 2022 (inclusive of the end dates) 6 meetings	150.00
(xiv)	A E - materials for Cilcain cemetery	17.98

** **Please note** - The following is an extract from the allocation list agreed at precept time in January 2022:

<i>Summer playscheme</i>	2,858
<i>Rhyd play area refurbish match funding scheme</i>	4,000
<i>Community buildings (B Club, Inst, Rhyd FC)</i>	1,800
<i>Village Hall - public toilet - annual donation</i>	600
<i>Village Hall additional lease enquiries</i>	400

2. BUDGETRY CONTROL (2022/2023 Accounting year)

One of the financial requirements usually mentioned in the Auditor's report is the need for the Council to review its accounts on a regular basis. The accounts for the first six months of the 2022/2023 financial year, ending on the 30 September 2022 was attached to the Agenda. Members noted that the balance held by the Council at the end of the first six months on the 30 September 2022 was £42,961.84 whereas the balance at the 30 September 2021 was £45,797.23

Members compared several of the actual expenditure and income items with the budget headings agreed at the January 2022 precept time.

The Clerk referred to one change that needs to be made to the Payments and Income lists. The transfer of money from current account to the deposit account appears in both Payments and Income list, so they balance each other out. The 'transfer amounts' will still be listed, but they need to be removed from the total payments and the total income columns.

SignedChairman Date: Clerk