

CYNGOR CYMUNED CILCAIN CILCAIN COMMUNITY COUNCIL

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11 May 2022

Dear Councillor

Notice of Meeting (Hysbysiad o Gyfarfod)

Notice is hereby given that the **Annual General Meeting** of the above Council will be held at the Football Club Building, Rhydymwyn on Monday 16 May 2022 commencing at 7.30 pm to transact the following business, and your participation is requested. Mr Neil Hickie from Flintshire Streetscene will be attending the Council Meeting to update the Council on highway and drainage matters. Council Members and Members of the public who wish to attend the Council Meeting are requested to take a Lateral Flow Test in the morning of the 16 May Council meeting.

Yours sincerely

Clerk to the Council

AGENDA

1. **Chairman's welcome (Croeso'r Cadeirydd) -**
2. **Acceptance of Office -** Members to sign the Declaration of Acceptance of Office form in the Clerk's presence.
3. **Apologies for absence -**
4. **Declaration of Interest -** To receive any Declaration of Interest
5. **To confirm minutes of the Meetings -** held at the Football Club building in Rhydymwyn on the 19 April 2021.
6. **ELECTION OF CHAIRPERSON FOR 2022/2023 (CILCAIN WARD)**

The new Chairperson is to sign the Declaration of Acceptance of Office.

7. **ELECTION OF VICE CHAIRPERSON FOR 2022/2023 (RHYDYMWYN WARD)**

The new Vice Chairperson is to sign the Declaration of Acceptance of Office.

8. **TO APPOINT REPRESENTATIVES TO SERVE ON THE FOLLOWING BODIES:**

- (i) (a) Cilcain Cemetery Overseers (6)

- (b) Rhydymwyn Cemetery Overseers (6)
- (ii) School Governors - Ysgol y Foel, Cilcain (1)
- (iii) Cilcain Village Hall Management Committee (1)
- (iv) Cilcain Bowling Club Management Committee (1)
- (v) (a) Trimm Rock Quarry Liaison Committee (1)
- (b) Hendre Quarry Liaison Committee (Tarmac) (1)
- (c) Cefn Mawr Quarry Pantybuarth Liaison Committee (1)
- (vi) Rhydymwyn Football Club Management Committee (1)

Members may note the presence of three other bodies where the Community Council has Nominated / Representative / Elected / Liaison Members serving:

- (i) One Voice Wales - A Flintshire / Wrexham Area Committee is now being held on a regular basis. A representative of this Council is entitled to attend the Area Committee.
- (ii) Rhydymwyn Flood Sub-Committee and Wardens Group. 6 No. Rhydymwyn Ward Members.
- (iii) Rhydymwyn Nature Reserve Stakeholders Body - DEFRA now appears to be holding ad hoc meetings with all the various stakeholders. Recent stakeholders meetings have been to discuss the possible transfer of site ownership to the Land Trust.

To assist Members, a copy of the previous AGM's list is attached to the Agenda.

9. Cilcain and Rhydymwyn Ward Member Vacancies - Clerk to report on the current position. Members will note that there is one vacancy in Cilcain Ward and three vacancies in the Rhydymwyn Ward. Any vacancy can be filled by co-option. Where vacancies are filled by co-option, the co-option has to take place within 35 days (working days not including Saturdays, Sundays and Banks Holidays) calculated from election day. Members are requested to consider the above and authorise the Clerk to erect the appropriate notice on the three Village Notice Boards and on the Council website.

10. Matters arising - Including highway matters.

11. Planning Matters

Community Council observation requested on:

- (1) Ref No: 064087
Proposal: Installation of wooden decking
Location: Ty Ni, The Pentre, Cilcain
- (ii) Ref No: 063968
Proposal: First Room extension to side elevation to create master bedroom bathroom study
Location: Upper Felin Newydd, Denbigh Road, Hendre, Mold
- (iii) Ref No: 064404
Proposal: To replace existing single storey extension with two storey extension along with external alterations.
Location: Ty'n Coed, Pantymwyn Road, Cilcain

- (iv) Ref No: 064418
Proposal: proposed replacement of existing sub standard kitchen annexe with new kitchen and work from home space
Location: 22 Maes Cilan, Cilcain, Mold

Planning decisions made by Flintshire County Council: - None received

12. CORRESPONDENCE / COMMUNICATIONS

- 1) 14/04 Burial Grant for under 18's - Receipt of £1,769.75 Welsh Assembly grant for under 18's burials. Approval requested for the Clerk to amend the Council's burial Fee List.
- 2) 14/04 Cilcain car park - is the sign legal? - email to the County Solicitor to request his observations on the legal aspect of the recently erected sign. - Response received on the 24 April to confirm that the sign is legal but it should be bilingual, and that Flintshire will arrange for the change.
- 3) 19/04 Planning aspect of sign in Cilcain car park - email to Flintshire Planning to seek confirmation that planning permission is not required for the parking information signs. Response received on the 20 April to confirm that planning permission is not required as long as certain conditions appertaining to the Conservation Area are complied with.
- 4) 21/04 Cilcain Show 2022, Bank Holiday Monday. Request from S W Kneale for contact information for road closure. Request passed on to Sam Tulley in Flintshire. Sam has made contact with Mr Kneale. Note subsequently received from Mr Kneale to thank the Community Council for arranging the contact.
- 5) 22/04 Cilcain Clean and Lock - Thank you note and receipt for the Council's donation (£140) to assist with the recent roof repair to the toilet block.
- 6) 22/04 Cilcain Clean and Lock - Thank you note and receipt for the Community Council's donation of £63.53 to assist with the annual Insurance premium for the toilet block.
- 7) 27/04 Cilcain car park - email from resident (LS) - signage concern.
- 8) 17/04 Cilcain car park - email from resident (Mr C) - signage concern.
- 9) 26/04 Pot hole and sunken gulley grating - email from Cllr Gareth W Hughes to report sunken gulley grating outside Station House, Rhydymwyn. Item forwarded to Flintshire Streetscene.
- 10) 28/04 Cilain car park - email from resident (AF) - signage concern.
- 11) 29/04 Work at Cilcain cemetery - instruction sent to local contractor (DM) to accept £550 quotation for stone and subsoil removal and slate repair on the Bier House.
- 12) 29/04 Flintshire Playscheme 2022 - to confirm participation in this year's scheme sent to Flintshire Leisure. £2,860 included in the Council's budget for this scheme. Acknowledgment received from Flintshire CC.

- 13) 29/04 Cilcain car park in Conservation Area - email sent to Conservation Officer to seek clarification on observations received from Flintshire's Planning Department.
- 14) 29/04 Cilcain car park - Reply to Cilcain resident's (Freedom of Information) request.
- 15) 30/04 Cilcain car park - email from resident (AS) - signage concern.
- 16) 01/05 Waen Field entrance - FCC grass cutter width problem. Photo and verbal report received from resident (SJ) regarding the width restriction preventing access to a new mower Flintshire are utilising. Enquiries made with Mr Hickie to establish if Flintshire are OK with using their smaller mower. Photo shows it would not be appropriate to widen the access at this location. The stonework bank on left hand side of entrance supports the bowling green, and Members may recall a ground movement problem occurring approximately 20 years ago with settlement of the bowling green near the Waen Field boundary of the green. So the last thing the Council wants to consider is widening the entrance on the Bowling Club side of the entrance.
- 17) 01/05 Cilcain car park - email from resident (AS) - signage concern.
- 18) 02/05 Cilcain car park - email from resident (PR) - signage concern.
- 19) 02/05 Cilcain car park - email from resident (MR) - signage concern.
- 20) 03/04 Various Items from Mr M Parr -
 (i) Car park signage - request for information.
 (ii) Permits for trailers in Flintshire's skip sites.
 (iii) Request for update regarding the Community Shop - licence / lease.
- 21) 03/05 Cilcain car park - email from resident (AE) - signage support.
- 22) 04/05 Cilcain car park - email from resident (AF) - signage concern.
- 23) 04/05 Cilcain car park - email from resident (AH) - signage support.
- 24) 04/05 Pedair Groesffordd - Site Meeting - Chair and Vice Chair and three Cilcain Members had a site meeting with two Flintshire Officers to discuss the feasibility and funding options for extending the two parking areas near the View Point. Chair and Vice Chair will report at the Council Meeting.
- 25) 04/05 Cilcain car Park - email from resident (DF) - comment on support email.
- 26) 06/05 Cilcain Village Hall - Thank you note and receipt for the Community Council's donation of £325 to assist with the annual Insurance premium for the Village Hall.
- 27) 06/05 UK Shared Prosperity Fund - Information from Flintshire County Council regarding £11 million funding becoming available to Flintshire in connection with the above fund. Three virtual workshops are scheduled for the 24-25 May. Closing day for registering an interest in participating in the workshop is on Wed 16 May 2022.
- 28) 08/05 Cilcain car park - email from resident (AF) - signage concern.

29) - - Flintshire Streetscene Action Plan - For Members to comment on, and to add to as appropriate.

13. **PAYMENT OF ACCOUNTS** - To submit the accounts scheduled in the Appendix for payment.

14. **DATE OF NEXT MEETING** - The next meeting of the Council is scheduled to be held on Monday 20 June 2022. However, the Chair and Vice Chair reserve the right to change the date, having regard to the three clear working days statutory notice being given for any new date.