

**MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE CILCAIN VILLAGE HALL ON 16 DECEMBER 2019.**

Present: Chairperson: Cllr Ian Hughes,

Councillors: Cllr Janet Butlin  
J Emyr Davies, Pauline Douglas  
Greg Foster Gwen Hardman  
Gareth W Hughes Owen Thomas  
John Worthington  
The Clerk was also in attendance

**1. CHAIRMAN'S OPENING REMARKS**

The Chairman welcomed Members and three residents to the Council Meeting Croeso i bawb i Gyngor Mis Tachwedd.

**2. APOLOGIES FOR ABSENCE** - Cllr Ann Baker, Cllr Ian Smith, Cllr Jean Ramsay.

**3. DECLARATIONS OF INTEREST** - There were no Declarations of Interest received.

**4. MINUTES OF LAST MEETING** Cllr Gareth W Hughes proposed, Cllr Gwen Hardman seconded and all Members agreed to approve the Minutes of the 18 November 2019 Council Meeting. The Chairman signed the 18 November Council Minutes.

**5. MATTERS ARISING**

p63 Hendre culvert fence - Cllr Gareth W Hughes had inspected the fence since the November Council Meeting. The section of fence between Coed y Felin entrance and Lloyds Terrace was a post and strands of wire fence. Several of the posts were broken. Flintshire would need to pursue with the landowner.

p63 Repair of Village Hall Drain - Cllr Gwen Hardman reported on a letter written by one of the Village Hall Ctee Members suggesting that a new contractor should be brought in to undertake any repair works. Cllr Hardman had informed the Hall Ctee that the Community Council was arranging for a meeting with the existing contractor, and that Mr Hickie was prepared to supervise the work. Members agreed that Cllr W Owen Thomas should participate in the meeting with Mr Hickie. This site meeting would not take place until January 2020.

Several photographs were tabled at the Council Meeting to show the condition of the highway gulleys in Mountain Road near the car park. The gulleys were not trapped, so they did not prevent any leaves and twigs from entering the surface water pipe system going across the Hall garden. Mr Hickie had been requested to consider replacing the one gully immediately at the entrance of the culvert.

Another photograph taken by Cllr Worthington was tabled at the Council Meeting. The photograph showed the amount of grit debris in the grit chamber in the Hall vehicular entrance. This chamber had been cleaned out in the Summer of 2019. There was therefore a need for the

Community Council to arrange to have this chamber cleaned out on a regular basis, say three times per year. Cost for this work agreed.

The Clerk also tabled a screen shot from the first TV survey, which was undertaken prior to the renovation work in the Hall Garden. There were a number of sections where green leaves and twigs had resulted in partial blockages.

Cllr J Emyr Davies referred to recent discussions in the Council regarding remedial flood prevention scheme being considered for the Council's area, one of the proposals involved diverting the Hall drain from the three gulleys outside the Hall car park down towards The Square and then turn left towards Bwlch Lane. Members felt there was a need to persuade Flintshire to pursue this scheme.

Cllr Thomas to arrange a meeting with either Mr Steve Jones or Mr Barry Wilkinson to enquire if the proposed scheme could be implemented.

In the meantime, the Community Council would need to pursue:

- (i) Repairing the current pipe joint problem.
- (ii) Establish if the EKO drain channel under the pedestrian gate into the Hall garden has a trapped outlet before its connection to the culvert.
- (iii) Is the EKO drain being cleaned regularly.

-- Mountain Road, Cilcain - Cllr John Worthington reported water discharging out of a manhole in the middle of the road, but there was no water running down the road above the manhole at the time. Was this water ground water? Issue to be reported to Mr Neil Hickie.

p63 Rhydymwyn Football Club land - Cllr Greg Foster reported having been informed that the entrance gate is locked, so residents were concerned about access to the defibrillator - Cllr Gareth W Hughes to check.

Cllr W Owen Thomas reported having sent an email to Mrs Burgess giving Mrs Burgess the contact person to speak to regarding the proposed new lease.

The Clerk confirmed having written to the County Solicitor to enquire if Flintshire was obliged to serve a site notice and consult the adjoining residents regarding the proposed new lease.

Reference was made to an item of correspondence which had been received from the Welsh Assembly regarding an error which had recently been rectified in the Welsh Assembly's 'Community Involvement in Playing Fields Disposal Decisions' guidance notes.

p64 Cilcain Homes proposed development - Cllr Gwen Hardman reported on her discussion with Flintshire's Case Officer dealing with this application. The closing date for receiving observations was now 30 January 2020.

p64 Rhydymwyn pedestrian crossing - Cllr Gareth W Hughes reported that the speed measuring strips had now been installed.

- p65 Village Hall Car Park, Cilcain - Cllr Gareth W Hughes was in a position to meet Cllr W Owen Thomas to agree the extent of the resurfacing of a rectangular area (approx 40 sq metre) at the entrance of the car park. A price to also be obtained for repair / renewing of the concrete step opposite the Village Hall main entrance.
- p65 Cllr Gareth W Hughes enquired if there had been any progress with the removal of the tree at the rear of 47 Llys Alyn. Cllr W Owen Thomas confirmed having reminded the Flintshire Office involved. Cllr Thomas to pursue.
- p66 Mill Terrace, Hendre, land ownership - Cllr Gareth W Hughes reported having supplied Tarmac with a plan showing the rear of Lloyd's Terrace, so that Tarmac can check their deeds to establish if the land is owned by Tarmac. An older plan, possibly equating to the date and scale of the tarmac deed plan to be obtained from Flintshire.

**6. STREET SCENE ACTION PLAN (dated 19 Nov 2019)**

- No 2 Bryn Gollen Split Chanel - Cllr Gareth W Hughes reported - Split channel put in - but the split channel that was blocked was at the top of the entrance to Bryn Gollen. Neil observations required.
- No 6 A541 opposite football field overgrown hedge - Cllr Gareth W Hughes reported - work done.
- No 7 Damaged Coed Dee entrance salt bin. Cllr Gareth W Hughes reported - new salt bin provided.
- No 11 Llys Alyn link path - Cllr Gareth W Hughes reported - work done.
- No 12 A541 clacking manhole cover outside Service Station - Cllr Gareth W Hughes reported - work done. Unfortunately, the next MH along, on the Antelope side, has now started clacking. Neil is aware of the new problem.
- No 13 Tardd y Dwr pot-hole Cllr W Owen Thomas reported - work done.
- No 19 A541 Rhydymwyn, vehicle activated sign dimly lit. Cllr Gareth Hughes reported that the sign works intermittently. Cllr Hughes had passed it intentionally yesterday. It only flashed on one occasion. Cllr W Owen Thomas did not think the sign was very effective. Cllr Thomas felt a different and much better sign was required. Clerk to make enquiries.
- No 21 Nant Alyn Road, non return valve - Cllr Garth W Hughes reported an elaborate valve had been fitted, but Mr Hickey would need to explain why a traditional flap valve could not have been used. Mr Hickie would needs to explain, at site meeting ideally, how the valve can be operated in flood conditions, when access to the valve mechanism would not be practical.
- -- Repair of fence at Trial Hill - Item needs to be added to the Action List. Members discussed if there is a sign on the Mold side of Trial Hill to warn vehicles of the steep gradient. Cllr Owen Thomas maintained there is a sign at the bottom of Trial Hill, but no gradient warning sign at the top of Trial Hill. On this occasion the LPG transport wagon was coming from Mold up Trial Hill. The wagon stopped to accommodate a vehicle coming down Trial Hill. The LPG wagon could not then gain sufficient traction to continue on up the hill, and started sliding backwards into the fence.
- -- Build up of leaves on Trial Hill - road needs brushing again. Item needs to be added to the Action List
- -- Drain by Winnwood, Dolfechlas Road - problem not yet completely solved, in view of the defects recently identified in the TV survey of the drain connection. Neil to investigate the service pipe obstruction.
- -- Bad pot hole by Rhyd y Fenni - Cllr John Worthington reported a bad pot hole opposite Rhyd y Fenni.
- -- Cllr W Owen Thomas reported a pot hole on the bottom side of Isfryn

**7. LIST OF ITEMS WHICH WERE NOT DISCUSSED AT THE COUNCIL MEETING, BUT NEED TO STAY ON THE COUNCIL'S AGENDA.**

1. Potholes between Trelan Bach and The Gors gate - Cllr J Emyr Davies
2. Rhydymwyn Play Areas - Need to remind Flintshire about the tarmac lifting on the swing area in the Donkey Field in Rhydymwyn.

**8. PLANNING MATTERS**

**(i) Planning Applications received from Flintshire County Council:**

- (a) Proposal: Replacement dwelling of similar footprint and scale  
Location: The Shack, Pantymwyn Road, Cilcain  
Ref No: 060725

The Community Council **objects** to the application, since the Council is concerned that the proposed development does not comply with the 50% planning guideline.

- (b) Ref No: 060201  
Proposal: Construction of 18 dwellings with associated access and footpaths  
At: Land at Plas yn Llan, Mountain Road, Cilcain

Application discussed earlier. Clerk to submit the Council's observations by the 30 Jan 2020.

**(ii) Planning Decisions made by Flintshire County Council: None received**

**9. CORRESPONDENCE / COMMUNICATIONS**

Please note, not all the correspondence items listed below were copied to Members with the Agenda.  
\* Correspondence item copied.

- 1) 18/11 Trimm Rock Woodland - Information from Flintshire's Access Policy Enforcement Section. The Clerk tabled plans at the Council meeting showing the locations of the public rights of way, bridleways and informal paths in the vicinity of The Vardo. Cllr W Owen Thomas questioned the accuracy of the maps in one particular location. Clerk to discuss the potential mapping error with Mr Stuart Jones or Mr Jon Hill, with a view to a potential site meeting in the week following the January Council Meeting. Clerk to also compare Flintshire's map with NRW's map of the area.
- 2) 18/11 Dog Grooming Cefn Road - A photograph of an advert seen in a Mold Shop regarding a dog grooming services at Bryn Sholyn, Cefn Road was discussed. Clerk to send a copy of the advert to Flintshire Planning Section and enquire if the business requires planning permission.
- 3) 19/11\* Town and Community Council Precepts (2020-2021) - information given regarding the Council Tax Base Band 'D' given as 738.02. Flintshire requires the Community Council Precept requirement by 24 January 2020. Members had been requested in the

November Council Meeting to identify any aspirations to be included in the precept. Items considered were discussed and listed in the Appendix.

- 4) 19/11 Gasdir Woodland Creation proposal - consultation. The plan received from the Woodland Planer was the incorrect plan. Clerk requested the correct information on 21 November. No response yet received. Position noted.
- 5) 19/11\* Street Scene 'action plan' dated 19 Nov 2019 (modified following Mr Hickie attending the 18 November Council meeting). Item considered earlier.
- 6) 26/11 Discretionary Spending limit 2020-2. Information from Welsh Assembly. Position noted.
- 7) 26/11 Welsh Government request for Information on allotments - Clerk responded on the Council's behalf to comply with the time limit given. Position noted.
- 8) 27/11 Hendre culvert - Photographs received via Cllr Jean Ramsay showing internal damage and repair undertaken by a Mill Terrace resident. Photographs forwarded to Flintshire's Land Drainage Engineer. A set of photographs were available at the Council Meeting. Cllr Gareth W Hughes had written to Flintshire's Land Drainage Engineer to express his disappointment that the programme had slipped again. Council to invite Flintshire's Land Drainage Engineer to a meeting in January / February 2020.
- 9) 29/11\* Cilcain Village Hall - request for assistance with Insurance Premium. Members referred to a note in the Appendix regarding previous donations. Donation agreed.
- 10) 29/11\* Cilcain Village Hall Lease - Further assurances supplied by the Council' Solicitor regarding insurance cover. The Two letters received from the Council's Solicitor to be forwarded to the Hall Ctee.
- 12) 02/12\* Culvert at rear of Mill Terrace, Hendre - Information from Flintshire's Land Drainage Engineer regarding timing of the grant application for a remedial scheme. Item discussed earlier.
- 13) 02/12 Trial Hill - A commercial vehicle coming from the Pantymwyn direction failed to negotiate Trial Hill on the 28 Nov 2019. Photographs were available at the Council Meeting to show the extensive damage which occurred to the protective railing. The road was closed for several hours on the 28 Nov and also in the morning of the 29 Nov whilst repair to the railing took place. Adequacy of the steep gradient signage discussed earlier.
- 14) 04/12 North Wales Police - Crime report for Nov-Dec 2019 - Information from PCSO Connor Freel. Position noted. The pros and cons of fixing trackers to quad bikes was discussed.
- 15) 05/12 Pedestrian crossing proposal, Rhydymwyn - Response from Flintshire Traffic Engineer regarding speed tubes speed survey. Unfortunately traffic lights were in use in Rhydymwyn a few days after the speed strips being installed. Item discussed earlier.
- 16) 06/12 Cilcain Sewage Treatment Works (STW) - Reminder sent to Wrexham and Flintshire NRW's Environment Officer regarding the need to inform the Community Council of the result of the Audit of the STW which had been scheduled for 2016. Clerk reported on

his discussions with NRW. Position noted. Response letter received from NRW to be circulated to Members.

- 17) 06/12\* Dolfechlas Road, Rhydymwyn, foul smell - Response received from Welsh Water Customer Care Officer regarding the Council's recent complaint. Position noted.
- 18) 09/12\* Disposal of dead badger carcasses - Information from Flintshire's Highway Network Manager. Flintshire has not yet formulated a policy on reporting badger carcasses to the Welsh Assembly. The Clerk had suggested to Flintshire's Network Manager that he consults with the adjoining County Councils to see if any of them have already prepared a policy.
- 19) 10/12 Annual Remuneration to Council Members - 90 page information document from from One Voice Wales detailing this new arrangement. Item discussed earlier.
- 20) 13/12 Streetscene action Plan - update from Mr N Hickie. Item discussed earlier.
- 21) 13/12\* Village Hall drain - Photos from Cllr John Worthington. Item discussed earlier.
- 22) 13/12 Hendre Notice Board - Quotation received by Cllr Gareth W Hughes - Cllr Hughes reported at the Council Meeting. The Chairman was arranging to obtain one more quotation.
- 23) 13/12 High Sheriff of Clwyd (Community Awards 2020) - Nomination receipt from FLVC. Closing date for applications was 13 December. Clerk reported at the Council Meeting that an application had been submitted.

## **10. MATTERS RAISED SINCE THE LAST COUNCIL MEETING**

- (a) Ffordd y Llan Cilcain - Cllr Ian Hughes had reported (18 Nov) the lamp between the Chapel and the Square was not working. Item reported to Deeco (24 Nov). Lamp repaired (26 Nov).
- (b) Coffee, tea and cakes, Village Hall, Cilcain (23 Nov) - Cilcain Ward Members had arranged this event, which gave an opportunity for village residents to look at the
  - (a) The pre 1860 village map.
  - (b) The 120 year old cemetery books and plan.
  - (c) Church records dating back to the 18th Century, on loan from St Mary's Church.
  - (d) Old photographs which Councillor Ann Baker had collected together.

Cllr Ann Baker and Cllr Gwen Harman had put together a historical quiz as an alternative to a raffle.

Cllr Ann Baker had reported on the profit made in the event. Members decided to hold in abeyance the decision regarding which organisation is to benefit from the proceeds this year.

- (c) Removal of leaves and twigs, Cilcain Cemetery (30 Nov) - Four Members and the Clerk attended to clear leaves and twigs from the bus shelter and cemetery. Members noted that the bus stop road markings had not been replaced following the micro asphaltting work. A loose kerbstone was also noted in front of the cemetery gate. Both items were reported to Mr Neil Hickie. The loose kerb line was fixed by Flintshire Streetscene in the following week,

together with the verge being reinstated. Unfortunately the verge had been further damaged within days of being restored. Cllr Hardman reported at the Council Meeting that the bus stop road markings were now being repainted.

- (d) Dolfechlas Road Street Lamp opposite No 56 Llys Alyn - A Rhydymwyn resident (Mr Vernon) had reported (3rd Dec) a street lamp being out in Dolfechlas Road, opposite No 56 Llys Alyn. Item reported to Mr Gareth Edwards at Deeco Lighting. Cllr Gareth W Hughes had reported (9 Dec) lamp now repaired.
- (e) Nant Road, Pedestrian footbridge - Cllr Gareth W Hughes had reported (3rd Dec) a hole in decking timber on the pedestrian footway bridge, near the junction of Nant Road and the A541. The rot in the timber decking had been reported to Mr Hickie in Flintshire Streetscene. The whole of the timber decking for this bridge will probably need to be replaced. Temporary repair had now taken place.
- (f) Disposal of dead badger carcasses - Cllr John Worthington had reported (5 Dec) an article in Daily Post regarding discussions between FUW and the Welsh Assembly's First Minister regarding the reporting and disposal regime for badger carcasses. Information had been forwarded to Flintshire Streetscene.
- (g) A541 Rhydymwyn - Cllr Gareth W Hughes had reported (09 Dec) - two speed measuring strips installed on the A541 at Rhydymwyn on 08 Dec 2019 (one double tube strip on the Denbigh side of the village, and another measuring strip on the Mold side of the Service Station bend. Item discussed earlier.
- (h) A541 Clacking manhole cover near exit of the Rhydymwyn Service Station - Cllr Gareth W Hughes had reported (10 Dec) Flintshire Streetscene workforce were currently replacing the cracked manhole cover frame with a heavier duty cover support frame.

**11. ANY OTHER BUSINESS -**

- (a) Nant Alyn Road, debris on roadway due to tree felling operations. Mr Hickie to be requested to pursue with the Contractor.

**12. PAYMENTS OF ACCOUNTS -** The accounts scheduled in the Appendix were approved for payment.

**13. CLOSE OF MEETING** The Chairman closed the Meeting at 9.10 pm

**14. DATE OF NEXT MEETING** - The next meeting of the Council is scheduled for 7.30 pm Monday 20 January 2020 at the Village Hall, Cilcain.

Signed .....Chairman      Date: .....      Clerk .....