

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE VILLAGE HALL CILCAIN ON 19 NOVEMBER 2018.

Present: **Chairperson:** Cllr Jean Ramsay
 Councillors: Janet Butlin J Emyr Davies
 Gareth W Hughes Ian Hughes
 Greg Foster Gwen Hardman
 Ian Smith John Worthington
 The Clerk was also in attendance

1. CHAIRMAN'S OPENING REMARKS

'Croeso i bawb, i gyfarfod Cyngor Mis Tachwedd'.

The Chairwoman welcomed all to the November Council meeting.

Two Cilcain residents were in attendance, including Mrs Sue Jones of Cilcain Clean and Lock.

2. APOLOGIES - Cllr Ann Baker, Cllr Pauline Douglas, Cllr W Owen Thomas.

3. DECLARATIONS OF INTEREST -

- (i) Cllr J Emyr Davies declared an interest in the Capel Gad Correspondence item.
- (ii) Cllr Gareth W Hughes declared an interest in the Rhydymwyn Institute correspondence item.

4. MINUTES OF LAST MEETING - the Minutes of the 15 October 2018 were confirmed as being correct.

5A. HIGHWAY MATTERS - Mr Neil Hickie's action plan was discussed. The new highway items, not previously reported were:

- (a) Cllr Gareth W Hughes - Street lamp not working on Hendre to Rhydymwyn bends, the lamp being on the Rhydymwyn side of the street lamp demolished in a recent RTA.
- (b) Cllr Gareth W Hughes - New dog bin required by the Institute car par, Rhydymwyn.
- (c) Cllr Gwen Hardman - Pot hole outside Fairfield, Pantymwyn Rd, Cilcain.
- (d) DVD of Streetscene's TV survey of surface water sewer given to Clerk, for passing on to Capel Gad.
- (e) Cllr Ian Hughes - Bwlch Lane to Parc y Llan link path, Cilcain - surround to a manhole requiring attention.
- (f) Cllr John Worthington - Trial Hill, Cilcain - build up of leaves need clearing.
- (g) Cllr Gareth W Hughes - Coed Du - build up of leaves need clearing.
- (h) Cllr John Worthington - Salt heaps required in Brithdir Mawr Lane. Members noted that the salt heaps are much smaller than last year. Mr Hickie indicated that the idea is to replenish the heaps more often this year.

5B. MATTERS ARISING (Non highway matters)

p190 **Cilcain play area extension** - Members noted that the new proposals put forward over two years ago involved extending the play area by moving the play area boundary fence into the Village Green. The legal aspects of encroaching into the village green would need to be discussed at a meeting scheduled with the Council's Solicitor on Thursday this week. Plans to be made available to Cilcain Members in due course.

p 190 **Obstructed lane, Dolfechlas Rd** - Clerk confirmed that this work was done by Flintshire Streetscene within a week of being reported. Mt Hickey had indicated that the lane had not been cleared to its full width, otherwise motorbikes would find it attractive to use.

p190 **Replacement Notice Board, Cilcain** - The previous Notice Board had been closely examined again by Cllr Worthington, and was considered to be well beyond practical repair. Eleanor Carpenter (Flintshire Conservation Section) had been consulted regarding the Conservation Area aspect of the New Notice Board. Whether or not the Notice Board frame was made of metal or wood did not matter as far as the conservation requirements were concerned. The colour had to be in keeping, with its surroundings, which it was.

Cllr Gwen Hardman and Cllr John Worthington reported on a site meeting they had with Mr and Mrs James of Smithy House. The owners were still of the same opinion - the new board would have to be made of wood. The shape would have to be the same as the old Notice Board.

Members noted the need to provide a Notice Board as soon as possible.

Regarding the magnetic backing, there was a general acceptance amongst residents that the magnets were preferable to the former drawing pin system.

Mr Bateson had been invited to quote for providing a new timber frame Notice Board. Other locations were considered for the Notice Board. Cllr Gwen Hardman proposed, the Council accepts Mr Bateson's price. Cllr Greg Foster seconded the proposal. Members agreed. Confirmation regarding the fitting arrangement required.

Cllr Hardman to provide feedback to Mr and Mrs James regarding the outcome of tonight's Council Meeting.

Cllr Gareth Hughes maintained that to comply with Financial Regulations the Council would need to identify which budget item the funding needs to be vired from. Members noted that the play area extension scheme budget item will not be used this year, so the allocation could come from that budget heading.

Cllr Worthington enquired what will happen to the existing metal notice board once the new wood frame one is in place. Reference was made to previous discussion regarding the Football Club building in Rhydymwyn. Item to be considered further in due course.

p190 **North Wales Police - Consultation meeting (Flintshire South Area)** - The Chairwoman and Cllr Ian Smith reported on a meeting they had attended on the 15 Nov 2018 in Leeswood :

- (a) Police role in the Community identified.
- (b) Concern regarding the Police service being subjected to considerable cuts.

- (c) Social work undertaken by the Police emphasised at the Meeting more than controlling criminal activity
- (d) The Inspector conducting the meeting felt the visits by the PCSO's to Community Council Meetings were not very productive.

p192 **Defibrillators** - Suggestion of the six monthly checks on defibrillators being reported and recorded in Council Minutes to be discussed when Cllr Ann Baker is in attendance.

p193 **Public House Antelope fly tipping** - The Chairwoman felt, now the skips have been removed, the place looks much better.

p194 **Tree in Cilcain cemetery, near the Biere House** - Cllr Gwen Harman reported having informed the adjacent property owner that the Council had no objection to the yew tree being cut on their side of the boundary wall.

Clerk indicated the annual meeting in the cemetery would take place on the first or second Saturday in December. Cllr J Emyr Davies indicated that the Saturday meeting would give Members the opportunity to look at all that needs to be done regarding the cemetery trees.

p195 **Tarmac Quarry Liaison meeting** - Cllr Gareth W Hughes reported that Tarmac had cancelled the Liaison meeting a few days prior to the 24 Oct scheduled meeting. Cllr Hughes to contact Tarmac to enquire when the next liaison meeting is to be held.

p196 **Request for pedestrian crossing** - Clerk reported he had not received a reply from Flintshire Traffic Section. Members felt that the County Council had not yet turned down the suggestion of a pedestrian crossing. It would, therefore, not be appropriate to take further action until the a written response is obtained from Flintshire.

6. PLANNING MATTERS

1. **Community Council observation requested on:** None received

2. **Planning decisions made by Flintshire Council:**

- (a)
 - Proposal: Erection of garden room and dormer window to roof
 - Location: Bwlch Cottage, Bwlch Lane, Cilcain
 - Ref No: 058854
 - Decision: Refused at Delegated Officer level.
- (b)
 - Proposal: Erection of a single storey extension
 - Location: Bryn Charlotte Barn, Rhesycae Road, Hendre
 - Ref No: 058845
 - Decision: Refused at Delegated Officer level.

7. CORRESPONDENCE / COMMUNICATIONS - Members noted:

- (a) Where the correspondence items listed below were not being copied to Members, they were read out at the meeting.

- (b) Exclusion of Press and Public - In pursuant of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it may be appropriate for a number of the correspondence items below to be discussed after the press and public have been excluded.

17/10 **Waen Field, Cilcain** - Response received from a Cilcain resident who had requested the Council's permission to use Waen Field on a weekly basis for business purposes. Members note the reference to a previous permission having been given to the use of the Waen Field for a keep fit class. Members noted that the keep fit class concerned had hired the Village Hall, and had wrongly assumed that the Hall hire had included the use of the Waen Field. Clerk to write to Mrs Snee to explain that the previous keep fit class had not received the Council's permission to use the Waen Field.

Cllr Gwen Hardman maintained it would be appropriate for the Community Council to issue information, in due course, to explain the implications of the village green status of the field, and to issue guidelines to outline what activities can / cannot take place on the Waen Field.

Cllr John Worthington suggested these guidelines could be included on the Council's website or the village notice board. Cllr Gwen Hardman agreed, but clarification would first be required on certain aspects of Village Green legislation prior to the guidelines being prepared.

Clerk to make enquires with 'One Voice Wales' to establish if model guidelines are available.

17/10 **Use of Waen Field, Cilcain** - Request from a Council Member for the use of Waen Field to be discussed. Item to be discussed at the end of the Council Meeting.

22/10 **Trimm Rock Quarry, Cefn Road** - Email from Flintshire's Minerals Section responding to the Council's request for clarification regarding the outstanding planning conditions. Members noted that in the event of the land being sold:

- (a) The planning conditions would be transferable to the new owner.
- (b) That there are conditions outstanding at the Trimm Rock Quarry.

24/10 **Cilcain Community** - Email from Hendre resident to express concern regarding the lack of progress on dealing with various highway related issues. The Chairwoman explained the current position. Most of the highway work had been done. The Welsh language issue cannot be dealt with by the Community Council.

25/10 **Electoral Review Flintshire** - Information regarding the review of the electoral arrangements for Flintshire County Council. Item to be discussed when Cllr W Owen Thomas is in attendance.

26/10 **Various concerns, Hendre** - Email from Hendre resident - responding to the Council's letter sent to the resident on the 25 October giving an update on various highway related matters. The Clerk reported - when Cllr W Owen Thomas received the 25 October email, Cllr Thomas immediately contacted Mr Neil Hickie. Mr Hickie then spoke to the Hendre resident within a matter of days to outline Flintshire's position.

The land drainage issue due to a possible flow obstruction in the woodland area opposite the Royal Oak had been taken up by Flintshire's land drainage section.

- 29/10 **Streetscene Action Plan and CCC Minutes combined** - Suggestion from Cllr Ian Smith. Members agreed that the format of the monitoring table suggested by Cllr Ian Smith be used in due course, but the Council should give Flintshire Streetscene Action plan arrangement a trial run to start with.
- 30/10 **Consultation on Flintshire County Council's Revised Right of Way Improvement Plan and Policies and Procedures.** Clerk to email consultation document to Members.
- 31/10 **Car Parking in Cilcain** - Request to use the Village Hall car park from a Wirral walking group. Members had been consulted and a reply had been sent. Position noted.
- 01/11 **Electoral Review Flintshire** - Information regarding the Electoral Review arrangements for Flintshire County Council.
- 02/11 **Directions to Pedair y Groesffordd parking area** - Information received from Mr Richard L Jones, Business Development Officer, Flintshire C. C.
- Members referred to the need to request Flintshire to consider adding parking logo to the view point signs to inform visitors that parking is available at the viewpoint.
- 02/11 **Possible blockage in Watercourse, Hendre** - Confirmation received from Flintshire that an inspection of the watercourse upstream of Mill Terrace is being arranged.
- 04/11 **Cilcain Clean and Lock** - Thank you note for the recent donation to assist with the insurance premium. Position noted.
- 05/11 **Capel Gad, Cilcain** - Request from the Cilcain Chapel Secretary for financial assistance to provide a sound system. Item dealt with under the Payments of Accounts section at the end of the meeting.
- 06/11 **Cilcain Community Shop - Alcohol Licence Application** - Request from the Community Shop Society Secretary for the Community Council's permission to apply for an Alcohol Licence for the Community Shop. No objection.
- 07/11 **Town and Village Greens regulations 22 Oct 2018** - Information regarding the legal aspects of Village Greens. Position noted.
- 08/11 **Car Parking in Cilcain** - Thank you email from Mr Robert Corlett for the consideration recently provided by the Community Council. Position noted.
- 09/11 **Village Green status** - Information from Cllr Ian Smith. Information to be made available to Council's Solicitor.
- 13/11 **Rhydymwyn Football Club** - Request for financial assistance to assist with external maintenance of the Club House. Item to be discussed at the end of the Council Meeting.

8. MATTERS RAISED SINCE THE 15 OCTOBER 2018 COUNCIL MEETING

- (i) **Street lamp, Fordd y Llan** - Cilcain resident (Mrs Sue Jones) had reported (22 Oct) that the street lamp at the junction of Berth Road and Ffordd y Llan was now working. Members noted that the street lighting map recently received from Flintshire caused a slight confusion at first. This particular lamp near the Bwlch Lane junction was shown on the recently acquired Flintshire Street lighting map. However, Flintshire apparently show the Community Council's maintained lamps on their records in the Cilcain area. Therefore, without having access to the map 'Key', it was initially assumed that the lamp was maintained by Flintshire, and not the Community Council.
- (ii) **Tarmac Quarry, Hendre** - Cllr Gareth W Hughes had reported (22 Oct) that the Tarmac Quarry Liaison Meeting that had been scheduled for Wednesday 24 October 2018 had been cancelled.
- (iii) **Street Lamp Repair Rhydymwyn and Hendre** - Mr Gareth Edwards of Deeco Lighting reported (24 Oct) that
 - (a) The street lamp near Honey Suckle Cottage, Hendre had been repaired.
 - (b) The street lamp by 16 Nant Alyn is now working again following the considerable delay by Power Systems to repair the supply cable.

Cllr Gareth W Hughes indicated that lamp repairs by Deeco are invariably done very quickly. The delay in repair of the lamp at No 16 Nant Alyn was entirely attributed to delay by Power Systems repairing the supply cable to the street lamp.

- (iv) **Defra Stakeholder's Meeting** - The annual Stakeholder's meeting had taken place on 25 October - Clerk reported on the items discussed at the meeting making specific reference to:
 - (a) The current position regarding the negotiations leading to the long term leasing of the site, with the responsibility retained by DEFRA as landowner for any problems arising in the future from currently unidentified ground contamination.
 - (b) Works recently undertaken to the River Alyn as it passes through the Nature Reserve (Approx value of works - £100,000)

9. EXCLUSION OF PRESS AND PUBLIC

In Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting for the following items of business:

- 1. **Correspondence item 05/11, Capel Gad, Cilcain** - Request from the Cilcain Chapel Secretary for financial assistance to provide a sound system. Cllr J Emyr Davies declared an interest in this item and left the Council Meeting whilst this item was being discussed. Donation agreed.
- 2. **Correspondence item 13/11 Rhydymwyn Football Club** - Request for financial assistance to assist with external maintenance of the Club House. Cllr Gareth W Hughes declared an interest in this item and left the Council Meeting whilst this item was being discussed. Donation agreed.

3. **Correspondence item 17/10, Use of Waen Field, Cilcain** - Request from a Council Member for the use of Waen Field to be discussed. Members discussed the use of Waen Field for different activities.

Members concluded that information about lawful activities on the Waen Field posted on the village Notice Board should make it clear to local residents that the Council has to abide by the Law in taking its decisions. Two Members and the Clerk were scheduled to meet the Council's Solicitor on Thursday 22nd November, and it would be appropriate for an opinion to be sought on the legal aspects of parking on the Village Green.

RESOLVED: that the press and public be re-admitted to the meeting.

10. **PAYMENTS OF ACCOUNTS** - To submit the accounts scheduled in the Appendix for payment.

11. **DATE OF NEXT MEETING** - The next meeting of the Council is scheduled for 7.30 pm Monday 17 December 2018 at the Cilcain Village Hall.

Signed Chairman Date: Clerk