

MINUTES OF THE MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE FOOTBALL CLUB PREMISES RHYDYMWYN ON 18 SEPTEMBER 2017

Present: **Chairman:** Cllr W Owen Thomas
 Councillors: Janet Butlin John S Douglas
 Greg Foster Gwen Hardman
 Ian Hughes Jean Ramsay
 Ian Smith John Worthington
 The Clerk was also in attendance

1. CHAIRPERSON'S OPENING REMARKS

The Chairman welcomed all, in both English and Welsh, to the September (Medi) 2017 Council Meeting. Cilcain resident Mrs Sue Jones attended the Council Meeting. The Chairman welcomed Community Police Support Officer, Laura Williams, to the Meeting.

2. APOLOGIES - Cllr Ann Baker, Cllr J Emyr Davies, Cllr Gareth W Hughes

3. DECLARATIONS OF INTEREST - Cllr Ian Smith declared an interest in the bonfire committee's correspondence item.

4. MINUTES OF LAST MEETING

The Minutes of the 19 July 2017 Council Meeting held at the Football Club premises were confirmed and signed by the Chairman as being correct. The draft Minutes of the August Meeting were tabled at the Meeting, Members agreed the minutes of the recess meeting would be considered for approval at the 16 October Meeting.

5. NORTH WALES POLICE - The issues discussed were:

- (a) Concern regarding behavioural issues in Rhydymwyn
- (b) Parking in Hendre - Lee Shone in Flintshire's Traffic Section had recently made several unsuccessful attempts to persuade a North Wales Police representative to attend a site meeting with the Community Council at Hendre.
- (c) Approximately twelve months ago, the Community Council was made aware of regular thefts of agricultural equipment - quad bikes etc. being stolen from the Cilcain area. Members enquired if North Wales Police have a guidelines document to advice local farmers on security measures that can be taken to improve farm equipment security? Members referred to North Wales Police issuing a guidelines document some five years ago advising property owners and detailing recommended ways to secure domestic oil tanks. Members felt the oil tank security document had been useful.

PCSO Laura Williams to pursue the above issues by the 20 Nov 2017 Council Meeting.

6. MATTERS ARISING -

p24 **White lining** - Mr Williams had reported via the Clerk that the white lining work would be done in the next few weeks.

- p24 **Star Crossing Junction** - Item can now be deleted.
- p25 **Hendre culvert** - Mr Ian Williams had reported via the Clerk - Site meeting with Tarmac to take place before the October Council Meeting.
- p25 **Reporting street lighting faults** - Cllr Greg Foster reported having written to Flintshire to enquire about the correct way to report a defective street lamp. The reply from the Head of the Street Scene Section indicated that faults should be reported directly to Streetscene's Tel No. or reported via the website.
- Members felt there was no reason why Members could not report directly to Flintshire Streetscene, or use the existing system of reporting via Mr Ian Williams.
- The Clerk referred to a recent example when a Glas Coed resident reported a defective lamp directly to Flintshire. The resident was informed that the street lamps in Glas Coed were not maintained by Flintshire. When the matter was brought to the attention of the Community Council, the Council was successful in being able to convince Flintshire that their records needed updating. This had been an example of Cllr W Owen Thomas being aware of the history of the estate adoption.
- p25 **Coping Stone, Church Meadow** - Mr Ian Williams to contact owners.
- p25 **Depression in carriageway outside No 1 Church Meadow** - Mr Williams pursuing.
- p25 **Path between Heatherdene and Football Ground** - Work done. Item can now be deleted.
- p25 **Longitudinal crack in carriageway - Coed Du Hall entrance.** Work being programmed for Sept / Oct.
- p25 **Rose Lane, Cilcain, deteriorating road surface** - Mr Williams had reported via the Clerk that the work had probably been done.
- p25 **Seepage across road - caravan park side of junction** - Mr Williams had reported via the Clerk that no response had yet been received from Flintshire's Environmental Health Section.
- p25 **Nant Alyn - highway water discharging into Cae'r Eithin** - Mr Williams had reported via the Clerk that Flintshire currently had a backlog of this type of work.
- p26 **Potholes at Loggerheads Road, Cilcain** - Mr Williams had reported via the Clerk that he had inspected the recent pothole repairs and indicated that some repairs would have to be re-done.
- p26 **The Pistyll** - Mr Williams had reported via the Clerk - survey had been done - survey results awaited. Item initially raised by Cllr Mrs Gwen Hardman regarding standing water in the carriageway.
- p26 **Overhanging trees Ffordd y Llan** - Mr I Williams had reported via the Clerk - work on going.

Cllr Ian Hughes maintained that some items had been 'ongoing' for some considerable time. The Chairman maintained that statistics show that residents in the Cilcain Council area have more money spent on road maintenance per person than many other areas in Flintshire.

Cllr Greg Foster maintained it is not appropriate to compare expenditure statistics for rural roads with urban roads. Cllr Foster maintained that Flintshire is subject to a 40% reduction in its budget.

Cllr Mrs Gwen Hardman agreed that that the County Council expenditure had been cut, so it is against this background that Mr Ian Williams is working.

The Clerk felt it would be appropriate to raise the overall highway budget cuts at the next Flintshire Forum Meeting, where Flintshire's Senior Officers can explain the views of the County Council on highway maintenance expenditure cuts

p26 **Village walkabout meeting for Cilcain, 14 July 2017** - The following items were discussed:

- (i) **Problem surface water drain at side of the Chapel** - Mr Williams had reported via the Clerk - TV survey to be done next time the TV Contractor is in Flintshire. The Chairman reported that the Chapel were arranging for a Structural Engineer to assess the crack in the lintel and the cill.
- (ii) **Tree affecting boundary wall by the cemetery** - Mr Williams to pursue. The Council had decided to accept the option whereby the Contractor would take all materials off site.

p27 **Refuse collection vehicle** - Mr Russell Broughton to be invited to attend the October Council Meeting.

p27 **Dog fouling enforcement service** - Clerk reported having spoken to Mr Gerwyn Powell at Flintshire Dog Service Section. Cllr Ian Smith had noticed the reason why the cemetery colour in Cilcain was different from the cemetery legend colour in Rhydymwyn. Flintshire had now corrected the anomaly.

Flintshire was still confident that the consultation process would be completed and the regulations would be in place by the end of September.

Cllr Jean Ramsay had looked at a possible site for a dog bin in Hendre. Flintshire Mapping section had supplied the Clerk with an ordnance map of Hendre. The map was of large enough scale to allow Cllr Ramsay to identify a suitable location for a proposed dog bin. Plan to be made available at the October Council Meeting.

p27 **Hendre Parking** - The need for North Wales Police to respond to Flintshire County Council's Traffic Section request for a site meeting had been discussed earlier in the Meeting.

p28 **Road from Cilcain Church to the Waterworks** - Mr Ian Williams had reported prior to the Council Meeting. Some repairs undertaken. Further work envisaged.

p28 **Plas Wilkin side of Coed Du Hall entrance** - Mr I Williams had reported via the Clerk - work done. Item can now be deleted.

- p28 **Entrance to playing field, Cilcain** - Mr Ian Williams had reported prior to the Council Meeting. Sealing work done. Item can now be deleted.
- p28 **Bryn Gollen, Rhydymwyn, split channel at entrance to estate** - Mr I Williams had reported via the Clerk - work ticket raised.
- p28 **Rhydymwyn, Leete Avenue - depression in footway** - Mr Ian Williams had reported prior to the Council Meeting. Site meeting with Flintshire's Survey team to be arranged.
- p28 **Tarmac Quarry Liaison Meeting** - Mr I Williams had reported via the Clerk - Mr Williams has been invited to attend the next Tarmac Quarry Liaison Meeting.
- p28 **Nant Alyn Road, Rhydymwyn, fencing off a passing place** - Mr Williams to provide the Clerk with the name of the Officer in Flintshire's Legal Section who deals with highway legal matters.
- p28 **Overgrowing hedges, Pedair y Groesffordd and Bryn Celyn area** - Mr Ian Williams had reported prior to the Council Meeting - Some cutting back of hedges in the Cilcain area had been done.
- p28 **Nant Alyn Road, Caravan Park up to Cae'r Eithin** - Carriageway edge breaking away badly on this section. Work scheduled for October 2017.
- p29 **Church Meadow, Rhydymwyn** - Breaking up of surfacing in a number of locations in Church Meadow. Mr I Williams had reported via the Clerk prior to the Meeting - some work had been done.
- p29 **A541 Rhydymwyn and Hendre** - Mr Ian Williams had reported prior to the Council Meeting – Surface dressing work completed. Item can now be deleted.
- p29 **Ffordd y Llan, between the Shop and the Square** - Mr Ian Williams had reported prior to the Council Meeting - House owner requested to undertake the work.
- p29 **Pantymwyn Road, near the Square** - Mr Ian Williams had reported prior to the Council Meeting - Estate Agent requested to provide details of the owner's address. The Chairman maintained that there should be a time limit imposed on residents who are requested to undertake work affecting a highway. Mr Ian Williams to note the Chairman's observations.
- p29 **Street lamp no 8 Park y Llan, Cilcain** - Lamp now repaired. Item can now be deleted.
- p29 **A541 Footpath style by Gas Plant, Rhydymwyn** - Mr Jon Hill had inspected the style to assess its condition. Mr Hill was now having discussions with the landowner.
- p29 **A541 Hendre bends, memorial flowers** - Clerk reported having reminded Mr D Charlton in Flintshire regarding the need for Flintshire to consider its position regarding the adoption, or otherwise, of the Welsh Assembly Guidelines document.

Clerk confirmed having e-mailed a copy of the Guidelines document to Cllr Greg Foster.

Cllr Jean Ramsay maintained that the presence of the memorial flowers at this location constitutes a highway safety hazard.

- p29 **Encroachment of green verges, Pantymwyn Road, Cilcain** - Item looked at in the 14 July Cilcain village walkabout meeting. Landowners to check their deeds to seek ownership clarification.
- p29 **Gap in hedge, Rhydymwyn football ground, opposite the Memorial Institute** - Item looked at in the 30 June 2017 Rhydymwyn village walkabout meeting. Clerk had spoken to Mr Ian Williams. County would prefer a style on the basis that a style is less expensive than a gate. Flintshire to look again at the funding position.
- p29 **Road past Plas Newydd, Cilcain** - Mr I Williams to check if work had been done.
- p30 **Condition of road past the Gronfoel junction** - Mr I Williams had reported via the Clerk - work on going.
- p30 **Pantymwyn side of Bont Newydd, Cilcain** - Mr Ian Williams reported having passed the item on to Mr Andrew Lightfoot, the Mold Area Streetscene Supervisor. Item can now be deleted.
- p30 **Proposal of a bus shelter in Llys Alyn** - More details required for the Jan 2018 Council precept meeting.
- p30 **Verge grass cutting on country lanes** - Cllr John S Douglas maintained that the verges on country lanes should be cut earlier next year. Clerk to pass the observation on to Mr Ian Williams.

End of Highway Matters

(b) Non-Highway Matters arising:

- p30 **Bath House, Coed Du, Rhydymwyn** - Clerk reported he was still waiting on Mrs Eleanor Carpenter in Flintshire's Conservation Section. Clerk to pursue.
- p30 **Antelope Industrial Estate, recycling plant** - Cllr W Owen Thomas had indicated in the February Council Meeting that when the last planning permission was given, one of the planning conditions referred to the operator being given 12 months to implement a plan for reducing the amount of material being stored on the site. Cllr Thomas reported that he was still waiting for Mr Gary Nancarrow (Flintshire's Minerals Section) to report back to him.
- p30 **Old school yard refurbishment** - Item to be discussed later in the Meeting.
- p30 **Brown Signs, Revised Application** - Item to be discussed at the end of the Council Meeting.
- p30 **Canon photocopying agreement** - Clerk to make further enquiries.
- p30 **Dog control (PSBO) in Flintshire** - Item discussed earlier.

p30 **Village Hall Lease** - Clerk reported having written to the Council's Solicitor on the 3 August and the 31 August to request an update on progress made with regard to the Statutory Declaration. Members were disappointed with the lack of progress. Cllr Hughes and Clerk to arrange another Meeting with Mr Dion Williams.

Members referred to a reference in Flintshire's Website regarding parts of the 1965 Commons Registration Act being repealed by the 2006 Commons Act. Clerk to write the Gareth Owens at Flintshire to enquire if the Village Green at Cilcain was affected by the update.

Members were reminded that at some stage the Community Council needs in writing, an assurance from the Hall Ctee, that when the lease is in place, the Hall Ctee will accept Clean and Lock under its auspices, on terms acceptable to Clean and Lock.

At a recent meeting of the Hall Ctee, there were reservations expressed by the Chairman regarding the possibility of the Waen Field not being owned by the Community Council.

p31 **Motor Cross event 20 March 2017** - Cllr Ian Smith reported he had been on the web and found the identity of the Group that organises this well-established annual event. Members felt it would be appropriate for Mr John Hill or Mr Ian Williams to discuss the position with the landowner, in readiness for next year's event. Chair to supply the landowner's telephone number to the Clerk.

p31 **Litter bins Rhydymwyn** - Cllr Jean Ramsay reported that the resident who reported the issue did not realise one could use a litterbin for dog waste. Now that this position has been clarified, the need for another bin does not arise. Item can now be deleted.

p33 **Public services Ombudsman for Wales** - Meeting 2 Oct 2017 - Item discussed later.

p33 **Summer Playscheme, 2017** - No attendance figures yet available from Flintshire.

p33 **Time to meet the challenge** - Clerk to run off four copies of the document for the October Council Meeting.

p34 **Rhydymwyn Nature Reserve** - Chair and Cllr Ian Smith reported on the Meeting held at the DEFRA Reception Office on 14 Sept. Chair felt the meeting went fairly well. The existing contract is scheduled to finish in March 2018. Dowry for Land Trust not yet agreed. Approx. £30 million being mentioned.

Members noted that the Historical Society had lately taken an interest in the bat population on the site.

Cllr Jean Ramsay reported having recently attended a drama production in one of the buildings, which she felt had been quite impressive.

p35 **Hendre Notice Board** - Cllr W Owen Thomas reported on a problem with the size of the Notice Board. Modifications now taking place.

p35 **Rhydymwyn Walkabout** - Pothole by garage - work done. Item can now be removed.

- p35 **Rhydymwyn walkabout** - Pothole in Dolfechlas Road 100m up from cottages at rear of the Royal Oak - work done. Item can now be removed.
- p35 **Rhydymwyn walkabout** - Overhanging hedge by No 1 Mill Terrace - Hedge now cut to head height. Item can now be removed.
- **Footway between Hendre and Rhydymwyn** - Chairman reported the path between Hendre and Rhydymwyn was obstructed in a few sections by the overhanging trees. Clerk to pursue with Mr I Williams.
- p35 **Faded 30 mph sign, Cilcain** - Work done. This sign is near the Lon Cilan junction.
- p35 **Brithdir Mawr, Loggerheads Road** - Mr Ian Williams had reported prior to the Meeting - The request for a new sign had been passed on to Mr Nick Williams in Streetscene. Cllr John Worthington reported having been informed that a resident had logged over 200 cars having recently taken the wrong turn up Brithdir Mawr Lane.

7. PLANNING MATTERS

(1) Community Council observations requested on: -

- (a) Proposal: Conversion of redundant building to dwelling
 Location: Crug Farm, Cilcain
 Ref No: 057297

The Community Council has **no objection** to the application.

- (b) Proposal: Erection of detached garage and workshop
 Location: The Old Farm, 18 Nant Alyn Road, Rhydymwyn
 Ref No: 057385

The Community Council has **no objection to the application, subject to** the external materials used for the new part being in keeping with the existing building.

- (c) Proposal: Minor alterations and major refurbishment of a grade 2-Listed Property
 Location: Pen y Cefn Farm, Rhydymwyn, Mold
 Ref No: 057 421

The Community Council has **no objection** to the application.

(ii) Planning Decisions made by Flintshire County Council -

- (a) Location: Plas Uchaf, Ffordd y Berth,
 Proposal: Proposed first floor extension and internal alterations to an existing dwelling.
 Ref No: 057096
 Decision: Approved

- (b) Location: Barn at Star Crossing, Denbig Road, Hendre
Proposal: Application for approval of details reserved by condition No 3(materials) attached to planning application reference
Ref No: 056477
Decision: Approved

8. **CORRESPONDENCE / COMMUNICATIONS** - A Rhydymwyn Ward Member referred to the need for Members to have the Agenda and Minutes so as to give three clear working days prior to the Council Meeting. Clerk to note. The following items of correspondence were discussed:

- 1) 29/08 **Information Commissioner's Office for Wales** - Request for information, because of a complaint made by a local resident. Item to be discussed after the exclusion of the press and public has taken place at the end of the Council Meeting.
- 2) 29/08 **Revised brown sign application at Star Crossing** - Copy of letter sent to Flintshire County Council for Members information. Item to be discussed after the exclusion of the press and public has taken place at the end of the Council Meeting.
- 3) 31/08 **St John's Church, Rhydymwyn** - Request for a letter of support to assist with a proposed refurbishment grant application. Position noted. Clerk to send a letter of support.
- 4) 31/08 **Cilcain Village Hall** - Copy of letter sent to the Council's Solicitors requesting information on any progress made regarding the Council's previous letter dated 3rd Aug 2017.
- 5) 01/09 **Defibrillator for Cilcain** - A Cilcain resident has made enquiries with the Clerk, regarding the possibility of providing a defibrillator in the Village. Since the Rhydymwyn and Hendre Village Group had been making progress with enquiries regarding the costs, funding and managing of the provision, the Chairman invited Cllr Jean Ramsay to give a progress report with respect to the initiative for Rhydymwyn and Hendre.

Cllr Ramsay had put some notes together detailing the position. Copy of the notes to be distributed with the October Agenda.
- 6) 01/09 **Ysgol Y Ddol Land** - Local concern regarding potential building on the former Ysgol y Ddol land - Cllr Jean Ramsay has received concern from a Llys Alyn resident regarding lack of consultation by Flintshire County Council. The Chairman explained the position regarding the site with regard to Flintshire's LDP initiative. Since the resident's main concern related to the lack of any consultation from Flintshire, Cllr Thomas had made enquiries in Flintshire to find a suitable contact person that can provide a position statement on the development status of the site. Cllr Thomas to make further enquiries.
- 7) 04/09 **Ombudsman, Cilcain Community Council** - Legal advice regarding how much information the Community Council may disclose regarding the dismissal of a complaint made against the Council to the Ombudsman. The Clerk had also received advice from

One Voice Wales with respect to the disclosures generally. Item to be discussed after the exclusion of the press and public has taken place at the end of the Council Meeting.

- 8) 06/09 **Ysgol y Foel Summer Social** - Request from the Governors Chairperson for permission to use Waen Field on Sunday 24 Sept 2017. As owner of the Waen Field, the Community Council would be ultimately responsible if the organiser of the 'bouncy castle' does not have the appropriate insurance cover for operating the play item. Clerk to respond.
- 9) 08/09 **Town and Community Council Elections** - Recharge of the May 2017 election costs attributable to the Community Council. Members noted that an item for the election costs had been included in the Council's budget agreed in the 16 January 2017 Council Meeting.
- 10) 10/09 **Rhydymwyn Fireworks Display Sat 4 Nov** - Request for permission to use the Donkey Field and request for a donation. Members noted that an item for a donation had been included in the Council's budget agreed in the 16 January 2017 Council Meeting.
- 11) 12/09 **Funding update from Natural Resources Wales website** - details of a website, which gives information on the current funds availability for community projects. Position noted.
- 12) 12/09 **Mr Nick Bennett, the Public Services Ombudsman for Wales** will be addressing Town and Community Councils at Mold on the 2nd October 2017. The Community Council has already submitted two questions to be forwarded to Mr Bennett prior to the meeting. At present, one Cilcain Ward Member and the Clerk are scheduled to attend the meeting with Mr Bennett. Members agreed that Cllr Jean Ramsay should also attend
- 13) 12/09 **Rhydymwyn DEFRA Site** - Notice of Annual Meeting of stakeholders, on Thursday 14 September 2017. Chair and Cllr I Smith reported earlier.
- 14) 13/09 **Friends of Rhydymwyn Valley** - Note of thanks to the Council for the recent donation towards the Summer Arts Week held for local youngsters.
- 15) 08/09 **Call for potential Gypsy and Traveller sites** - Request from Denbighshire County Council. Position noted.

9. **MATTERS RAISED SINCE LAST MEETING** - The position was noted on the following items:

- (a) **Nant Alyn Road, lack of verge cut** - Cllr John S Douglas reported (Wed 19 July) the scheduled verge cut had still not been undertaken by Flintshire Streetscene. Mr Ian Williams contacted. Verge cut on Friday 22 July.
- (b) **Play scheme Cilcain** - Cilcain resident reported that the attendance in the play scheme appeared to be much lower in Cilcain this year compared to the summer of 2016, and also compared to the Rhydymwyn summer play scheme.

- (c) **Dog sign at the entrance to the Waen Field** - Cilcain resident reported (26 July) the sign near the entrance to the Waen Field was now completely covered. Clerk arranged to cut the vegetation around the sign on Thursday 27 July.
- (d) **Branch obstructing lane near Bryn Awelon** - Cllr J Emyr Davies reported (31 July) - Item forwarded to Mr Ian Williams. Work done by Flintshire during the BT road closure (9 August). Item can now be deleted.
- (e) **Star Crossing junction, visibility obstruction** - Cllr J Emyr Davies reported (1st Aug) Flintshire's Contractor nailing a 10 mph limit speed sign on an existing post at Star Crossing. Item reported to Mr Ian Williams. Mr Williams relocated the offending sign. Item can now be deleted.
- (f) **Street Lamp at No 8 Parc y Llan** - Cllr Mr Ian Hughes reported (3rd Aug) the street lamp outside No 8 Park y Llan still not working - Item reported to Mr Ian Williams. Item discussed earlier. Item can now be deleted.
- (g) **Minerals grant** - Cllr Gareth W Hughes requested the Clerk (04 August) to check on behalf of the Rhydymwyn Church if the Minerals levy grant is still available for community buildings' refurbishment schemes. Mr Russell Dobbins (Policy Manager) informed the Clerk that the door for minerals grant funding has now been permanently closed. The quarries are still being levied. The money goes initially to the UK Treasury. UK Government pass a block grant through to the Welsh Assembly. Over the years the amount of grant for community schemes to compensate communities for the blight caused by quarry dust and noise has been reduced from £1.4 Million to £400,000 last year. The Welsh Assembly has now decided to allocate all the funds received in the block grant from the UK Government to other functions within Wales.
- (h) **Llys Alyn play area - rear boundary fence** - Cllr Gareth W Hughes reported (07 Aug) the rear fence is in need of repair. Item passed on to Mr Ian Williams at Flintshire Streetscene. Mr Williams met Cllr Gareth W Hughes on site to inspect the required repairs.

Mr Ian Williams had reported, via the Clerk prior to the Council Meeting, the concern had been passed on to Mr Richard Roberts in the Play Area Section. Cllr Hughes to report at a future Council Meeting.
- (i) **Path between Heatherdene and Football Ground** - Cllr Gareth Hughes reported that cutting back of the holly hedge mentioned in the July Council Meeting had been done. Item can now be deleted.
- (j) **Playscheme in Donkey Field.** Cllr Gareth W Hughes reported (10 Aug) a concern regarding litter left following the Summer Playscheme. Item reported to Flintshire's playscheme supervisor.
- (k) **Street Lamp at No 8 Parc y Llan** - Cllr Ian Hughes reported (14 Aug) the street lamp outside No 8 Park y Llan has now been repaired. Item can now be deleted.
- (l) **Defra bridge, Rhydymwyn** - Cllr Gareth W Hughes reported (14 Sept) loose triangular manhole cover. Mr Ian Williams requested to inspect. Mr Williams had reported prior to the meeting. Complaint passed on to Welsh Water.

- (m) **Wellingtonia Tree, No 18 Leete Avenue** - Cllr Gareth W Hughes reported (14 Sept) that the needles in parts of the tree have turned very brown in recent weeks / months. Mr Ian Williams requested to inspect with a view to consulting with Mr Stuart Body. For Members' information, this Wellingtonia has a T.P.O on it. The land is currently owned by the County Council. Members noted that trees on Council owned land do not usually have a Tree Preservation Order imposed on them. The Community Council persuaded Flintshire to serve a TPO on this particular tree in February 2012, because of its age and also to give this very old tree a degree of protection, in the event of the Council property being sold.

The entrance path between No 17 and No 18 is also very uneven, possibly as a result of root damage. Mr Ian Williams requested to inspect.

10. EXCLUSION OF PRESS AND PUBLIC

Exclusion of Press and Public In Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following items of business:

- 1) **Information Commissioner's Office for Wales** - Request for information, because of a complaint made by a local resident. A draft response was circulated at the Council Meeting.

Cllr Greg Foster maintained that the Community Council could refuse to provide information - if the amount of work involved was too much. However, Members agreed that since the Council had come this far, it was too late to take that view.

Members felt that the Council, in the response to the Commissioner, had tried to take a balanced view between complying with the requirements of the Data Protection Act 1998 and the Freedom of Information Act 2000.

Since one or two paragraph would need to be altered, the draft response letter and the 3 No. Appendices were returned to the Clerk at the end of the discussion.

Members noted the submission included:

- (a) A letter to the Commissioner
- (b) Copies of the unredacted documents appertaining to the complaint.
- (c) Appendix 1 - Context and background (nine pages).
- (d) Appendix 2 - Copies of documents that back up points the Council is making in its submission (twelve documents in total).
- (e) Appendix 3 - Cilcain Community Council's analysis of why the Council does not consider disclosure of redacted letters would be fair and lawful (four pages).

Clerk authorised to submit the amended documents by the required deadline of the 26 Sept 2017.

- 2 **Revised brown sign application at Star Crossing** - Copy of letter sent to Flintshire County Council for Members information.

Several points of information were mentioned by a Rhydymwyn Ward Member:

- (a) The law is different in England and Wales
- (b) The policy in the former Delyn area is different from the policy applied to the rest of Flintshire.
- (c) Sign has to be within 1 km of the attraction.
- (d) The logo must advertise a tourist attraction, and it cannot refer to a commercial enterprise.
- (e) One can have a 'cup' logo - but one cannot have a 'cafe' logo.

The Ward Member indicated that the information was gleaned from:

- 1. Note 16 of the Planning Guidelines (20 Feb 2007).
- 2. Minutes of the Flintshire's Executive Committee dated 27 Jan 2009.

Whilst the above information was very useful, Members noted that the Community Council had not been asked for its observations on the current 'revised application'.

- 3. **Ombudsman, Cilcain Community Council** - Legal advice received regarding how much information the Community Council may disclose regarding the dismissal of a complaint made against the Council to the Ombudsman. The Clerk also reported on the advice received from One Voice Wales with respect to disclosures generally.
- 4. **Proposed village garden adjoining the Village Hall, Cilcain**
Members reviewed the observations made in the 17 July Council Meeting and the 21 August Council Recess Meeting. The Clerk was authorised to respond to the Village Hall Management Ctee, having taken into account the Council's observations.

RESOLVED: that the press and public be re-admitted to the meeting.

- 11. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.
- 12. **DATE OF NEXT MEETING** - The next meeting of the Council will be held at the Rhydymwyn Football Club premises at 7.30pm on 16 October 2017.
- 13. **CLOSE OF MEETING** - The Chairman closed the Council Meeting at approximately 10.20 pm.

Signed _____ (Chairman)

Clerk

Date