

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD ON-LINE ON THE 21 FEBRUARY 2022.

Present: Chairperson: Cllr Gareth W Hughes

Councillors: J Emyr Davies
Pauline Douglas Gwen Hardman
Ian Hughes Jean Ramsay
Ian Smith W Owen Thomas
John Worthington
The Clerk was in attendance
Mr Neil Hickie from Flintshire Streetscene joined the first part of the meeting.

1. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed Members to the February Council Meeting. Croeso i bawb i Gyngor Mis Chwefror. The Chair also welcomed three members of the public to the meeting.

2. APOLOGIES FOR ABSENCE - Cllr Ann Baker, Cllr Janet Butlin, Cllr Greg Foster

3. DECLARATIONS OF INTEREST - The Chairman, Cllr Jean Ramsay and Cllr Ian Smith declared an interest in Item No 5 on the correspondence and would leave the meeting when this item was being discussed.

4. MINUTES OF LAST MEETING - Cllr J Emyr Davies proposed acceptance, Cllr John Worthington seconded and all Members agreed to approve the Minutes of 21 January 2022. The date and location of the next meeting was corrected. The Chairman to sign the Minutes in due course.

5. MATTERS ARISING - (Highway Matters)

Streetscene Action Plan - dated 17 January 2022 - Mr Neil Hickie was invited by the Chairman to comment on the items on the Action List.

6. MATTERS ARISING (Non - Highway Matters)

Foul Smell, Dolfechlas Road - The Chairman reported that he called Welsh Water operatives to site last month. The Council agreed that if more residents report smells, the more likely it is that Welsh Water will do something about the problem. The Clerk suggested that the Council needs to enquire if Welsh Water has an odour detector, similar to the detectors used by Gas Engineers. If odour detectors exist, they could be placed in roadside gulleys or surface water manholes to check for cross connections between the surface water and foul water system. The Council noted that Welsh Water had already done some improvement work.

The Clerk felt that there were other issues such as the presence of cross connections between the highway gulleys and the foul system which needed to be looked at by Welsh Water.

- p61 **Bowling Club, Cilcain** - The Land Registry aspect to be discussed under the correspondence item on the Agenda.
- p61 **Mill Terrace, Hendre** - The Clerk reported on the current position.
- p61 **Bryn Sholyn, Cefn Road** - Cllr Gwen Hardman had checked Flintshire's website and established that the appeal had been dismissed by the Welsh Assembly Planning Inspector in September 2021. The Clerk had written to the Consultant that Flintshire were using for Planning Enforcement. A reply had been received from the Consultant indicating that he was no longer contracted by Flintshire to undertake enforcement work. Emails had been written in November, December and January to the Planning Officer dealing with the application and no reply had been received. Members agreed for an email to be sent to A Farrow and a copy to Flintshire's Chief Executive to express concern regarding the lack of replies from Flintshire Planning. The Community Council wanted to know why Flintshire was not now proceeding with enforcement action.
- p61 **Trimm Rock former quarry** - Cllr Pauline Douglas had supplied the Clerk with the name and address of the owner. Clerk and the Vice Chair had drafted an email to the Owner. Enquiries to be made via H Parish to enquire if Flintshire CC had a Public Protection Officer who could serve a Notice on the owner to make the site safe. The Clerk explained that in the case of disused mineshafts, the Mines and Quarries Act could be used to force the landowner or the owner of the mineral rights to make it safe. The last correspondence the Community Council had received from Flintshire Minerals Section had given the impression that Flintshire Minerals had exhausted their powers under the Planning Conditions to force the owner to make safe. The landowner had certain obligations left to maintain the surrounding woodland. The Council would need to request Flintshire to check whether or not the Mines and Quarries Act legislation could be utilised to force the landowner (or the owner of the Minerals Rights) to ensure the land was safe for trespassers.
- p61 **Faded tourist sign in Cilcain** - Clerk reported that the faded tourist signs issue was now being dealt with by Mr J Bennet in Flintshire Streetscene. Clerk to send a location plan to Mr Bennet so that the condition of the signs can be checked. The direction signs had been delivered but Mr Hickie did not yet have the manpower to erect the parking direction signs.
- p62 **Cilcain cemetery** - Cllr W Owen Thomas had reported in the January Meeting that the cemetery was a mess. The Clerk had investigated since the January meeting and noted that there were three surplus bins in the entrance area that needed taking away. The water butt tap was not working. Cllr Worthington had subsequently inspected the water butt and concluded that the tap could be unscrewed to unblock it. The Clerk requested authority for the work detailed to be undertaken.

It had been agreed in the January Council meeting that the untidy area at the top of the cemetery would be dealt with in the April / May period when vehicle access though Waen Field was possible.

With regard to the central area planting, it had been agreed in January for Cllr Thomas to fix a date for a site meeting. Cllr Thomas indicated that if the water butt tap was working, the water butt itself was too low for a watering can to be easily placed beneath the tap. The Chair indicated that the butt could easily be lifted by placing an additional concrete slab beneath the water butt.

Chair had provisionally arranged for a local landscaping contractor to meet Cilcain members on site to identify what clearing and replanting work was required. Clerk to arrange a site meeting for Wed / Thursday during the week following this meeting. In the meantime, Clerk and Cllr Worthington to arrange for the butt to be cleaned out, raised in level etc.

Cllr W Owen Thomas enquired if the proposal to resurface the path with tarmac could be resurrected. The path was also slippery due to moss growth. The Chair indicated this matter could be discussed in the Thursday site meeting.

The Clerk had been requested to establish cost details for a main supply:

An accurate quotation from Welsh Water would cost £92.

The usual cost for a new connection was between £800 and £2,000.

The minimum water rate in the smallest Flintshire cemetery was £200 per year.

The top plunger type taps suggested by Cllr Ian Hughes in the January Meeting were being taken away by Flintshire, because they were giving problems in winter time.

Welsh Water would insist on a new connection pipe under the wall.

As is usual, the trench would have to be dug, bedding provided, trench refilled, land and tarmac re-instated, by a Council Contractor. The Clerk and Cllr Worthington had estimated this to cost approximately £500 - £1,000.

- p62 **Covid snake memorial for Rhydymwyn Donkey Field** - Clerk had spoken to Mr Richard Roberts in Flintshire Leisure. Mr Roberts was not aware of any Community Council in Flintshire which had installed a Covid 19 Memorial in Flintshire. Mr Roberts felt the two main issues requiring care were:
- (a) Specifying exactly how deep the stones have to be set in the concrete / mortar base, so that they are not easily dislodged. Presumably the stones would need to be set well below half way, depending on the size and shape of the individual stones.
 - (b) Knowing which sealer would be appropriate for weather proofing the installation

Mr Roberts suggested the Clerk enquires with one or two of the Street Scene Area Coordinators. Clerk to pursue.

- p62 **Coed Du Holdings** - Cllr Thomas clarified the position with regard to the arranged meeting with Mr Darrell Jones. Cllr Thomas explained that he had waited 40 minutes and there was no sign of Mr D Jones turning up. Cllr Thomas then had to leave for another Flintshire arranged meeting. It was unacceptable for Mr D Jones to be that late coming to an arranged meeting.

The Council agreed for the Clerk and Vice Chair to acquire Land Registry plans for the area. Another meeting could then be arranged with Mr Darrell Jones.

- p62 **Caravan and Shed, Field adjoining The Institute** - Clerk reported having written to Flintshire's Planning Enforcement Section to enquire about an update on the position. Clerk to pursue further.

- p62 **Coed Du, Bath House** - The Clerk reported having left three messages for different Officers in the Conservation Section. No contact has been made yet. Clerk to send another email. The Community Council wanted to establish if the conservation status of the Bath House was in a sufficiently high enough category to justify forcing the owner to undertake reconstruction / restoration work.

- p62 **Rhydymwyn Public Cemetery** - Clerk to pursue the possibility of compensation in due course.
- p63 **Street Lamp in Hendre** - Cllr Gareth Hughes had checked the street lamps on the A541 on the evening following the January Meeting and they were all working. Clerk had written to the head of Flintshire's Street lighting Section to enquire if the lamps were working intermittently because of a power supply issue. No reply received.

- p63 **Planning Application** received from Flintshire County Council: Land adjacent to Trelan Farm - Trelan Newydd, Cilcain.

Cllr W Owen Thomas could not understand why this application had been titled as being 'part retrospective'. The Clerk maintained that this was the term used in the application received from Flintshire Planning. The Chair explained that the part that was retrospective was only a very minor part of the application.

- p65 **Cilcain reservoirs** - Cllr John Worthington reported that the site meeting between Welsh Water and local residents regarding the Brithdir Mawr reservoir had taken place on the 21st Jan. Work on cutting back the highway hedges was scheduled to start on 22 February.

Regarding the 'Drop In' meeting for Reservoirs 1 and 2, Cllr Gwen Hardman explained that there had been cross wires. The Welsh Water Officer that had written to the Council had left Welsh Water when Cllr Hardman had made the first contact. When Cllr Hardman was passed on to the third person in Welsh Water dealing with the meeting, the third contact had already approached the Community Shop Cafe. Two discussions were taking place in parallel. However, everything is now sorted and we now await a date for the 'Drop In' meeting.

- p65 **Cilcain Village Hall and Cilcain Toilets roof** - Cllr Gwen Hardman reported that both roofs had now been repaired.

- p66 **Cilcain Bowling Club fence** - The Clerk reported that a grant funding application for a new fence had been made by the Bowling Club. Cllr Owen Thomas had looked at the temporary repair during the recent strong winds. Cllr Thomas emphasised again the need for the temporary fence repair to be replaced by a new fence as soon as possible. The Chair requested Cllr Gwen Hardman to keep in touch with the Bowling Hall Ctee regarding the timing of the funding, and the need to be prepared with finding an appropriate contractor to undertake the work.

- p66 **Ruby Villas Surface Water Drainage issues** - Cllr Thomas reported having submitted his observations for the current planning application.
- (a) Cllr Thomas had requested that the planning application be deferred until the surface water problems in the area have been investigated.
 - (b) The working faces of the former quarry had been collapsing in, resulting in subsidence of the adjoining field.
 - (c) The former quarry pond had been partly filled in and the change in the land drainage regime in the area had resulted in the recent flooding issues at Ruby Cottages.

Cllr Thomas indicated that he had requested Mr N Parry from Flintshire CC to investigate the issues of concern in the latter months of 2021, but the Officer had not responded.

- p66 **Cilcain Village Hall** - Summary of the history of Cilcain Village Hall from Cllr Gwen Hardman. The Chairman thanked Cllr Hardman for the very useful historical summary undertaken.

p66 **Cilcain Bowling Club** - Cllr W Owen Thomas referred to the site meeting Members attended with a County Council Office last year. The County officer was going to seek prices for further remedial work. The Council now needs to request an update on the outstanding remedial work. Clerk to pursue with Mr Brockley at Flintshire CC.

On a separate issue, Cllr Gwen Hardman reported on her recent discussions and correspondence with the Land Registry. The discussion had been regarding taking Flintshire County Council off the Land Registry Proprietary Register. This process can be done either by the County Council or the Community Council. The fee would be approximately £40 (or £20 if it is done online).

At the same time, it will now be possible to convert two existing titles for the Bowling Club into one title. Again the fee would be £40 (£20 on line). Cllr Hardman had the application form. The Land Registry recommended that the application process be done by a Solicitor or a licensed Land Conveyance person.

Cllr Hardman to email the relevant application form to the Chairman for his perusal. Chair felt it could very well be a task for the Council's Solicitor.

p68 **Wooden bench at Is y Mynydd, Cilcain** - Chairman suggested that there may have been some misunderstanding regarding the role of the Community Council in replacing the seat. The Chairman indicated that Flintshire County Council was going to replace the seat. The Clerk reported that the seat was provided by Delyn Borough Council to celebrate a jubilee event. The obligations of Delyn Borough Council would have been passed down to Flintshire CC when reorganisation of Local Government took place in 1996. The Chair had reported in the January Council Meeting that replacing the seat by Flintshire appeared to be progressing, but Flintshire had indicated that it has a 'backlog' of items of this nature.

p70 **Precept requirements for 2022/23** - Cllr W Owen Thomas expressed concern regarding the decision reached by the Community Council in the January Council Meeting. Cllr Thomas had checked the increase in Cilcain compared to other precepts in Flintshire. Cllr Thomas reported that Cilcain was the 26th highest out of the 34 Councils. The Clerk maintained that Cilcain, having two wards could face a £5,000 (£2,500 per ward) election bill. The Clerk indicated that a number of the adjoining community councils only had the cost of an election in one ward to budget for.

The Chair reminded members that the annual increase amounted to £1.08 per year per electorate (= 21 pence per week). The Chair reminded Members that the decision had been taken in the January Council meeting. A note was included in the Minutes to show that Cllr Greg Foster and Cllr W Owen Thomas opposed the increase, all the remaining Members agreed with the recommended precept. Cllr Gwen Hardman indicated that it was also included in the Minutes that if no election took place, the money saved could be deducted from next year's precept.

07 PLANNING MATTERS:

(i) Planning Applications received from Flintshire County Council.

- (a) Proposal: Application for removal or variation of a condition following grant of planning permission.
Location: Ruby Brickworks, Rhydymwyn, Mold

Ref No: 063813

The Community Council objects to the above application for the following reasons:

- (a) The Council understands that when the former quarry pond was partly filled in, water courses were diverted, which has resulted in the flooding problems which have occurred at Ruby Cottages. Photographs can be provided of the extent and severity of recent flooding incidents.
- (b) The existing quarry face is unstable, and is giving rise to subsidence of the adjoining private land on the top side of the quarry. The instability and subsidence issues should be investigated prior to the current application for extension being considered.
- (c) The Council understands that the application includes excavating brick shale from the quarry pit and refilling the pit with imported inert waste. The Council understands that brick shale invariably contains a certain amount of contaminants such as sulphates and phosphates. Transporting the brick shale off site and importing inert waste is likely to result in contamination of Dolfechlas Brook, the brook being classed as a 'main river by the NRW at this section of the brook.
- (d) Standards may have changed considerably since the original permission was given, so renewing or extending an existing permission is not acceptable.
- (e) The village of Rhydymwyn has already suffered blight from dust and debris due to quarry wagons for many years. The possibility of extending and adding to this transport dust issue is not acceptable.

Cllr W Owen Thomas reported that the submission day for the Community Council's observation had passed some time ago. The Clerk maintained that the Council usually gives the Community Council a few days allowance, especially when other statutory consultees such as NRW have not yet responded. Chair suggested that the Clerk should check the position with the Planning Office on the following day.

- (ii) **Planning Decisions made by Flintshire County Council** - None received

08. CORRESPONDENCE / COMMUNICATIONS

- 1) 17/01 Flintshire Summer Playscheme 2022 - Confirmation in principle required by Friday 11 March 2022. Clerk reported that the funding had more or less been covered in the precept. Chair reported the total cost was £3,080 for 60 hrs (£50.33 per hour)
Cllr W Owen Thomas felt the cost was ridiculous.

Chair invited views from Members:

Cllr Jean Ramsay's main concern with the previous scheme was that the activities were not very well organised by the play leaders. There did not seem to be much structure to the play activities.

Cllr Pauline Douglas recalled that Rhydymwyn was very well attended and just because Cilcain was not well attended it would not be fair to jeopardise the whole scheme because of the lack of attendance in Cilcain.

Cllr Ian Smith reported on the number and costs from 2019. (£10.14 per child per visit) One week in Cilcain, from Monday through to Thursday, 2 children each session and on the Friday one child in attendance. Total for three weeks (Cilcain 81 visits) (Rhyd 183 visits) (Total was 264).

Cllr Owen Thomas reported that on three occasions when he visited - the play leaders were sitting on the bench talking to each other, and letting the kids play around in the field.

Cllr Ian Hughes felt the Council should have a list of the activities being proposed instead of the children being left to kick a ball around.

Cllr J Emyr Davies - felt that for £50 per hour we want to know exactly what activities were being planned.

In view of the above comments, Cllr Hardman suggested:

- (a) the points mentioned by Members need to be brought to Flintshire's attention at this (in principle acceptance) stage of the playscheme proposal.
- (b) the Council to request Flintshire to provide details of the planned activities.
- (c) seek an undertaking from Flintshire that the play leaders will involve the children in the organised activities.

- 2) 18/01 Village Hall car park - The Chairman thanked Mrs Sue Jones for making the necessary arrangements with the entrance gate to allow a clear car park for the mechanical sweeper to clean the car park on the morning following the January Council Meeting.
- 3) 20/01 Street Lighting, Hendre - Report received from Hendre resident regarding lamp not working at the A541/Dolfechlas Road junction. Resident subsequently thanked the Council on 24 Jan 2022 for the arranging for the prompt repair. Chair reported further at the Council Meeting.
- 4) 23/01 Street Lamp, Nant Alyn Road Rhydymwyn - Chair reported lamp not working in Nant Alyn Road. Deeco replaced defective lamp (first lamp on RHS going up Nant Alyn Rd) with an LED lantern within two or three days of the repair request. Chair reported - A number of adjoining Councils had installed LED lights quicker than Cilcain, making considerable energy savings. The Community Council should identify how many lamps in Cilcain, Rhydymwyn and Hendre needed to be changed to LED. The Chair had counted 11 in Rhydymwyn. The Chair had checked the budget and felt that four could be funded from this year's budget and four from next year's budget. Cllr Thomas to count the non LED lamps in Cilcain. Estimate to be obtained from Deeco.
- 5) 31/01 Request for financial support for a jubilee celebration in Rhydymwyn - Email from the Chairman of the Rhydymwyn and Hendre Community Group. Item to be left until the end of the Meeting.
- 6) 31/01 Cilcain Village Hall - Council response to the Shop Committee following the response received from the Council's Solicitor. Position noted.

- 7) 02/02 Reservoir 1 and 2 at Cilcain - Proposed 'drop in' meeting at Cilcain Village Hall. Vice Chair reported on the current position at the Council Meeting. Item discussed earlier
- 8) 03/02 Queens Platinum Jubilee celebrations - Information from Flintshire regarding planned celebration events. Position noted.
- 9) 07/02 River Alyn Rhydymwyn - Report received from Cllr Ian Smith regarding fallen trees straddling the river between The Graig and Coed Du Hall. Photographs taken by the Chairman had been forwarded to National Resources Wales on 08 Jan 2022. Chair reported that a few more tree obstruction had appeared recently. Position noted.
- 10) 07/02 Notice Board in Hendre - Report received from Cllr Ian Smith regarding the ingress of damp in the Notice Board at Hendre. Chairman has requested Cllr Ian Hughes to inspect the Notice Board. Cllr Ian Hughes reported having inspected the Notice Board under heavy rain conditions on Thursday 17 Feb and noted 47 vehicle passing in 15 minutes (18 being heavy goods vehicles). The spray generated by the passing vehicle on this busy A Class road was substantial, and the South-West facing orientation of the Notice Board meant it would be hit by all the adverse weather. Cllr Hughes had stained some hardwood at home, with a view to installing a beading at the bottom of the door in the next couple of days.
- The Clerk had made provisional arrangements for a Rhydymwyn resident to give the Notice Board a couple of coats of weatherproofing stain. Cllr Ian Hughes had passed the left over stain tin to the Clerk.
- 11) 08/02 Nant Alyn. Rhydymwyn - Report received from Cllr Gareth W Hughes regarding serious erosion of the roadside verge (80 yards upriver from The Graig lay-by) taking place as a result of the river undercutting the roadside bank. The potential threat to the road stability at this location has been brought to Flintshire's attention. Item discussed earlier when Mr Hickie was present.
- 12) 10/02 Pothole repairs, Cilcain - Report received from Cllr J V Worthington of pot-holes repair by Flintshire taking place in Cilcain, and in particular on Loggerheads Road. Position noted
- 13) 13/02 Rhydymwyn Football Club - redecoration of main hall - enquiry regarding donation. Members noted that there was £600 allocated in the budget for the a donation Members agreed. Cllr W Owen Thomas enquired if the Football Club had applied for a grant. The Chair reported that the Football Club had been applying for grants for different items on a fairly regular basis. Cllr Jean Ramsay maintained that buildings such as the Football Club, the Institute and the Cilcain Village Hall have a need for various aspect of work. Some type of work cannot be met by grants.
- 14) 13/02 Cilcain Toilets - roof repairs in January 2022 - Information from Clean and Lock regarding cost of repairs. Members were requested to refer to the Appendix for the cost details. Members agreed a £140 donation.

- 15) --/-- Flintshire Streetscene Action Plan - Item discussed For Members to comment on, and to add to as appropriate.

At this stage, the Chair thanked the three residents for attending the Council Meeting. The comments made by two of the residents as they left the meeting would be discussed by the Council later in the meeting.

The Chair invited Cllr Gwen Hardman to Chair the Meeting for the next item, whilst Cllr Ian Smith, Cllr Jean Ramsay and himself logged themselves out of the meeting for the following item:

- 5) 31/01 Request for financial support for a jubilee celebration in Rhydymwyn - Email from the Chairman of the Rhydymwyn and Hendre Community Group.

Cllr W Owen Thomas referred to the comments made in Cllr Ian Smith' letter regarding Rhydymwyn having lost out on recent events such as the bonfire, due to Covid. Cllr Thomas referred to the bonfire night at Cilcain in Nov 2021. There had never been so many people attending the bonfire in Cilcain. Rhydymwyn resident did not lose out. Cllr Thomas felt that many Rhydymwyn residents would have attended the Cilcain Bonfire.

Cllr J Emyr Davies noted that there is £400 in the budget that can be used for a donation, and if a request is received for celebrations in Cilcain, that such a request be treated equally.

Cllr Thomas maintained the Council should be discussing the current position, and not refer back to an allocation Rhydymwyn may have lost out on last year. Cllr Thomas was in favour of each village being given a donation.

Cllr Ian Hughes proposed that- a £400 allocation be given. Cllr J Emyr Davies seconded. Resolved: All Member agreed.

09. PAYMENTS OF ACCOUNTS - The accounts scheduled in the Appendix were approved for payment.

10. DATE OF NEXT MEETING - The next meeting of the Council is scheduled for the Rhydymwyn Football Club building, at 7.30 pm Monday 21st March 2022.

SignedChairman Date: Clerk

APPENDIX - MATTERS OF A CONFIDENTIAL NATURE - NOT FOR PUBLICATION

1.

(i)	January 2022 - Clerk's salary (Sal = £402 / month) (and part annual expenses (travel, telephone, postage, office allowance)	584.55
(ii)	HMRC - PAYE (L.G.A.1972 S112)	88.70
(iii) *	Rhydymwyn and Hendre Community Group - Jubilee donation	400.00
(iv)	Members allowance - (12x150 = £1,800) (Chair - £250) (V Chair - £200)	2,250.00
(v)	Office Equipment - (L.G.A.1972 S111)	137.51
(vi) **	R F C - donation	600.00
(vii)	Photocopier maintain	20.60
(viii)	Power Company - St Lighting energy	251.50
(ix)	G B - notice board, Dolfechlas Road, Rhydymwyn	40.00
(x)	J E D K - hosting Council website	95.20
(xi)***	C+L - Donation to assist with roof repair	140.00

***NB** Please note that an allocation of £400 was included in the 2021/2022 Council budget for donation to Community Groups. A similar £400 allocation has been included in the 2022 /2023 budget. If a request is forthcoming from a Cilcain Village Group with a request for assistance to arrange a Jubilee events in Cilcain, then Members may consider it appropriate to earmark the £400 that is included in the 2022 /2023 budget to Cilcain jubilee festivities. (In June 2022, Her Majesty The Queen will become the first British Monarch to *celebrate* a Platinum Jubilee, seventy years of service)

****NB** Please note that an allocation of £600 was included in the 2021/2022 Council budget for community buildings:
'Community buildings (Chap, Inst, Rhyd FC) £1,800'

*****NB** Please note that when repair to the Village Hall Roof (repair broken felt below the ridge tile) occurred some time ago, the Council paid £550 for the repair. Following the above previous practice, Members agreed to approve the current cost of £140.

Signed Chair _____ 2nd Cllr Signatory _____

2.0 Distribution of the Agenda and Minutes

Discussion took place regarding the comment made by two of the three residents who attended the Council Meeting: Members agreed:

- (i) The Council Minutes be distributed on-line to Members on the Monday before the Council Meeting.
- (ii) The Agendas be distributed on-line at least three clear days before the Monday Meeting, hard copies and copies of correspondence be posted or delivered by hand as before.
- (iii) Members of the public who indicate their intention to attend the Council Meeting be given an online copy of the 'Draft' Minutes.
- (iv) Members of the public who attend the meeting be given a hard copy of the Agenda (as before) if they attend the meeting. The Agenda to the public will not include the Appendix until the payments have been approved at the Council Meeting.

Signed Chair _____ 2nd Cllr Signatory _____