

**MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE CILCAIN VILLAGE HALL ON 18 NOVEMBER 2019.**

Present: Chairperson: Cllr Ian Hughes,

Councillors: Ann Baker                      Cllr Janet Butlin  
                  J Emyr Davies,                      Pauline Douglas  
                  Gwen Hardman                      Gareth W Hughes  
                  Jean Ramsay                      Cllr Ian Smith  
                  John Worthington  
                  The Clerk was also in attendance

**1. CHAIRMAN'S OPENING REMARKS**

The Chairman welcomed Members and three residents to the Council Meeting Croeso i bawb i Gyngor Mis Tachwedd.

**2. APOLOGIES FOR ABSENCE** - Cllr Greg Foster, W Owen Thomas, Cllr Ian Smith

**3. DECLARATIONS OF INTEREST** - There were no Declarations of Interest received.

**4. MINUTES OF LAST MEETING**

Cllr J Emyr Davies proposed, Cllr Janet Butlin seconded and all Members agreed to approve the Minutes of the 21 October 2019 Council Meeting. The Chairman signed the 21 October Council Minutes.

Member also considered the Minutes of the 5th August 2019 Council Meeting held to discuss the Mountain Road housing development proposal. Cllr Gareth W Hughes proposed, Cllr Ann Baker seconded and all Members present agreed to approve the Minutes of the 5 August 2019 Council Meeting. The Chairman signed the 5 August 2019 Council Minutes.

**5. STREETSCENE'S ACTION PLAN**

Members discussed the difference between Mr Hickie's current Action Plan list and the list in the Council Minutes. Cllr Gareth W Hughes was concerned the two lists were not compatible with each other. Mr Hickie explained that his list had the same date as the October Minutes, since this was the date that items were added to his previous list. When work was completed since the October meeting, the items were removed from his 'action list'.

Members felt that one list should suffice in future. Cllr Jean Ramsay maintained that the original idea of an 'action list' was to avoid items in the Council Minutes being repeatedly discussed at each Meeting when the work was outstanding. The presence of too many lists made it difficult to follow. Members agreed to try in future to go from Neil's list. When work on Neil's Action list was passed on to another County Council Section, those items were not therefore appropriate to remain on Neil's action list. Those items would need to be included in the Council Minutes under a section for 'Items to stay on Council Minutes'

Before starting to go through Mr Hickie's Action list dated 21 October 2019, Cllr Gareth W Hughes suggested that the Council looks at page 55 of the 21 Oct Minutes to see which items need to be added to the list that Neil produces following tonight's meeting.

Mr Hickie went through each item on the 'page 55' list.

Members noted the following:

- Item 12 - Ffordd y Llan - Neil had passed this request on to Mr Robin Nersaw. Robin to pursue a grant scheme for extending the existing footway by the school.
- Item 16 Hendre culvert Fence - Cllr Gareth W Hughes to inspect the fence to clarify if a repair / replacement is required.
- Item 20 Repair required to the Village Hall drain. Site meeting to take place in due course with the Contractor who undertook the Village Hall garden improvement scheme. Mr Hickie indicated he would be prepared to supervise the work in due course.
- Flintshire's surface water drainage improvement schemes for Cilcain - List of improvement schemes to be included on the Council's Minutes list.

Mr Hickie went through each item on the action list dated 21 October 2018

Members requested the following new items to be added to Mr Hickie's next list:

- (a) A541 Rhydymwyn to the Rhosesmor junction - Cllr Gareth Hughes reported this path was becoming very slippery and requires sweeping.
- (b) Near the Coed Du entrance - Cllr Gareth W Hughes reported that leaf clearing in the roadside channel will soon be required.
- (c) Bwlch lane, Cilcain - Cllr J Emyr Davies maintained there is often a problem with leaves in Bwlch Lane at this time of the year - Mr Hickie to inspect

## **6. CORRESPONDENCE - Item No 4 on the Agenda - Rhydymwyn Football Club Land -**

Mrs Janet Burges had written to the Council on 28 October 2019.

The Chairman invited Mrs Burgess to outline her concerns to Council Members.

Mrs Burgess reported that Flintshire County Council had included Notices regarding the new lease in the local Press on the 4th October and the 11 October. Mrs Burgess enquired if the Community Council had been consulted about the new lease. The Clerk indicated that no communication had been received from Flintshire regarding the matter.

It was noted that the County Councillor had been consulted by Flintshire about the lease and had given his observations.

Mrs Burgess reported having written to Flintshire on several occasions but had not received a reply.

Members enquired whether or not a notice should have been posted up on site. Mrs Burgess had made enquiries with the adjoining residents but none had been consulted by Flintshire.

Resolved: Clerk to write to the County Solicitor to enquire if Flintshire was obliged to serve a site notice and consult the adjoining residents. A similar enquiry to be made to One Voice.

## **7. PLANNING MATTERS - LAND AT PLAS YN LLAN**

**Cilcain Homes proposed development** - A Cilcain resident, Mr Simon Redford was in attendance at the Meeting. The Chairman consequently brought the Cilcain Homes item forward on the Agenda.

Cllr Ann Baker and Cllr Gwen Hardman explained the current position.

Resolved: The Council to arrange to post an information notice on the Cilcain Notice Board and on the Council website to inform residents of the current need to submit their observations direct to Flintshire Planning.

## **8. MATTERS ARISING**

p51 Rhydymwyn Pedestrian crossing - Site meeting with Mr Lee Shone had taken place at 2.00pm on Friday 25 October.

Issues discussed at site meeting:

- (a) Mr Shone to pursue a grant for a possible scheme based on 'safe route in the community' as opposed to a scheme based on traffic safety.
- (b) Mr Shone had indicated at the site meeting that he would arrange for the speed measuring strips to be installed in the following week, but nothing has happened since. Clerk to remind Mr Shone.
- (c) Mr Shone appeared to have identified a reasonable location for a crossing point quite close to the Service Station.
- (d) The Slow / Araf road markings at Hendre were not discussed.

If the results of the speed survey shows that the 40 mph speed limit is generally being ignored, the Council could then consider pursuing the installation of a permanent yellow box speed camera on the Rhydymwyn straight.

Members agreed that the Clerk should copy Cllr Carolyn Thomas in on the reminder being sent to Mr Lee Shone.

p54 Badger carcasses disposal - Clerk to contact Mr Barry Wilkinson in Flintshire Streetscene to obtain an update on progress made in formulating a Flintshire policy. Since this issue had been discussed in the October meeting when Cllr Carolyn Thomas was present, Members felt a copy of the reminder should be sent to Cllr Thomas.

p56 Dolfechlas Road - Clerk to obtain an update from Welsh Water regarding the smell complaint from the gravity sewer at the location where the rising main from Hendre meets the gravity sewer near Impala.

- p56 Cilcain Notice Board - Cllr Gwen Hardman reported having reminded Mr J Bateson regarding the need to modify the door closing arrangement to prevent the door hitting the adjoining wall when the door is fully opened.
- p57 New footpath facilities provided near Y Dderwen at Hendre - Clerk reported on the enquiries with Flintshire. The priority given to this work had been as a result of an agreement being reached between the County Council and the landowner regarding the landowner's acceptance of kissing gates.
- A541 Footpath stile by gas plant - Clerk to obtain an update from Flintshire regarding a possible date for the repair.
- p57 Former Trimm Rock Quarry land - suspected missing footpath sign. The Clerk to table a plan at the next Council meeting to show the locations of the public footpaths on both sides of the road near The Vardo.
- Clerk to enquire with Flintshire if the County Council has an obligation to regularly check the adequacy of fences around disused shafts, especially those shafts that are in close proximity to definitive right of way.
- p57 Cemetery Path, Cilcain - Cllr Gareth W Hughes arranging to meet a local contractor to obtain a specification and a budget price for repair / refurbishing the lower section of the central path in Cilcain cemetery. Also a price and a specification was required for the Village Hall car park.
- Hendre Notice Board - The Clerk tabled a price he had obtained for the Hendre Notice Board. Members felt it would be appropriate for Cllr Gareth Hughes to obtain an alternative price. Cllr Ian Hughes to obtain a third price.
- p57 Seat at the bottom of Cilan Lodge Road, Cilcain - Clerk authorised to arrange for a wooden seat from P and A Fencing in Mold.
- p58 Hendre Culvert - The Clerk supplied Cllr Gareth W Hughes with plans, for Cllr Hughes to forward to Tarmac. Tarmac can then mark their boundary at the rear of Mill Terrace on the plans.

**9. LIST OF ITEMS WHICH WERE NOT DISCUSSED AT THE COUNCIL MEETING, BUT NEED TO STAY ON THE COUNCIL'S AGENDA.**

1. Potholes between Trelan Bach and The Gors gate - Cllr J Emyr Davies
2. Near the Llys Alyn Play area - tree at the rear of No 47 Llys Alyn. Cllr W Owen Thomas to enquire with Mr Lee Shone at the site meeting scheduled for the 25 October.
3. Rhydymwyn Play Areas - Need to remind Flintshire about the tarmac lifting on the swing area in the Donkey Field in Rhydymwyn.
4. Village Hall car park - a specification was required for a 40 sq m entrance patch and renewal of the concrete steps near the Village Hall entrance. Cllr W Owen Thomas to request Flintshire to include the work in the current micro asphaltting work taking place in the village.

## **10. PLANNING MATTERS**

### **(i) Planning Applications received from Flintshire County Council:**

- (a) Location: Warren Cottage, Cilcain Road, Pantymwyn.  
Proposal: Alteration to the existing Cottage, addition of first floor above existing car port into habitable space.  
Ref No: 060401  
Community Council's observations: No objection.
- (b) Location: Land at Plas yn Llan, Mountain Road, Cilcain  
Proposal: Construction of 18 Dwellings with associated access and footpaths  
Ref No: 060201  
Community Council's observations: Cllr Gwen Hardman and the Clerk to arrange for the response sent to Cilcain Homes Partnership in relation to the first layout to be modified and sent to Flintshire's Planning Section at the appropriate time. Chair and Vice Chair to approve the final draft prior to submitting the observations to Flintshire Planning.

### **(ii) Planning Decisions made by Flintshire County Council: Position noted**

- (a) Location: Tarmac Hendre Limestone Quarry  
Proposal: Request for EIA Scoping Opinion for proposed eastern extension and consolidation scheme.  
Decision: Scoping Opinion issued  
Ref No: 060590

## **11. CORRESPONDENCE / COMMUNICATIONS**

Please note, not all the correspondence items listed below were copied to Members with the Agenda.

\*Copy correspondence copied.

- 1) 15/10 Copy of email sent to Tarmac by Cllr Gareth W Hughes regarding land ownership / easement) for the land at the rear of Mill Terrace. Item discussed earlier.
- 2) 22/10 Disposal of dead badger carcasses - acknowledgement from Flintshire's Streetscene Section regarding the Community Council request for information on Flintshire's policy. Item discussed earlier.
- 3) 24/10\* Fell Race, Cilcain - Information from Cilcain resident involved in race organizing. Position noted.
- 4) 28/10\* Rhydymwyn Football Club land - Request for information from a Rhydymwyn resident. Item discussed earlier.
- 5) 30/10 Notice Board for Hendre - quotation for new hardwood timber frame Notice Board. Item discussed earlier.
- 6) 30/10 Cilcain Young Farmers Club - Note of thanks for donation. Chair referred to a parking incident in Ffordd y Llan. Contact name in the Cilcain Young Farmers Club had been

given to the resident concerned. Cllr Ann Baker and Cllr John Worthington reported on an incident regarding an aerosol container allegedly being thrown into the bonfire. The bonfire was taken apart. Nothing was found. The bonfire was put together again and the event continued.

- 7) 30/10 Rhydymwyn Bonfire, 2 Nov 2019 - Thank you note for donation. Position noted
- 8) 02/11 North Wales Crime report, November 2019 - Information from PCSO 3928 Connor Freel. Copy of the report had been emailed to Members.
- 9) 04/11 Capel Gad, Cilcain - Thank you note for assistance with ongoing repairs. Position noted.
- 10) 14/11\* County Forum dates 2020 for your diary - information from Flintshire. Position noted.
- 11) 14/11 St John's Church, Rhydymwyn - Thank you note for assistance with refurbishing works. Position noted.

## **12. MATTERS RAISED SINCE THE LAST COUNCIL MEETING**

- (a) Nant Alyn Road, Rhydymwyn - Cllr Gareth W Hughes reported (09 Nov) to Deeco - Street Lamp not working - first lamp on right hand side. Cllr Gareth W Hughes had reported (12 Nov) repair undertaken.
- (b) Leete Avenue, Rhydymwyn - Street lamps - Mr Andrew Lightfoot from Flintshire Streetscene had reported having been contacted by a Leete Avenue resident. Resident had reported a street lamp being out at Leete Avenue. Since one of lamps in Leete Avenue had been repaired by Deeco a few weeks earlier, a check was made to see if the lamps were now working. Cllr Ian Smith had reported (27 Oct ) and Cllr Gareth W Hughes had reported (12 Nov) that both lamps in Leete Avenue were working. Deeco had not therefore been called out.

## **13. ANY OTHER BUSINESS -**

- (i) Annual remuneration for Community Council Members - Clerk requested to obtain information from One Voice Wales regarding this issue. An appropriate item can then be included in next year's precept.
- (ii) Cllr Gareth Hughes suggested Members bring to the December Meeting details of any aspirations they wish to include in next year's precept. The Clerk can then attempt to include them in the draft 2020/2021 precept being prepared for consideration by the Council in the January Council Meeting.
- (iii) Cilcain calendar - Cllr Gwen Hardman bringing a number of calendars to the December Council Meeting (£8) or (£15 for two).
- (iv) Cilcain Cemetery leaves and twig brush up - Since the Council's tea coffee and cakes historical event was taking place on Saturday 23rd Nov, Members agreed to schedule the cemetery 'brush up' for Saturday Morning 10.00 am on 30th November.

- 14. **PAYMENTS OF ACCOUNTS** - The accounts scheduled in the Appendix were approved for payment.
  
- 15. **CLOSE OF MEETING** The Chairman closed the Meeting at 9.30 pm
  
- 16 **DATE OF NEXT MEETING** - The next meeting of the Council is scheduled for 7.30 pm Monday 16 December 2019 at the Village Hall, Cilcain.

Signed .....Chairman      Date: .....      Clerk .....

**APPENDIX**

**1. PAYMENT OF ACCOUNTS**

(i)	A Evans (sal + exp) for Oct (Sal = £360/ month)	501.25
(ii)	HMRC - PAYE (L.G.A.1972 S112)	72.00
(iii)	Bloomin Gardens grass cutting in Cilcain cemetery	198.00
(iv)	A Evans - office equipment - (L.G.A.1972 S111) - Amazon	156.26
(v)	A Evans - office stationary - Asda	12.00
(vi)	A Evans - non office supplies - materials for cemeteries	59.95
(vii)	W Topley - felling one tree in Cilc Cem (the tree near the top gate on the Waen Field side of the cemetery £600 + £30 (root treatment) Please note that the tree on the school side with the split bough £400 + £30 (root treatment) will be paid for in the December Council meeting. The trimming of the lower branches for the tree on the right hand side of the central path (as agreed at a site meeting between Cllr W Owen Thomas and Mr Topley for £100) will also be invoiced for in the December Council Meeting.	630.00
(viii)	Transfer of funds to Chairman's account	450.00
(ix)	Flintshire County Council - summer playscheme Original invoice £2,747.90. £70 deduction negotiated for damage to toilet walls and doors.	2677.90
(x)	Cilcain clean and Lock - Allowance from Flintshire County Council for damage to doors and walls from painting activities	70.00
(xi)	Wales Audit Office - External audit for 2018 / 2019 accounts	259.85

2. **Xmas Dinner and Carol Singing evening** - Two copies of the Menu for the Xmas Dinner were attached to the Agenda. Members were requested to bring one copy of the Menu to the Council Meeting and keep one copy of the Menu for their own reference purposes.

Members were reminded about the Xmas Carol singing - Monday 16 Dec at 'Y Dderwen'.

Signed ..... Chairman      Date: .....      Clerk .....