

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT CILCAIN CHAPEL ON 04 DECEMBER 2018.

Present: **Chairperson:** Cllr Jean Ramsay
 Councillors: Janet Butlin Pauline Douglas
 Gareth W Hughes Ian Hughes
 Gwen Hardman Ian Smith
 W Owen Thomas. John Worthington
 The Clerk was also in attendance

1. CHAIRMAN'S OPENING REMARKS

'Croeso i bawb, i gyfarfod Cyngor Mis Rhagfyr'.

The Chairwoman welcomed all to the early December Council Meeting.

2. APOLOGIES - Cllr Ann Baker, Cllr J Emyr Davies, Cllr Greg Foster.

3. DECLARATIONS OF INTEREST -

There were no declarations of interest.

4. MINUTES OF LAST MEETING - the Minutes of the meeting held on the 19 November 2018 will be presented for approval at the 17 Dec 2018 Council meeting.

5. Adoption of New Council Standing Orders - A paper copy of the new Model Standing Orders 2018 (Wales) was distributed with the Agenda. The Council went through each page of the model document and modified the model document as appropriate.

Cllr Gwen Hardman proposed the Council adopts the modified Standing Orders document.

Cllr Gareth W Hughes seconded the proposal. Members unanimously agreed.

A copy of the adopted Standing Orders is to be made available to Council Members prior to the January Council meeting.

With regard to Data Protection, Clerk to seek advice from One Voice Wales regarding the General Data Protection regulations (GDPR).

6. Adoption of new Financial Regulations (Wales) - A hard copy of the new Financial Regulations was distributed to Members with the Agenda. The Council went through each page of the Model Document, and modified the model document as appropriate.

The Council resolved to adopt the modified Financial Regulations.

A copy of the adopted Financial Regulations is to be made available to Members in due course.

7. **Changes to the Council's Website** - The following additions had recently been included on the Council's website to comply with statutory requirements:

- (a) Members names now indicate if political affiliations have been declared.
- (b) Members who have been co-opted have been identified.
- (c) A list of Declarations of Interest has been tabled.

In addition to the above, it will be a requirement to include on the website the main sheet of the Annual Return. Now that the Annual Return has been tabled at the Council Meeting, Members agreed for the appropriate extract from the Annual Return to be posted on the Council's website. Clerk and Cllr Ian Smith to arrange.

8. **Cilcain Notice Board** - Cllr Gwen Hardman reported that Mr J Bateson is liaising with the owner of Smithy House regarding the new notice board being fixed to the wall of Smithy House.

9. **PLANNING MATTERS** -

(i) **Community Council observations requested on:** - None received

10. **CORRESPONDENCE / COMMUNICATIONS** - Members noted:

- (a) Where the correspondence items listed below were not being copied to Members, they were read out at the meeting.
- (b) Exclusion of Press and Public - In pursuant of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it may be appropriate for a number of the correspondence items below to be discussed after the press and public have been excluded.

20/11 Community Council Precepts 2019-20 - Information regarding the Council's tax base for 2019-20. The Chairwoman noted the deadline date for submission of the precept was the 25 Jan 2019, which did not leave much time after the 21 Jan 2019 Council Meeting.

23/11 Council's Fidelity Guarantee - Confirmation received from Zurich Insurance that the limit of indemnity had been increased to £50,000 at no additional cost to the Community Council. Members agreed that the limit of indemnity needs to be reviewed annually.

26/11 Section 137 Expenditure Limit for 2019-20 - Information from Welsh Government. Position noted. The Clerk explained that the Expenditure Limit referred to the total amount of donations made by the Council in one twelve month accounting period. Cllr Gareth W Hughes maintained that in the past, this Council never gets near to being affected by the limit.

27/11 Contract of Employment - Information from One Voice Wales regarding the Employment Rights Act 1996. The Clerk indicated that the Council will need to address

the position in due course, whereby a Contract of Employment for the Clerk should be in place.

11. MATTERS RAISED SINCE THE 19 NOVEMBER 2018 COUNCIL MEETING

- (i) **Street Lamp, Leete Avenue** - Cllr Gareth W Hughes had reported (23 Nov) that the street lamp had been repaired by Deeco.
- (ii) **Brithdir Mawr Lane** - Cllr John Worthington had reported (23 Nov) that a Brithdir Mawr resident has been successful in persuading David Hanson MP to pursue the problem of sat-nav users using Brithdir Mawr Lane. When Moel Famau is now typed in on the sat-nav, users are not instructed to turn up Brithdir Mawr Lane from Loggerheads Road.
- **Commemorative seat for Cilcain resident** - Cllr John Worthington had been approached by Bob Gresty (Brithdir Mawr Lane) regarding the possibility of a commemorative seat being provided in the village in memory of Bob Taylor 'Cilcain Postie' (between 1988 - 2018). Cllr W Owen Thomas indicated that a seat had recently collapsed in the Bowling Club, so a replacement seat was required at the Bowling Club. Cllr Careth Hughes referred to a previous seat being adopted by the Community Council in Mountain Road for Andrew Cowpar. The family had provided the seat and the Community Council had subsequently insured and maintained the seat. The Clerk maintained that a private seat cannot be located in a highway verge, unless the seat is adopted, insured and maintained by the Community Council. An example of the seat at Maes Cilan fell into this category, whereby the WI paid for the seat and the Council maintains it thereafter. Bob Gresty to be invited to write in.
- (iii) **Trial Hill, Cilcain** - Cllr John Worthington had reported (23 Nov) that the build up of leaves on Trial Hill had been cleaned up by Flintshire this week, following the concern expressed by the Community Council at the 19 November Council Meeting.
- (iv) **Footway clearance between Hendre and Rhydymwyn** - Cllr Gareth W Hughes had reported (24 Nov) that the footway between Hendre and Rhydymwyn had been cleaned up earlier in the week. Cllr Hughes indicated that a thorough clean up had been done by Flintshire Streetscene. Members noted that there had been a recent complaint that the work carried out a few months earlier had not been very thorough.
- (v) **Bath Hill, Rhydymwyn** - Cllr Gareth W Hughes had reported (24 Nov) that the build up of leaves by the Bath House had been cleared by Flintshire's bobcat in the last few days.

11. DATE OF NEXT MEETING - The next meeting of the Council is scheduled for 7.30 pm Monday 17 December 2018 at the Cilcain Village Hall.

Signed Chairman Date: Clerk