

# CYNGOR CYMUNED CILCAIN CILCAIN COMMUNITY COUNCIL

Alun Evans  
Clerk of the Council  
(Clerc y Cyngor)  
Tel: 01352 761241  
E-mail: [alun\\_evans\\_gov@hotmail.com](mailto:alun_evans_gov@hotmail.com)

Gwel Hyfryd  
Pentre Hill  
Flint Mountain  
Flintshire  
CH6 5QN

12 June 2018

Dear Councillor

## Notice of Meeting (Hysbysiad o Gyfarfod)

Notice is hereby given that a meeting of the above Council will be held at the Football Club premises, Rhydymwyn on Monday 18 June (Mehefin) 2018 commencing at 7.30 pm to transact the following business, and your attendance is requested.

Mr Ian Williams, Flintshire's Streetscene, may be attending the Council Meeting to update the Council on highway and drainage matters.

North Wales Police - Connor Freil, the new Community Beat Officer for the Council's area may be attending the Council Meeting.

Yours sincerely

Clerk to the Council

## AGENDA

1. **Chairman's welcome (Croeso'r Cadeirydd) -**
2. **Apologies for absence -**
3. **Declarations of Interest -** To receive any Declarations of Interest.
4. **To confirm minutes of the Meetings -** held at the Football Club premises, Rhydymwyn on the 21 May 2018.
5. **Matters arising -** Including highway matters.
6. **Rhydymwyn Ward Member Vacancy -** Clerk to report on the current position.
7. **The Chairperson request the following items to be discussed at the Council meeting:**
  - (a) Complaints Procedure. Members are requested to consider and adopt a Complaints Procedure, so the procedure can be included on the Council's website. Chair will report further at the Council Meeting.
  - (b) Council Website - need to include latest Minutes and Agendas promptly. Chairperson will report further at the Council Meeting. Members may recall that the Council's website was recently compromised by ISIS (together with four other Council sites in the Flint and Mold area). Subsequently, the Community

- Council last year resolved to use a more secure website provider. The Council is currently in the process of including the Council Minutes on the new site.
- (c) Clerk's email address to be included on the Council's website. Chair will report.
  - (d) Complaint by a Cilcain resident. Members may consider it appropriate to note the contents of the letter of complaint from the Cilcain resident, listed in the correspondence item attached to this Agenda.

The resident expressed concern regarding the lack of notice for the April Council Meeting.

A note prepared by the Clerk is attached for Members information to confirm that the 16 April Agenda was e-mailed to Members to comply with three clear days' notice being given prior to the Council Meeting. Notice of the April 2018 Agenda was also posted on the Cilcain and Rhydymwyn Notice Boards in keeping with the statutory requirement of three clear working days public notice being given prior to the meeting. The resident maintained he turned up to the April Council Meeting on the 23 April, whereas the Clerk had sent the resident an email on the 13 April 2018 to indicate that the Meeting would not be taking place on the 23 April. A copy of the e-mail sent to the resident is attached to the correspondence.

## **8. Planning Matters**

- (1) **Community Council observation requested on:** None received up to 12 June 2013.

- (2) **Planning decisions made by Flintshire County Council:**

- (a) Proposal: Conversion of redundant buildings into dwelling  
Location: Grug Farm, Cilcain  
Ref No: 057297  
Decision: Approved
- (b) Proposal: Erection of single storey extension  
Location: Dolfechlas Isaf, Denbigh Road, Hendre  
Ref No: 058286  
Decision: Approved

## **9. CORRESPONDENCE / COMMUNICATIONS**

Exclusion of Press and Public - In pursuant of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it may be appropriate for a number of the correspondence items below to be discussed after the press and public have been excluded.

- 1) 21/05 **Highway maintenance in the Cilcain Council area** - Response to the Community Council's concern regarding the perceived deterioration in the maintenance service provided since the Local Supervisor has lost control of prioritizing the maintenance work.
- 2) 22/05 **Memorial Flowers on A541** - Letter from Rhydymwyn resident to express concern regarding the Memorial Flowers in the roadside verge between Hendre and Rhydymwyn. Members may wish to note this issue has been discussed by the Council over a five year period. Chair and Clerk to update the Council on the latest position

- regarding the County Council's decision not to adopt the Welsh Assembly's Guidelines.
- 3) 25/05 **Tourism signs** - Update from Flintshire County Council regarding the Community Council's request for information.
  - 4) 27/05 **Parking obstruction near White Horse, Cilcain** - Response from PCSO Connor Freel regarding the Community Council's parking obstruction concern.
  - 5) 01/06 **Cilcain Village Hall, Lease** - Update information from Council's Solicitor.
  - 6) 05/06 **Notice of Public Meeting** - Information from Cilcain resident regarding the number of days notice required for a Council Meeting.
  - 7) 06/06 **Community Council Vacancy, Rhydymwyn Ward** - Letter from Rhydymwyn resident asking to be considered for vacant Co-option position.
  - 8) 06/06 **Hendre Traffic Measures** - Letter from Cilcain resident regarding the perceived lack of consultation with the Mill Terrace residents.
  - 9) 12/12 **North Wales Police** - Note from Chairperson to PCSO Connor Freel regarding recent reported crime issues.
  - 10) 12/12 **Burial Figures** - Request for information from Flintshire's Bereavement Officer
  - 11) 12/12 **Declaration of Interest** - Chairperson's enquiry note to the County Solicitor.

## **10. MATTERS RAISED SINCE THE 21 MAY COUNCIL MEETING**

- (a) **A541/ Coed y Felin junction - fly tipping** - Cllr Gareth W Hughes reported (23 May) - fly tipping in the parking area 100 yds from the Coed y Felin junction. Item reported to Flintshire Streetscene (Carolyn Williams 701234)
- (b) **Llys Alyn, new pothole** - Cllr Gareth W Hughes reported (23 May) a new pothole in the carriageway, located between the Notice Board and the first junction as one comes into Llys Alyn from Dolfechlas Road.
- (c) **A541 slurry spreading in farm land near the Bowling Green** - Cllr Gareth W Hughes had been approached (23 May) by a Rhydymwyn resident regarding the nuisance smell in the village. Clerk contacted Mr Julian Whitehead of Natural Recourse Wales (formerly - Environment Agency) in Buckley to pass on the 'pollution concern', and to check on NRW's pollution control policy. Clerk also contacted Tracy Navarre (Flintshire's Public Health Section) regarding the possible nuisance aspect of the smell. Clerk and Cllr Hughes will report at the Council Meeting.
- (d) **Hendre Parking / Traffic** - Clerk was contacted by a Cilcain resident (23 Apr) who expressed concern that the residents of Mill Terrace had not been properly consulted regarding the traffic measures / proposals. Clerk informed the resident that the Mill Terrace residents would be consulted as soon as the draft proposals had been formulated by Flintshire. The Cilcain resident indicated that the Assembly Member and the Leader of Flintshire County Council were now dealing with his lack of consultation concern.
- (e) **Parking outside White Horse cottages, The Square, Cilcain** - Concern reported (24 May) regarding the parking obstruction problem at this location. PCSO Connor Freel contacted to enquire if North Wales Police can take any action to assist the traffic flow at this location.
- (f) **Brithdir Mawr Lane - home made initiative by residents** - Cllr John Worthington reported on an initiative by local residents to combat the problem with visitors attempting to reach Moel Famau via Brithdir Mawr Lane. A photograph of the traffic measure arrangement will be tabled at the Council Meeting.

- (g) **Planning Guidance Notes** - New Housing in open countryside - Members discussed in the May 2018 Meeting the need to have guidance on Planning Policy matters. On Flintshire's website, there are a total of 26 Guidance Notes. Guidance notes No 10 may shed some light on the issues discussed in the May Council Meeting. Members may wish to note page 16 of Guidance Note No 10 under paragraph 'g' of the exemptions, where reference is made to development in open countryside relating to tourism, leisure and recreation.
- (h) **Street lamp out at Llys yr Haul** - Cllr Gareth W Hughes reported (27 May) a Flintshire maintained lamp (Lamp No 4.) not working at Rhydymwyn. Item reported to Mr Jamie Bennet at Flintshire Streetscene.  
Cllr Hughes reported (11 June) lamp still not repaired. Mr J Bennet contacted on 12 June. Initial report had been logged incorrectly as 'lamp upgrade required'. Lamp will now take a couple of days for 'repair' to be carried out.
- (i) **Street Lamp out at Nant Alyn Road, Rhydymwyn** - Cllr Gareth W Hughes reported (27 May) a Community Council maintained lamp not working in Nant Alyn Road. The failed lamp is the second lamp on the right hand side going up Nant Alyn Road from the A541. Item reported to Deeco Lighting.
- (j) **School banner on fence between The Antelope Estate and the Rhosesmor Junction.** The suitability of the school banner location on the Bryn Alyn bends, on highway safety grounds has been brought to the Council's attention. Members may consider it appropriate for Flintshire Streetscene to investigate and recommend a more appropriate location for the banner, possibly at the Rhosesmor Junction itself.
- (k) **Street Lamp at Nant Alyn** - Deeco Lighting reported (1st June) lamp (2<sup>nd</sup> on RHS) in Nant Alyn repaired.
- (l) **Loggerheads Road, Cilcain** - Cllr John Worthington reported (1<sup>st</sup> June) roadside gulleys cleaned out. Mr Williams requested to check if the gulleys at Berth Lane had been cleaned out. Mr Williams checked out the Berth Road gulleys. The Berth Road gulleys had not been cleaned out. Mr I Williams to pursue. Members may recall that when the new surface water sewer was constructed at Cilan Loge Road, approximately four years ago, the 8 new gulleys were not logged on Flintshire's gully emptying schedule. Mr Ian Williams has been requested to check if the 4 new gulleys provided at the bottom of Berth Road four years ago have been added to Flintshire's maintenance schedule.
- (m) **Dolfechlas Road, Rhydymwyn** - Foul Sewer manhole repair - Cllr Gareth W Hughes reported (09 June) - repair works by Welsh Water's contractor undertaken on 08 June. Good job done.
- (n) **A541/ Coed y Felin junction - fly tipping** - Cllr Gareth W Hughes reported (12 June) - fly tipping in the parking area 100 yds from the Coed y Felin junction has not been dealt with. Item reported again to Flintshire Streetscene (Ref No: 1806 050 8677).
11. **PAYMENTS OF ACCOUNTS** - To submit the accounts scheduled in the Appendix for payment.
12. **DATE OF NEXT MEETING** - The next meeting of the Council is scheduled to be held at the Rhydymwyn Football Club premises. The Meeting is currently scheduled to take

place at 7.30 pm on the 16 July 2018. Please note that the Council meetings traditionally take place on the third Monday in the month, subject to the third Monday not coinciding with a Bank Holiday. However, the Chair and Vice Chair reserve the right to change the date, having regard to the three clear working days statutory notice being given for the new date.

Members may consider it appropriate to refer to the Appendix, where the results of the Clerk's check on the Public Notice procedures adopted by ten of the adjoining Community Councils are shown.

None of the Councils checked include an item at the end of the Agenda giving the date of the next Council Meeting.

In other Councils, there would appear to be a general acceptance that Members of the Public are encouraged to note specifically the **one** date given in the Notice of the Public Meeting. This prevents any misunderstanding occurring with having two dates, one being the 'scheduled date' on the previous month's Agenda.