

MINUTES OF MEETING OF CILCAIN COMMUNITY COUNCIL HELD AT THE RHYDYMWYN FOOTBALL CLUB PREMISES ON 19 JUNE 2017

Present: **Chairman:** Cllr W Owen Thomas
 Councillors: John S Douglas Gwen Hardman
 Gareth W Hughes Ian Hughes
 Jean Ramsey Ian Smith
 John Worthington
 The Clerk was also in attendance

1. CHAIRPERSON'S OPENING REMARKS

The Chairman welcomed all, in both English and Welsh, to the June (Mehefin) 2017 Council Meeting. Cilcain residents Mrs Sue Jones and Mr Les Millington attended the Council Meeting. Mr Ian Williams from Flintshire Streetscene was unable to attend tonight's meeting.

2. APOLOGIES - Miss Ann Baker, Mrs Janet Butlin, Cllr J Emyr Davies, Cllr Greg Foster.

3. CO-OPTED NEW MEMBER FOR THE CILCAIN WARD - The Chairman referred to the guidance for co-option where a vacancy occurs as a result of there being insufficient nominations received in the 2017 Town and Community Elections. The co-option guidance was set out in paragraph 4 of Flintshire's email dated 09 April 2017. The Chairman referred to the unanimous decision taken in the AGM Meeting on the 15 May 2017 to co-opt Mr John Worthington. The Chairman welcomed Mr Worthington to the Council. Mr Worthington signed the Acceptance of Office Declaration. The Council Clerk duly witnessed the signature of the Declaration of Acceptance of Office by Cllr Worthington. Cllr Worthington indicated he would endeavour to do his very best to help and support the Council in any way possible in the work the Council does for the community.

4. DECLARATION OF ACCEPTANCE OF OFFICE OF COUNCILLORS WHO HAD BEEN UNABLE TO ATTEND THE 15 MAY COUNCIL MEETING

The Clerk reported that he had made arrangements for Cllr Gareth W Hughes and Cllr Greg Foster to sign the Declaration of Acceptance Office, prior to tonight's Council meeting - witnessed by the Clerk.

5. DECLARATIONS OF INTEREST - There were no declarations of interest expressed.

6. MINUTES OF LAST MEETING

Cllr Gareth W Hughes drew attention to the required modification regarding the Institute representative. Cllr Jean Ramsey was nominated as the Community Council's representative on the Institute Ctee.

The Minutes of the 15 May 2017 Council Meeting held at the Football Club premises, Rhydymwyn were confirmed and signed by the Chairman as being correct.

7. MATTERS ARISING - from the 15 May 2017 Council Meeting:

p3 **White lining** - Mr Williams had reported via the Clerk that the white lining work was now scheduled to take place at the end of July.

- (a) Chapel 'H' line
- (b) Tarmac entrance A541
- (c) Centre line near the Royal Oak / A541 junction

The Chairman reported that a grant had been received for surface dressing of the A541 through Hendre and Rhydymwyn. The white lining would follow the surface dressing. The defective areas had been marked in white spray for patching prior to the surface dressing taking place.

p4 **Star Crossing Junction** - The Chairman reported the following three items had been done:

- (a) stone copings in place
- (b) re-hanging the field entrance gate
- (c) livestock netting provided

p4 **Hendre culvert** - Mr Ian Williams to meet Tarmac in two weeks' time. Chair and Cllr Gareth W Hughes to participate in the site meeting with Tarmac. Items to be discussed:

- (a) Repair to the gabion
- (b) Desilting of the culvert
- (c) Need to restore an effective post and rail fence alongside the culvert. A joint venture between Flintshire and the landowner was a possible option for the fence restoration.

p4 **Street Lighting repairs, Rhydymwyn / Hendre** - Cllr Gareth W Hughes had reported two new lamps not working, on an intermittent basis, at No 41 and No 35 Llys Alyn. Report forwarded to Mr Ian Williams at Flintshire Streetscene.

p4 **Location maps system for reporting street lighting faults** - Extending the map reporting system to Cilcain may be considered in due course.

p4 **Coping Stone, Church Meadow** - Members maintained the protruding coping stone should be inspected during the walkabout with Mr Ian Williams scheduled for June 2017.

p4 **Depression in carriageway outside No 1 Church Meadow** - Mr Ian Williams reported that a Section 81 Notice had been served on the Utility Company. Mr Williams to pursue.

p4 **Path between Heatherdene and Football Ground** - A holly bush on the Heatherdene side of the path needs cutting back. Mr Williams to pursue.

p4 **Longitudinal crack in carriageway - Coed Du Hall entrance.** Work to be programmed for Sept / Oct to avoid the tourist summer traffic.

p4 **Rose Lane, Cilcain, deteriorating road surface** - Crusher run material to be provided in roadside edge. This work to be tied in to other work taking place in the area.

p4 **Seepage across road - caravan park side of junction** - No chlorine detected in sample taken by Welsh Water. Flintshire Streetscene has now passed the potential pollution in the seepage water on to Flintshire's Environmental Health Section.

- p4 **Nant Alyn - highway water discharging into Cae'r Eithin** - Mr Williams to arrange for remedial work, possibly the provision of a dropped kerb across the property entrance to direct the road surface water past the entrance.
- p4 **White lining Dolfechlas Road junction with A541 at Hendre** - Item discussed earlier.
- p5 **Potholes at Loggerheads Road, Cilcain** - Mr I Williams reported that no reply had been forthcoming from Denbighshire. Regarding the potholes on Flintshire side of the boundary, Mr Williams reported it was unlikely that the resurfacing of Loggerheads Road would be included in this year's re-surfacing programme. Further patching to be arranged.
- p5 **The Pistyll** - Mr Ian Williams reported - site meeting with Flintshire's Survey team imminent.
- p5 **Overhanging trees Ffordd y Llan** - Mr I Williams reported programme delay due to staff on 'use of chain saws' refresher courses.
- p5 **Village walkabout meeting for Cilcain, 24 June 2016** - Items remaining are:
- (i) **Blocked surface water drain at play area** - Mr Williams to meet the Chapel officials to explain the works that have recently been done at the side / rear of the Chapel.
 - (ii) **Tree lopping affecting boundary wall by the cemetery** - Mr Ian Williams reported having inspected the tree. Use of chain saw in close proximity to the stone raised as a concern. Item to be discussed in scheduled walkabout meeting.
 - (iii) **Surface water from car park** - Mr Ian Williams to investigate in order to try and establish the direction of the outfall from the yard gully. Item to be discussed in walkabout meeting.
- p5 **Refuse collection vehicle** - Cllr J Emyr Davies had reported prior to the meeting on fresh concerns regarding the amount of litter left following this morning's paper collection. A different vehicle was doing the collection. Cllr W Owen Thomas reported that all the doors were open when he noticed the vehicle going through the village. Cllr Mrs Hardman felt the collection had been worse than usual this week. Mr Russell Broughton to be invited to the July Council meeting.
- p5 **Dog fouling enforcement service** - A number of inconsistencies / anomalies were identified in the interactive consultation plan. Clerk to respond to Flintshire by 29 June 2017.
- Cllr Jean Ramsey had looked at a possible site for a dog bin in Hendre. Cllr Ramsey had spoken to an adjoining resident regarding a possible location where the telephone kiosk had been. A plan to be supplied to Cllr Ramsey so that another location can be identified in this vicinity.
- p6 **Hendre Parking** - Mr Lee Shone had sent the Clerk an email to indicate that Flintshire was still trying to get a police representative to attend a site meeting. Cllr W Owen Thomas reported that a traffic survey had been conducted two weeks ago. Clerk to request a copy of the results from Flintshire.

- p6 **Road from Cilcain Church to the Waterworks** - Mr Ian Williams had recently inspected this section of road. Repairs to take place shortly.
- p6 **Plas Wilkin side of Coed Du Hall entrance** - Cllr Gareth W Hughes maintained this item should stay on the Council's Agenda. Channel needs sweeping again. Mr I Williams to pursue.
- p6 **Entrance to playing field, Cilcain** - Mr Ian Williams reported - a section of the wall coping had been re-done.
- p6 **Bryn Gollen, Rhydymwyn, split channel at entrance to estate** - Cllr Gareth W Hughes reported the top section of the split channel gully had not been cleaned out.
- p6 **Rhydymwyn, Leete Avenue - depression in footway** - Channel levels to be taken.
- p6 **Tarmac Quarry Liaison Meeting** - Items discussed earlier.
- p6 **Nant Alyn Road, Rhydymwyn, fencing off a passing place** - Mr Williams was not yet in receipt of a response from Flintshire's Legal Section. Mr Williams had not yet supplied the Clerk with the name of the person in Flintshire Legal who has the appropriate highway law background.
- p6 **Ysgol y Foel, kerb line settlement** - Cllr W Owen Thomas reported that the repair work was done in the school holidays, as promised. Cllr Thomas would need to have another look during rainfall conditions, to check if the ponding issue had been eliminated.
- p6 **H-white marking required in front of Chapel entrance gate.** Item discussed earlier.
- p6 **Overgrowing hedges, Pedair y Groesffordd and Bryn Celyn area** - Mr Ian Williams reported that Flintshire would shortly be cutting back hedges where a highway junction visibility is affected. The tree cutting gang are working towards Cilcain. Work in the Cilcain area should be taking place in the next few weeks.
- p6 **Nant Alyn Road, Caravan park up to Cae'r Eithin** - Carriageway edge breaking away badly on this section. Road closure will be required. Work now scheduled for October 2017.
- p6 **Church Meadow, Rhydymwyn** - Breaking up of surfacing in a number of locations in Church Meadow. Temporary repair work should take place in the next few weeks.
- p7 **A541 Rhydymwyn and Hendre** - Patching areas have been marked. Grant funding for surface dressing has been received. Following the patching work, the surface dressing is scheduled for the end of July.
- p7 **Ffordd y Llan, between the Shop and the Square** - Members expressed concern that the ivy in this section was still overhanging and encroaching onto the carriageway. Mr I Williams to pursue.
- p7 **Pantymwyn Road, near the Square** - Leylandi protruding significantly into the carriageway. Property owner and contact details now identified by Mr Williams. Mr Williams to pursue.

- p7 **Street lamp no 8 Park y Llan, Cilcain** - Repair of street lamp by Flintshire County Council still outstanding. Mr Ian Williams to pursue with Flintshire's Street Lighting Section.
- p7 **A541 Footpath style by Gas Plant, Rhydymwyn** - Repair of style item passed on to Mr John Hill. Cllr Gareth W Hughes maintained this style is now potentially dangerous. Style to be looked at in the forthcoming Rhydymwyn walkabout meeting. Clerk to prepare a list for the Friday pm meeting.
- p7 **A541 Hendre bends** - Cllr Ian Williams is making enquiries with Mr Dereck Charlton to establish if Flintshire has yet adopted the Welsh Assembly guidelines on Memorial Flowers. Cllr Jean Ramsey had received from the Clerk a copy of the guidelines. Clerk to forward a copy of the guidelines to Cllr Gareth W Hughes.
- p7 **Encroachment of green verges, Pantymwyn Road, Cilcain** - Item to be included on the Cilcain village walkabout meeting scheduled for early July.
- p7 **Gap in hedge, Rhydymwyn football ground, opposite the Memorial Institute** - Mr Ian Williams had arranged for the fence to be repaired since the June Council Meeting. Unfortunately, further subsequent damage had occurred to the fence. Cllr Gareth W Hughes maintained there should be a self-closing gate provided at this location. Cllr Gareth W Hughes and Cllr W Owen Thomas remembered there being a gate in the hedge for many years. The gate was provided before the football clubhouse was built, so that players could use the Institute as a changing room. Item to be looked at in the forthcoming Rhydymwyn village walkabout meeting.
- p8 **Road past Plas Newydd, Cilcain** - Mr I Williams reported that a Flintshire work ticket had been issued.
- p8 **Condition of road past the Gronfoel junction** - Mr I Williams reported that a Flintshire work ticket had been issued.
- p8 **Pantymwyn side of Bont Newydd, Cilcain** - Mr Ian Williams reported having passed the item on to Mr Andrew Lightfoot, the Mold Area Streetscene Supervisor.
- p8 **Proposal of a bus shelter in Llys Alyn** - More details required for the Jan 2018 Council precept meeting.

End of Highway Matters

(b) Non-Highway Matters arising:

- **Bath House, Coed Du, Rhydymwyn** - Cllr Gareth W Hughes reported the Bath House had now been fenced off. Flintshire now needs to pursue repair of the window arch. Clerk to contact Eleanor Carpenter in Flintshire's Conservation Section.
- p8 **Antelope Industrial Estate, recycling plant** - Cllr W Owen Thomas had indicated in the February Council Meeting that when the last planning permission was given, one of the planning conditions referred to the operator being given 12 months to implement a plan for reducing the amount of material being stored on the site. Cllr Thomas to check with Mr Gary Nancarrow (Flintshire's Minerals Section) on the dates involved.

p8 **Old school yard refurbishment** - Mrs Gwen Hardman had reported in the May Council Meeting that the Village Hall Sub-committee had been made aware of the need to consult the Community Council on the Hall's Ctee proposal for the old school yard. The Clerk reported he had not yet received any information regarding the old school yard from Mrs Val Thomson.

Cllr Miss Ann Baker had reported to the May Council Meeting on her discussion with Mrs Val Thomson (school yard refurb sub-committee). The response had been:

- (a) Consideration will be given to incorporating a hard surface path into the design, to accommodate wheelchair users gaining access through the gravel type finish.
- (b) The original proposal for the kissing gate being removed was being reviewed.

p10 **Brown Signs** - The Chairman reported that he had been unable to speak to Mr Richard Jones in Flintshire's Tourism Section. However, Cllr Thomas had left a message with Mr R Jones to indicate that the Community Council should be consulted on the new application.

Members felt an Officer of the County Council alone should not be in a position to decide on an application without having the agreement of the County Councillor on the application.

If the Council Officer ignores the views of the County Councillor, then Cllr Thomas indicated he would have to escalate the discussion to the Manager or Director that Mr R Jones reports to.

Chairman reported he would make further attempts to speak to Mr R Jones, to make sure Mr Jones does not ignore the County Councillor's request for consultation.

8. PLANNING MATTERS

- (i) Community Council observations requested on: - None received.
- (ii) Planning Decisions made by Flintshire County Council -

Location: Brithdir Mawr, Loggerheads Road, Cilcain
Proposal: Listed Building application for the conversion of 2 No. existing outbuildings into a utility, library and a bookstore.
Ref No: 056277
Decision: Approved

9. CORRESPONDENCE / COMMUNICATIONS - The following items of correspondence were discussed:

- 1) 17/05 Canon photocopying agreement - notification that the three year agreement will terminate on the 31 July. Members may wish to authorise the Clerk to look into the possibility of upgrading the leased equipment to include the facility for making colour copies. Members agreed that more and more of the consultation documents are being received by the Community Council include colour plans and documents. Upgrading the equipment to include a correlating and stapling facility was also considered appropriate. Standard documents relating to the Flood Plan for Rhydymwyn are in colour, and having the colour facility would makes things so much easier for the Council to disseminate the information quickly to Flood Committee Members. Clerk to obtain an estimate of the costs involved.

- 2) 30/05 Freedom of Information request - Response from Cilcain resident regarding the information sent by the Community Council on 20 May 2017. Item considered later.
- 3) 31/05 Consultation on the Implementation of a Dog Control Public Spaces Protection Order (PSBO) in Flintshire. Coloured maps were tabled at the Council Meeting. Members agreed the Clerk should draw Flintshire's attention to the following anomalies / inconsistencies in the survey enclosures included in Flintshire's web site.

Rhydymwyn village

- (a) The area coloured green (i) on the website plan is identified as 'marked sports pitches', whereas area (i) and area (ii) is 'one' enclosed play area maintained by Flintshire. The Community Council maintains the whole of area (i) and (ii), and this area should be regarded as one enclosure, coloured in red, and have the same protection as the enclosed play area coloured red in Cilcain.
- (b) The 'marked sports pitch' referred to in the interactive website map (coloured in green) is obviously located at (iii) on the plan scanned and attached to the e-mail being sent to Flintshire. This colouring and description is clearly an error in the consultation website map, or a fundamental misunderstanding of the position on site.
- (c) The area coloured yellow identified (iv) as 'informal play area - not maintained' is in fact maintained by Flintshire. The Council suspects the description is again incorrect. The yellow area is not really an 'informal ball play area'. Also, the yellow colour should, in fact go all around the marked football pitch.
- (d) The football pitch itself (iii) is not coloured at all on the website plan, and the Council assumes it should be. The pitch area is cut by Flintshire on a once per month basis, and the Rhydymwyn Football Club cuts the grass approximately every 14 days.
- (e) The bowling club (v) is not coloured at all in Rhydymwyn, whereas the bowling green and clubhouse in Cilcain is coloured in green. Why the inconsistency?
- (f) The cemetery in Rhydymwyn (vi) is coloured in blue, whereas the cemetery in Cilcain is coloured in dark grey. Why the inconsistency?

Cilcain Village

- (a) The cemetery (vii) is coloured in dark grey, whereas in Rhydymwyn, the cemetery is coloured correctly in blue. Why the inconsistency?
- (b) The playing field marked in (viii) on the Cilcain plan attached to e-mail being sent to Flintshire is a recreation area with two goalposts provided. One could describe the area as 'an informal ball play area'. The Clerk referred to a similar recreational area at Cornist in Flint having one goal post, no marked pitches, but yet the area in Flint is coloured in green. The land in Cilcain is maintained by Flintshire. Why the inconsistency between Cilcain and Flint? The informal 'ball play area' in Rhydymwyn is marked in yellow. Why the inconsistency between Cilcain and Rhydymwyn?

General comments on the website plan

- (a) The map legend on the website plan could not readily be printed, which did not help when the consultation map needed to be discussed at the Council Meeting.
- (b) The map legend appears to be truncated on the interactive map, so when one eventually prints what appears on the computer screen, the map legend did not make much sense without the full text being shown on the website plan.

The Council to request Flintshire to correct the anomalies / inconsistencies identified in the above observations, so a more meaningful discussion regarding the PSPO can take place.

- 4) 06/06 Village Hall Lease - Information from the Community Council's Solicitor regarding the lease. Item considered later.
- 5) 12/06 Access to Cilcain Cemetery - Now that the Waen entrance gate and bollard is locked, access for grave digging machinery through the Waen field is not possible without a key. On the 12 June, Mrs Sue Jones was kind enough to open and lock the Waen entrance gate. Members agreed to authorise the Clerk to supply Edward Davies with a spare key. Members noted that the top cemetery gate is secured with a combination lock, so access for grave digging through the top gate of the cemetery is already available for the Undertaker.
- 6) 14/06 The Church of St Mary the Virgin - Letter of thanks for making Waen Field available for parking on the 4th June event. Members felt it was refreshing to receive a letter of thanks from the Church. The letter mentioned the assistance given with the parking arrangements by Cllr John Worthington.
- 7) 14/06 Friends of Rhydymwyn Valley (FORV) - request for donation. Donation approved
- 8) 16/06 Location map to identify the Motor Cross / Scrambling event reported to the 20 March 2017 Council Meeting. Clerk to enquire with Mr John Hill the status of the track identified in the location plan, tabled by Mrs Gwen Hardman.

10. MATTERS RAISED SINCE LAST MEETING

- (a) Street Lamps, Rhydymwyn, Cllr Gareth W Hughes had reported (02 June) two lamps out in Rhydymwyn
 - Nant Alyn Road - 2nd on right going up from A541- reported to Deeco. Cllr Hughes to check if the lamp has been repaired.
 - No 41 Llys Alyn - intermittent - reported to Mr Ian Williams at Flintshire Streetscene. An additional lamp outside No 31 Llys Alyn had also been reported as being off intermittently.
- (b) **Waen Field, Cilcain** - Report received from Cilcain resident (6 June) regarding the potential danger from a substantial tree branch having blown down on to the Waen playing field - Item reported to Mr Ian Williams at Flintshire Streetscene. Flintshire attended within a couple of hours to make safe. Mrs Sue Jones reported at the meeting. Members noted that a local person would appear to have taken the useful timber, but left the unusable branches in the field. Clerk to request Flintshire Streetscene to remove the left over branches.

11. ANY OTHER BUSINESS

- (a) **Waen Field** - A local Cilcain resident had handed a letter to the Council at the start of the Council Meeting. The resident indicated he had not received a reply to a letter he had sent to the Council in September 2016. The Clerk recalled having written to the resident. Clerk to send a copy of all the correspondence sent to the resident since September 2016, by email and by post to ensure the letter is received. The Clerk is then to telephone the resident to make sure the copy correspondence and emails have been received by the resident.
- (b) **Litter bins, Rhydymwyn** - Cllr Jean Ramsey had been requested to enquire about the possibility of having additional litter / dog bins in the Rhydymwyn area. Item to be discussed in the forthcoming walkabout meeting.

12. **Exclusion of Press and Public** In Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press and public be excluded from the meeting, for the following item of business:

- (i) **Correspondence item 2 above - freedom of Information request**

A draft response letter had been prepared prior to the Council Meeting. Members discussed the draft response letter and authorised the Clerk to send the reply.

- (ii) **Correspondence item 4 above - Village Hall - proposed new lease**

Members expressed concern that the Council's Solicitor had met The Village Hall Chairman to discuss the lease. Councillor Gareth W Hughes and the Clerk would be discussing the position with the Solicitor in the next meeting scheduled for Thursday 22 June 2017.

RESOLVED: that the press and public be re-admitted to the meeting.

13. **PAYMENT OF ACCOUNTS** - Accounts scheduled in the Appendix were approved.

14. **DATE OF NEXT MEETING** - The next meeting of the Council will be held at the Football Club premises in Rhydymwyn at 7.30 pm on 17 July 2017.

Signed _____ (Chairman)

Clerk

Date